

NORFOLK

1974 ANNUAL TOWN REPORT

TOWN OF NORFOLK

Norfolk County

Incorporated 1870

Population—(1970 Census) 4752

Actual Population 4005 Prison Colony Population 747

Senators in Congress

Hon. Edward Kennedy of Boston

Hon. Edward W. Brooke of Newton

Congressional District—10th

Hon. Margaret M. Heckler, Congresswoman, Wellesley

State Representative—24th Norfolk

George L. Woods, Jr., Franklin

State Senatorial District—5th Norfolk & Suffolk

State Senator—Joseph Timilty, Boston

Councilor District—2nd

Norfolk County Seat—Dedham

County Commissioners

James J. Collins

George B. McDonald

Thomas K. McManus

John P. Concannon, Clerk

County Treasurer

James M. Collins

County Engineer

Alvah Downs

Sheriff of Norfolk County

Clifford H. Marshall, Dedham

REGISTERED VOTERS 1974

Total	2260
Democrats	445
Republicans	563
Independents	1252

***One Hundred Fourth
Annual Statement***
of the
Receipts and Expenditures
of the
***Town of Norfolk
Massachusetts***

FOR THE YEAR ENDING DECEMBER 31, 1974



With Reports of
TOWN OFFICERS, SCHOOL COMMITTEE
VITAL STATISTICS OF THE YEAR

COPY GRAPHICS, INC.
Medway, Massachusetts
1975

In Memoriam



LEWIS MARIANI

1896 - 1974

Fire Fighter
Special Police Officer

AGNES BRISTOL

1885 - 1974

Library Trustee

J. HENRY SHIBLEY

1919 - 1974

Advisory Board

WILLIAM T. RAY, SR.

1892 - 1974

Measurer of Wood & Bark

In Memoriam



THOMAS HOVEY

1936 - 1974

War Memorial Study Committee

EDWARD E. HALE, SR.

1896 - 1974

Selectman

Civil Defense

Police Officer

LOUIS DROWNE

1907 - 1974

Dog Officer

TREE WARDEN

Term expires 1976

Kenneth E. Tripp

TRUSTEE OF JOSIAH WARE FUND

The Town Treasurer

COMMISSIONERS OF TRUST FUNDS

Board of Selectmen

CONSTABLES, terms to expire 1977

Nels T. Carlson

Samuel J. Johnston

Officers Appointed by the Selectmen and Qualified

TOWN ACCOUNTANT, for three years

Term expires 1975

William Coughlan

TOWN COUNSEL

The Firm of Martin, Santos and White

SUPERINTENDENT OF STREETS

F. Arthur Woodworth, Jr.

DOG OFFICER

Harry Sanborn, Jr.

ASSISTANT DOG OFFICER

F. Arthur Woodworth, Jr.

INSPECTOR OF BUILDINGS

Robert Ravinski

DEPUTY INSPECTOR OF BUILDINGS

J. William Meau

INSPECTOR OF WIRING

Harry Neale, Jr.

DEPUTY INSPECTOR OF WIRING

Peter O'Loughlin

INSPECTOR OF GAS

Louis J. Gentile

GYPSY MOTH SUPERINTENDENT

Kenneth E. Tripp

ASSISTANT ASSESSOR

Alan Mackey

ASSISTANT TREASURER

Edna Fuller

CAPITAL OUTLAY COMMITTEE

Clarence Jahnke, Term expires 1975

Eugene W. Jonas, Term expires 1975

George Nichols, Adv. Bd. Member, Term expires 1975

John Chroney, Chairman, Term expires 1976

Gustaf Pearson, Planning Bd. Member, Term expires 1977,
resigned

Bertrand Rousseau, Planning Bd. Member, appointed

Albert C. Larkin, Adv. Bd. Member, Term expires 1977

TRI-COUNTY VOCATIONAL SCHOOL ADVISORY COMMITTEE

Walter T. Holmes, Chairman, Pro-tem

J. Walter Darling

Alan Mackey

Viola Campagna

Barbara Burke

Advisors - Dr. Joseph Nicastro

Supt. Kenneth Custy

COMMUNICATIONS STUDY COMMITTEE

James Morris

John Masterson

Richard Hooper -- CHR.

Francis Cody

Vickie Snyder

Advisors

F. Arthur Woodworth, Jr.

Dorothy Campbell

Samuel J. Johnston

James H. Cribby

A. Bruce Wood

CONSERVATION COMMISSION

Term expires 1975

Term expires 1975

Term expires 1976

Term expires 1976

Term expires 1977

Term expires 1977

Term expires 1977

Kenneth Wood

Charles Thomas

Winslow Elms

Thomas Terpstra

Elizabeth Davey

William Sweet, Jr.

CHR. -- Norman Eykel

CONSERVATION COMMISSION (Associate Members)

Ann Mackie
Thomas Mackie

Robert Nicodemus
Dr. James Liljestrand

VETERANS' SERVICE OFFICER

Arthur T. Sullivan

CUSTODIAN OF VETERANS' GRAVES

Olaf Olsen

MEASURER OF WOOD AND BARK

PUBLIC WEIGHERS AND WEIGHERS OF COAL

Richard Anderson
John Johnson
James B. Lorusso
David E. Metcalf

Richard Grover
Antonio J. Lorusso, Jr.
Samuel A. Lorusso
Joseph Morgan

REGISTRARS OF VOTERS

Term expires 1975
Term expires 1976
Term expires 1977
Term expires 1977

Harry L. Morris
Alan Mackey
Anne Chapin
Virginia Coughlan

CEMETERY COMMISSIONERS

Frank J. Gross - CHR.
Jane Elliott
Robert Kirby

CUSTODIANS OF TOWN HALL

George Cooper

Marie Evans

TOWN HISTORIAN

Dr. Philip H. White

METROPOLITAN AREA PLANNING COUNCIL

NORWOOD TRAIN TRANSPORTATION

APPEAL BOARD

Term expires 1975

Term expires 1976

Term expires 1977

Term expires 1978

Term expires 1979

1st Alternate

2nd Alternate

Edwin S. Pink, Sr.
CHR. — Ernest Wolfgang
Lewis A. Rawl
Raymond G. Odoardi
James L. Shruhan
Leo V. Prevett
R. Bruce MacVarish

COUNCIL ON AGING

Elinor H. Pearson, Chairman
Arthur F. Bremilst, Vice-Chairman
Arlene L. Jahnke, Secretary
Adelaide M. O'Brien, Treasurer
Elizabeth C. Ellison
Bryon A. Hamilton

FENCE VIEWER

Robert Ravinski

HISTORICAL COMMISSION

Diane C. Powers
Deborah Krueger

Emily Jacques
Charles Pearson

Dr. Philip White

INSURANCE COMMITTEE

Charles H. Weeber, Jr.

MEDICAL CARE AND LIFE INSURANCE ADVISORY COMMITTEE

Dorothy Cornell — CHR.
Mary Ellen Stasholt

Lorraine Foley
Samuel J. Johnston

F. Arthur Woodworth

RATIONING BOARD

Lt. Col. Chas. A. Burrows — CHR.
Janet Barnes, Secretary
S. E. Whitman

FOREST WARDEN (to appoint his own deputies)

James H. Cribby

PERSONNEL POLICY STUDY COMMITTEE

Russell Moore — CHR.

Thomas Gaquin

George A. Carr

FIRE ENGINEERS

John H. Robbins, Jr. — CHR.

Richard B. Potter

Charles Jerome

James H. Cribby

Nelson G. Howard

CHIEF OF POLICE

Samuel J. Johnston

REGULAR POLICE OFFICERS

Michael A. Alberta

Paul N. Conant

John W. Holmes

George Katapodis

Sgt. Herbert M. Carr, Jr.

Detective William Treeful

Albert Leverone

J. William Meau

James V. Padula

Edmund Waitkevich, Jr.

PERMANENT POLICE OFFICER

Robert K. Forsberg

PROVISIONAL POLICE OFFICER

A. Bruce Wood

KEEPER OF LOCKUP

Samuel J. Johnston

POLICE MATRONS

Alverta Petrovick

Betty-Jane Forsberg

Winifred Lang

Jean C. Ravinski

SPECIAL POLICE OFFICERS

George Bentley, Jr.

Edwin Bettencourt

Bernard Brule

Charles Burrows

Nels T. Carlson

George A. Carr

Kenneth A. Cooper

Harry G. Coulter

John W. Crowley

Martin, Santos & White

John T. Moriarty

Albin F. Ober

Robert Ravinski

Harry L. Sanborn, Jr.

Charles Sia

Abraham Snyder

Ara Tashjian

Edward Traverse

Kenneth Tripp

James H. Cribby
Einar Elbert
James Foley
Clarence S. Fuller
George Gehman
Ellis Hunt
Bruce E. Johnston

Jane Wolfgang
F. Arthur Woodworth, Jr.

Rev. Michael Sullivan
Rev. Edward Cowbig
Rev. Lowell Kantzer
Rev. Tyler Flynn

Wrightson Christopher, Trout Club
John Burnett, Trout Club
Daniel Burke, Pondville
John Silvia, Pondville
Kenneth Blackmore, Pondville
Walter Botas, Pondville
Curtis Willard, KP North
Arthur Souci, Wrentham State School
Gerald Boucher, Mirror Lake
Joseph Troiano, Mirror Lake

Courtesy appointments made to officers of surrounding towns.

CIVIL DEFENSE

Alfred B. Wood, Director
Samuel J. Johnston, Deputy Director
James E. Morris, Radio Officer
Francis Cody, Communications Officer
John Masterson, Radio Operator
Norman Eykel, Radiological Officer
Einar Elbert, Asst. Radiological Officer
Mrs. Charles Burrows, RN, Nursing Consultant
Mrs. Doris Carr, Welfare Officer
Robert Haddleton, Shelter Management Officer
Eugene Newman, Transportation Officer
F. Arthur Woodworth, Jr., Engineering Officer

AUXILIARY POLICE

Thomas Ravinski, Chief
Eugene Newman, Lieutenant
Robert Haddleton, Sergeant
Norman Eykel, Sergeant

Patrolmen:

Orrin J. Anderson
Kenneth Blackmore
Charles Burnett
Paul Carr
Kenneth A. Conper, Sr.
William J. Davis
Winslow Elms
John Hardy

Nelson Howard
George Janes, Jr.
Herbert Lang
Borre R. Larsen
Philip D. Moran
Edwin S. Pink, Sr.
Albert Ravinski
William R. Strauss
Warren W. Thistle

SPECIAL CONSTABLE

Crawford D. Calderwood

Appointments Made by the Board of Health:

PLUMBING INSPECTOR

James K. Murray

INSPECTOR OF ANIMALS

James Foley

BOARD OF HEALTH AGENT

Elinor H. Pearson

Appointments Made by the Moderator

ADVISORY BOARD

Term expires 1975

Charles Pyne

Carol A. Gross

Albert Larkin

Term expires 1976

George Nichols

William McBrien

Roy Jacobson

Term expires 1977

Ted Rhodes

William Wright

Thomas Willmott — CHR.

**TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL
COMMITTEE**

Earl Waldron

SCHOOL BUILDING COMMITTEE

Louis Falcone — CHR.

Catherine Zeigler

Marilyn S. Eden

Clayton Cummings

Jeanne D. Hill

Richard B. Potter

H. Christopher Starkey

SOUTHWEST REGIONAL REFUSE DISPOSAL PLANNING COMMITTEE

Roger Callahan

Beverly J. Loomis

MUNICIPAL OFFICE STUDY COMMITTEE

Helen Cleary

David Lukens

Paul Pelletier

LIBRARY STUDY COMMITTEE

Joan Kenney

Ellis B. Hayden, Jr.

Frances Holman

FIRE-POLICE STATION STUDY COMMITTEE

John H. Robbins, Jr.

Barbara Burke

Anthony Granito

Colin O'Brien

Allen McInnis

Ex-Officio: Police Chief Samuel J. Johnston
Fire Chief James H. Cribby

BY-LAW STUDY COMMITTEE

Elizabeth Davey, Chairman

William Rettman

Charles Jerome

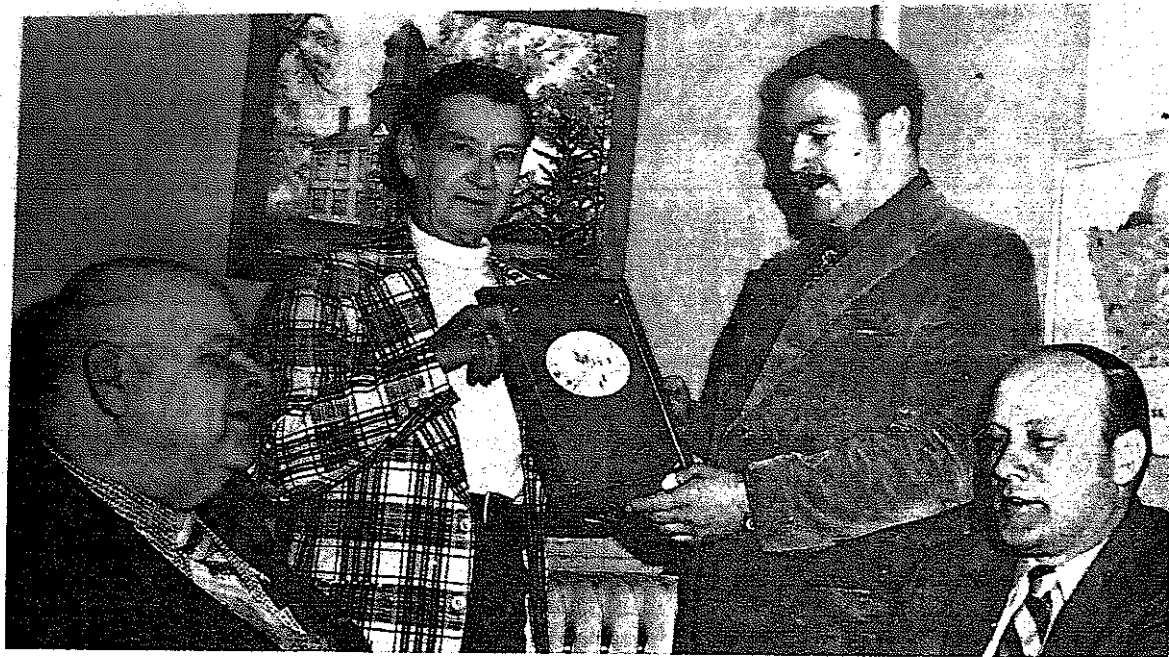
John Spink

JURY LIST 1975

Mary Bagwell	Housewife
Dorothy J. Banks	Saleswoman
Janet Barnes	Housewife
S. Alfred Barrett	MAR
Mary Beale	Housewife
Carol V. Belcher	Housewife
Barbara Brett	Housewife
Catherine M. Carr	Housewife
Philip E. Church	Mechanic
Anthony L. Cordani	Salesman
Anne DeFlunera	Housewife
Bette J. Ericson	Housewife
Elizabeth Ellison	Housewife
Francis Faulkner	Retired
Betty Jane Forsberg	Housewife
Robert Haddleton	Engineer
Frances L. Hamlin	Housewife
Madalene E. Jerome	Retired
Raymond B. Johnson	Retired
Robert M. Kirby	Postal Empl.
Derek A. Lucas	Mech. Eng.
Donna Martucci	At Home
Roberta M. Merkl	Housewife
Donald J. Michaud	Manager
Theresa M. Mongeau	Housewife
Gerald C. Nelson	Draftsman
Dorothy F. Milsen	Export Researcher
Adelaide M. O'Brien	Retired
Catherine D. O'Loughlin	Housewife
Joan H. Ormon	Clerk
Ronald D. Palumbo	Str. Mgr.
Zella E. Pearson	Housewife
Edward C. Peters	Unemployed
Dorothy R. Peterson	Housewife
Mary A. Phelan	Housewife

Katherine A. Raphael
Dana H. Ritchie
Emile H. Sandstrom
George A. Sarrica
David T. Squires
Hernina E. Tashjian
Priscilla Tsarides
James Voss, Jr.
Jane V. Wolfgang
Philip D. Zaccardi
Catherine Zeigler

Housewife
Diesel Mech.
At Home
Mechanic
Steel Tester
Retired
Housewife
Engineer
Housewife
Carpenter
Housewife



On April 22, 1975, Chief Samuel J. Johnston presented the Norfolk Board of Selectmen with a plaque from the American Automobile Association for the Town of Norfolk having an exceptional record of achieving 14 years with no pedestrian fatalities.

REPORT OF THE BOARD OF SELECTMEN

The townspeople were saddened by the passing of former Selectman Edward E. Hale, Sr. during the past year. Mr. Hale, a colorful and friendly gentleman will be missed by all. He had served the town as a police officer and during World War II established a comprehensive Civil Defense radio network for both the town and county of Norfolk which became a model for all other towns in the state.

At its first organizational meeting of the year, the Board elected Robert K. Forsberg as Chairman and B. Hartley O'Brien as Clerk. The regular meetings are held weekly on Tuesday evenings at 7:30 p.m. As required by law, all meetings are open to the public. The press has been represented by reporters from the Woonsocket Call, King Philip Newsleader and the Norfolk County Press. The Board would like to express its appreciation for the excellent and unbiased coverage afforded by these newspapers to its proceedings.

In order to act upon the many and varied matters requiring the attention of the Board of Selectmen, it was found that the board averaged about two evening meetings per week along with some Saturday morning meetings. In addition, the Chairman of the Board spent an additional three evenings per week attending to a variety of other administrative details involving contacts with the citizens in attempts to resolve many problems requiring immediate attention. To continue to operate a municipal corporation without providing for full time administrative assistance in the Selectmen's Office appears not to be in the best interest of the town. The Board of Selectmen feel that it is time to request the townspeople to approve the hiring of an Executive Secretary on a full-time basis. The Executive Secretary would handle the day in and day out administrative functions of the office, giving the townspeople immediate access to the office in order to have their problems resolved, complaints investigated and other matters expeditiously handled. The Board of Selectmen would then be free to concentrate on matters involving policy and planning.

The legal complexities of modern government has required the services of the town's legal counsel on an unprecedented scale in order to minimize the chances of the town becoming embroiled in costly litigation as has happened in past years. The Board would like to express its appreciation to the firm of Martin, Santos and White, present Town Counsel for their professional legal assistance during the past year.

Engineering services required by the town in carrying out its public works programs have increased tremendously in the past few years. The town is fortunate in having had the services of Mr. Clifton Holman, Jr., a resident of Norfolk, as its consulting Town Engineer. The Board wishes to thank Mr. Holman for the fine job he has done in assisting the Board on the many engineering matters requiring professional consultation, many times over and beyond his contractual obligation.

During the year, the Board of Selectmen vigorously objected to a solid waste management proposal promulgated by the Norfolk County Commissioners. This plan called for a sanitary landfill operation and an incinerator to be located in Norfolk. The Board supported by a busload of active senior citizens and other interested persons made their displeasure known to the County Commissioners at a hearing held at the Dedham Courthouse in January. Later, the Board of Selectmen voiced their objections to a legislative committee at the State House and succeeded in having the bill rejected for that year. The Board realizes the importance of solid waste management and that time is running out for towns in coping with this unpopular problem. However, the Board feels that other towns should be willing to accept either the incinerator or landfill and not to expect to place every type of state and county institution within the boundaries of our town. We have at present the Norfolk Correctional Institution, the major part of the Walpole Correctional Institution, Pondville State Hospital, part of the Wrentham State School, town of Franklin water pumping station and acres of land set aside for these institutions for expansion purposes. We don't feel the town should be burdened with more facilities all tax exempt.

The Board has taken advantage of Federal Funding under the Emergency Employment Act and the Comprehensive Employment Training Act. Unemployed persons were placed in both the highway, police, dispatching, school, library and town hall jobs at no cost to the town. We feel we should do whatever we can to assist unfortunate victims of the current economic conditions which appear to be growing worse because of a lack of concrete leadership at both the national and state levels.

Letters were sent to Senators Brooke and Kennedy and Congresswoman Heckler requesting their support for continued Revenue Sharing monies. This Federal program has helped keep the tax rate down by the grants given the town under this program. We would like to urge every citizen to write to the Senators and Congresswoman listed above and request their support to continue this Federal Funding.

In the interest of public safety, we urge all homeowners to affix their house numbers to the front of their residences in a prominent and conspicuous location to enable quick identification by police and fire personnel when answering emergency calls. Also during darkness it is a good idea to snap on your porch light when awaiting police or ambulance crews to aid in identifying your location.

The Police Department is continuing its program of career development with many officers enrolled in credit courses in the field of law enforcement and criminal justice. The Board was pleased to note that Chief Samuel J. Johnston was elected President of his class at Babson Institute in Wellesley during his training program in New England Institute of Law Enforcement Management and also Patrolman James V. Padula was elected Secretary of his class at the Southeastern Regional Police Training Academy in Taunton. These designations speak well of the personnel we have on our police department and we congratulate both men on their achievements.

The Fire Department is undergoing many changes in training, equipment and operations under the direction of the new Board of Fire Engineers appointed last year. Firefighters are also taking

advanced Emergency Medical Training at Norwood Hospital as time and money permit. This is one of the toughest courses a firefighter can take. Upon graduation they are certified as Emergency Medical Technicians as required by recently passed Massachusetts General Laws.

The men on the Highway Department have done an excellent job under trying conditions in carrying out the many projects over and beyond highway maintenance such as supervising the town disposal area to insure that it meets strict state environmental laws, rules and regulations; repair and maintenance on town owned buildings and land.

The men have done much of the repair work on town automotive equipment including fabrication of machinery and refurbishing of trucks and bodies at a great savings to the taxpayers.

In closing, the Board thanks all of our other departments, elected boards, committees and appointed officials under our jurisdiction for their cooperation and dedication, without whose help our job would have been almost impossible.

Our appreciation is given to our secretary, Marian Pink for keeping the work load moving ahead in spite of trials and tribulations and to both Lorraine Boulter and Gladys Weeks who serve to fill in during vacations and illness on a moments notice.

Respectfully submitted,

ROBERT K. FORSBERG, Chairman
RICHARD B. POTTER
B. HARTLEY O'BRIEN, Clerk
MARIAN PINK, Secretary

REPORT OF THE TOWN CLERK

To the Board of Selectmen and Residents of Norfolk;

This has been a very busy year for the clerk's office - 3 elections and 2 census takings added to our increasing daily duties. The school and town census were combined. Census takers encountered difficulties in finding residents at home, thus repeated and week-end visits were necessary. Many residents reported receiving a personal visit for the first time and some were hesitant to cooperate.

We wish to express our appreciation to Lorraine H. Newman for accepting the duties of compiling the census records for the town and state. This time-consuming work calls for accuracy, efficiency and expertise, Lorraine has all this and more. She has volunteered to set up a list of dog owners and an instruction sheet for census takers for future use. We are indeed indebted to her.

The voting and street lists have been provided for the town by a computer service at minimal cost. We have been informed that this service is no longer available. This work must now be put out to bid which will be an added expense to the town for Fiscal 75.

The birth and marriage record books are in poor condition with brittle pages which are falling out and broken bindings. Mr. Bates, who binds the town records, recommends photographing both books before re-binding and the purchase of looseleaf record books at a cost of \$50.00 each. To minimize use of these books, a card filing system has been started of all vital records by 2 part-time girls working after school. One girl is from the C.E.T.A. program and the other is from the King Philip job placement program. These girls are performing a necessary service to the town. We are looking into ways of finding more space to work and more town typewriters and other equipment for their use.

I wish to thank all town officials and town department personnel who have aided and worked with us to benefit the town during the year.

Respectfully submitted,

ELINOR H. PEARSON
Town Clerk

WARRANT FOR TOWN MEETING

FRIDAY, MAY 31, A.D., 1974

Commonwealth of Massachusetts

Norfolk, ss.

To either Constable in the Town of Norfolk, in said County,

Greetings:

You are hereby required in the name of the Commonwealth of Massachusetts to notify and warn inhabitants of Norfolk, qualified to vote in town affairs, to assemble in the King Philip North Junior High School in Friday, May 31, 1974 at 8:00 p.m., then and there to act on the following articles, viz:

SPECIAL TOWN MEETING

ARTICLE 1. To see if the Town will vote to appropriate or transfer from unappropriated available funds in the Treasury the town's share for maintenance of town roads under provisions of Section 26-29, Chapter 81 of the General Laws.

ARTICLE 2. To see if the Town will vote to appropriate or transfer from unappropriated available funds in the Treasury the state's share on Chapter 81 projects with a proviso that the sums received from the State are credited back to Surplus Revenue upon receipt or take any other action in relation thereto.

ARTICLE 3. To see if the Town will vote to appropriate or transfer from unappropriated available funds in the Treasury a sum of \$1,500.00 to purchase a new copy machine for the Selectmen's Office, Town Hall, or take any other action in relation thereto.

Hereof, fail not, but make due return of this warrant, with your doings thereon to the Town Clerk, on or before the hour of said meeting.

Given under our hands and the seal of the Town this 17th day of April A.D., 1974.

NELS T. CARLSON
Constable

ROBERT K. FORSBERG
RICHARD B. POTTER
B. HARTLEY O'BRIEN
Selectmen of Norfolk

WARRANT FOR SPECIAL TOWN MEETING

FRIDAY, MAY 31, 1974

Norfolk, ss.

To either Constable in the Town of Norfolk, in said County,
Greetings:

You are hereby required in the name of the Commonwealth of Massachusetts to notify and warn inhabitants of Norfolk, qualified to vote in town affairs, to assemble in the King Philip North Junior High School on Friday, May 31, 1974 at 8:30 p.m., then and there to act on the following articles, viz:

SPECIAL TOWN MEETING

Article 1. To see if the Town will vote to accept as a public way, Winston Road as it now exists for a distance of 875 feet and Churchill Road as it now exists for a distance of 1030 feet more or less, as laid out by the Board of Selectmen in accordance with a plan by Ellsworth and Holman, Engineering Associates Inc., June 30, 1971, a copy of which is on file with the Town Clerk, or take any other action in relation thereto.

Article 2. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the treasury, a sum of money for the completion of work on Winston Road and Churchill Road in order to meet the specifications as set forth by the Planning Board.

Article 3. To see if the Town will vote to transfer the sum of \$2700.00 from the salary and wages account, Police Department to the expense account, Police Department, or take any other action in relation thereto.

Article 4. To raise and appropriate or transfer from unappropriated available funds in the treasury, a sum of money for all necessary salaries and expenses for the Council on Aging for the 1975 fiscal year.

Hereof, fail not, but make due return of this warrant, with your doings thereon to the Town Clerk, on or before the hour of said meeting.

Given under our hands and the seal of the Town this 3rd day of May A.D., 1974.

NELS T. CARLSON
Constable

ROBERT K. FORSBERG
RICHARD B. POTTER
B. HARTLEY O'BRIEN

Town of Norfolk
OFFICIAL VOTE OF ARTICLES
AT SPECIAL TOWN MEETING

Held on May 31, 1974

8:00 p.m.

Meeting called to order by the Moderator, Henry B. Eden, who made a few remarks regarding open meetings and procedure. Mr. Eden introduced the members of the Board of Selectmen and the Advisory Board.

Article 1. Motion: That \$3,585 be transferred from Surplus Revenue as the Town of Norfolk's share for maintenance of town roads under provisions of Section 26-29, Chapter 81 of the General Laws.

Motion passed. Unanimous.

Article 2. Motion: That \$13,133 be transferred from Surplus Revenue to cover the State's share of Chapter 81 projects provided the sums received back from the State are credited back to Surplus Revenue.

Motion passed. Unanimous.

Article 3. Motion: That the Town vote to transfer from Surplus Revenue the sum of \$1500 to purchase a new copy machine for the Selectmen's Office, Town Hall.

Motion passed.

Meeting adjourned 8:29 p.m.

ELINOR H PEARSON
Town Clerk

A True Copy,

Attest:

OFFICIAL VOTE OF ARTICLES

AT SPECIAL TOWN MEETING

Held on May 31, 1974, 8:30 p.m.

Meeting called to order at 8:30 p.m. by Moderator , Henry B. Eden.

Article 1. That the Town vote no action on this article at this time.

Motion passed. Unanimous.

Article 2. Motion: That the Town vote no action on this article at this time.

Motion passed.

Article 3. Motion: That \$2,700 be transferred from the Police Department Salary and Wages account to the Police Department expense account.

Motion passed. Unanimous.

Article 4. Motion: That \$4,420 be transferred from Surplus Revenue and that \$6,600 be transferred from Federal Revenue Sharing Funds - Public Law 92-512 for bus rental, said total of transferred funds of \$11,020 to be the operating funds for the Council on Aging for Fiscal Year '75 commencing July 1, 1974.

Motion passed. Unanimous.

Meeting adjourned 8:52 p.m.

ELINOR H. PEARSON
Town Clerk

A True Copy,

Attest:

Town of Norfolk
OFFICIAL VOTE OF ARTICLES
VOTED AT ADJOURNED TOWN MEETING
Held on June 7, 1974

Article 1. Disposed of.

Motion made that at 8 p.m. tonight this meeting adjourn until Friday, May 31, 1974 at 7:30 p.m. at the King Philip North Junior High School.

Motion passed.

Motion made to reconsider previous motion for adjournment.

Motion passed.

Motion made to adjourn the Annual Town Meeting to Friday, June 7, 1974 at 7:30 p.m. at the King Philip North School.

Motion passed.

Meeting called to order at 7:30 p.m. by Moderator, Henry B. Eden. Members of the Board of Selectmen and Advisory Board were introduced by the Moderator.

Joy Willmott, Vida Holmes, Alan Mackey and John Robbins, Jr. were appointed by the Moderator as Counters.

Retiring Moderator, Walter T. Holmes was presented with a framed certificate of merit and gavel plaque in appreciation of 29 years of service to the town. Mr. Holmes received a standing ovation.

William C. Wright, Chairman of the Advisory Board, announced the retirement of Francis Haase following 15 years of service as

member of that committee. Mr. Wright reported on additional information and a few minor corrections to the Advisory Board report. He spoke on other matters pertinent to the business at hand.

A moment of silence was observed in memory of Edward E. Hale, former Selectman.

Article 2. Motion: That the Town of Norfolk fix the salaries of the several elective offices of the Town effective as of July 1, 1974 for Fiscal Year 1975 as follows: Moderator \$1.00; Selectmen \$3,200; Town Treasurer \$6,000; Town Clerk \$3,000; Tax Collector \$8,300; Assessors \$5,800; Board of Water Commissioners \$675; Planning Board \$1,750; Board of Health \$600; Tree Warden \$100; and to authorize any Town Board to employ for additional salary or compensation any of its members and to fix such salary of compensation.

Motion passed.

Moved: That the Board of Selectmen be authorized to appoint one of their members to the Board of Fire Engineers and to set the compensation at \$25.00 per year in accordance with section 4A, Chapter 41 of the General Laws, funds for same to be obtained from the Fire Department appropriation under Article 3.

Motion passed.

Moved: That the Board of Fire Engineers be authorized to appoint themselves firefighters and to set the rate of pay at \$5.00 per hour for the Chief Engineer and \$4.75 per hour for the Deputy Chief Engineers. Funds for same to be obtained from the Fire Department appropriation under Article 3 in accordance with section 4A, Chapter 41 of the General Laws.

Motion passed.

Article 3. Motion: That the Town of Norfolk raise and appropriate or transfer from unappropriated available funds in the

treasury a sum of money for all necessary town salaries and expenses for the Fiscal Year 1975 commencing July 1, 1974 as follows:

I. GENERAL GOVERNMENT

- a. Board of Selectmen: Salary \$3,200.
- b. Town Treasurer: Salary \$6,000; Expenses \$3,273 and \$100 for Petty Cash Account.
- c. Town Clerk: Salary \$3,000; Expenses \$2,287 and \$25 for Petty Cash Account.
- d. Town Accountant: Salary \$6,000; Expenses \$3,095.
- e. Election Officers and Registrars of Voters: Wages \$1,950; Expenses \$1,120.
- f. General Expense \$26,469.
- g. Conservation Commission: Expenses \$1,850; Conservation Fund \$4,000.
- h. Board of Assessors: Salary \$5,800; Expenses \$6,845.
- i. Tax Collector: Salary \$8,300; Expenses \$7,649 and \$25 for Petty Cash Account.
- j. Town Counsel and Legal Fees: Retainer \$4,200; Legal Fees \$3,500.
- k. Planning Board: Salary \$1,750; Expenses \$1,525.
- l. Appeal Board: Expenses \$600.
- m. Town Historian: Expenses \$200.

II. PROTECTION OF PERSONS AND PROPERTY

- a. Fire Department and Ambulance Expense:
 - Fire Department Salaries \$12,750
 - Ambulance Salaries \$2,660; Expenses \$8,390 and transfer from Federal Revenue Sharing Funds - Public Law 92-152, the sums \$2,980 for new hose and \$3,825 for new radios.
- b. Building, Gas, Electrical Inspectors:
 - Building Inspector: Salary \$2,000; Expenses \$1,050
 - Assistant Building Inspector: Salary \$300
 - Gas Inspector: Salary \$150; Expenses \$35
 - Electrical Inspector: Salary \$1,000; Expenses \$200
 - Assistant Electrical Inspector: Salary \$300
- c. Police Department: Salaries \$140,403; Expenses \$24,606 and transfer from Federal Revenue Sharing Funds - Public Law 92-152, the sum of \$4,200 for new police cruiser.

- d. Civil Defense: Expenses \$1,305.
- e. Tree Department and Insect Pest Control:
Tree Warden Salary \$100; Reimbursable Warden fees from Utilities \$2,500; Tree and Insect Pest Control Wages \$7,500; Tree and Insect Pest Control Expenses \$6,825.
- f. Fire and Police Communications: Salary and Wages \$20,980; Expenses \$200.
- g. Animal Control Department: Salary \$1,200; Expenses \$1,200.

III. HEALTH AND SANITATION

Board of Health: Salaries \$600; Expenses \$3,550; Plumbing Inspector Salary \$1,300; Sanitation Inspector Salary \$700; Animal Inspector Salary \$400 and transfer from Federal Revenue Sharing Funds - Public Law 92-152, the sum of \$5,000 for Engineering Services.

IV. HIGHWAYS

- a. Removal of Snow: Salaries \$8,625; Expenses \$14,100 and transfer from Federal Revenue Sharing Funds - Public Law 92-512, the sum of \$10,000.
- b. Chapter 90 Highway Maintenance \$3,005.
- c. Chapter 90 Highway Construction \$4,205.
- d. Chapter 81 Highway Maintenance \$3,585.
- e. Town Highway Maintenance and Construction: Salaries \$95,856; Expenses \$51,500; and transfer from Federal Revenue Sharing Funds - Public Law 92-152, the sum of \$20,000 for Rockwood Road; the sum of \$500 for Automatic Door Opener, Police Department; the sum of \$500 for Spotlight, Main and Rochwood Road; the sum of \$250 for Library Roofing and Painting; and the sum of \$300 for Improved Lighting in the Library.
- f. Sanitary Landfill: Salaries \$9,860; Expenses \$3,770.

V. PUBLIC SERVICE ENTERPRISES

- a. Water Department:
Commissioner's Salary \$675
Administrative Salaries \$1,900
New Installations Salaries \$1,440

Maintenance Salaries \$5,124

b. Expenses:

Administrative Expenses \$930

Purchase of Water \$6,900

Vehicle Maintenance \$438

Road Repairs \$1,000

New Department Equipment Specialized \$1,555

Emergency Main and Hydrant Breaks \$950

Installations (No Equipment Hire) \$7,190

Maintenance Equipment Hire \$900

Maintenance General Material and Supplies \$960

Maintenance Pipes and Fittings \$2,088

VI. SOLDIERS' BENEFITS

a. Soldiers' Relief: \$2,500

b. Veterans Administration: Salary \$600; Expenses \$475.

VII. SCHOOLS

a. Operation and Maintenance of Central (now known as Freeman School) and Centennial School including Committee Expense \$683,825.

b. King Philip Regional School District Operating and Maintenance Expense \$763,001.25.

Senior High Capital Costs \$11,507.99

Junior High Capital Costs \$20,171.08

Senior High - New Addition Capital Costs \$37,626.82.

c. Tri-County Regional Vocational Technical School District Operating and Maintenance Expense \$10,856.58.

VIII. PUBLIC LIBRARY

a. Salaries and Expenses (plus dog tax) and transfer of \$3,492 from "Aid to Libraries Account"; Appropriate Salaries \$13,780; Expenses \$3,051.

IX. RECREATION

a. Recreation general expense \$11,060

b. Recreation for Handicapped Children \$700

c. Recreation for Physically Handicapped Children \$500

X. DEBTS AND INTEREST

- a. Central School Notes & Interest Due: A. J. Freeman School: Notes \$15,000; Interest \$4,387.50.
- b. Fire & Police Station Notes and Interest Due: Notes \$10,000; Interest \$2,340.
- c. Water Department Notes and Interest Due: Notes \$10,000; Interest \$590.
- d. Centennial School Notes and Interest: Notes \$60,000; Interest \$50,925.
- e. Certification of Notes & Bonds: \$1,000.

XI. UNCLASSIFIED

- a. Town Memorial Day \$1,100.
- b. State and County Retirement System \$17,428.46.
- c. Reserve Fund \$15,000.
- d. Interest to cover Article 4: \$4,000
- e. Insurance \$24,007.
- f. Medical and Life Insurance \$18,600.
- g. Fuel, Telephone and Lights \$25,515.
- h. South Norfolk County and The Charles River Association for Retarded Children \$1,250.
- i. Norfolk Guidance Center \$2,500.

Motion passed with the following deleted: I-c, Town Clerk; I-f, General Expense; I-g, Conservation; I-i, Tax Collector; I-k, Planning Board; II-b, Building Inspector; II-c, Police Department; II-e, Tree Department; II-f, Fire and Police Communication; V-a, Water Department Salaries; V-b, Water Department Expenses; VII-a, Operation and Maintenance of Freeman and Central Schools; VII-c, Tri-County Regional Vocational Technical School District Operating and Maintenance Expense; XI-a, Town Memorial Day.

I-c: Moved: That the Town raise and appropriate or transfer from unappropriated available funds in the treasury the sum of \$3,000 for Town Clerk's Salary; Expenses \$2,287 and \$25 for Petty Cash Account.

Motion: That the Expenses for Town Clerk be amended to read \$1,312.

Motion defeated.

Original motion passed.

I-f: Moved: That the Town raise and appropriate or transfer from unappropriated available funds in the treasury the sum of \$26,469 for General Expense.

Motion passed.

I-g: Moved: That the Town raise and appropriate or transfer from unappropriated available funds in the treasury the sum of \$1,850 for Conservation Commission Expenses and \$4,000 for Conservation Fund.

Motion passed.

I-i: Moved: That the Town raise and appropriate or transfer from unappropriated available funds in the treasury the sum of \$8,300 for Tax Collector's Salary; Expenses \$7,649 and \$25 for Petty Cash Account.

Motion made to amend Tax Collector's Expenses to \$3,649.

Motion defeated.

Original motion passed.

I-k: Moved: That the Town raise and appropriate or transfer from unappropriated available funds in the treasury the sum of \$1,750 for Salary, Planning Board and \$1,525 for Expenses.

Motion passed.

II-b: Moved: That the Town raise and appropriate or transfer from unappropriated available funds in the treasury the sums of money as follows: Building Inspector's Salary \$2,000, Expenses \$1,050; Assistant Building Inspector's Salary \$300; Gas Inspector's Salary \$150, Expenses \$35; Electrical Inspector's Salary \$1,000, Expenses \$200; and Assistant Electrical Inspector's Salary \$300.

Motion passed.

II-c: Moved: That the Town raise and appropriate or transfer from unappropriated available funds in the treasury the sums of money as follows: Police Department: Salaries \$140,403; Expenses \$24,606 and transfer from Federal Revenue Sharing Funds - Public Law 92-152, the sum of \$4,200 for a new police cruiser.

Substitute motion: Moved: That the Town vote to amend the police department Salaries to read \$150,547.20. Said additional amount to be used for additional salary for the police administrative secretary and an Investigator/Safety Officer.

Amended substitute motion: Moved: That the Police Department Salaries be amended to read \$149,715.

Counted vote: Yes, 46; No, 128. Amended substitute motion did not pass.

Counted vote: Yes, 124; No, 78. Substitute motion passed.

Original motion as substituted passed.

II-e: Moved: That the Town raise and appropriate or transfer from unappropriated available funds in the treasury the sums of money as follows: Tree Department and Insect Pest Control: Tree Warden Salary \$100; Reimbursable Warden Fees from Utilities \$2,500; Tree and Insect Pest Control Wages \$7,500; Tree and Insect Pest Control Expenses \$6,825.

Motion passed.

II-f: Moved: That the Town raise and appropriate or transfer from unappropriated available funds in the treasury the sum of \$20,980 for Fire and Police Communication Salary and Wages; Expenses \$200.

Motion passed.

V-a: Moved: That the Town raise and appropriate or transfer from unappropriated available funds in the treasury the sums of money as follows: a. Water Department: Commissioner's Salary \$675; Administrative Salaries \$1,900; New Installations Salaries \$1,440; Maintenance Salaries \$5,124; b. Expenses: Administrative Expenses \$930; Purchase of Water \$6,900; Vehicle Maintenance \$438; Road Repairs \$1,000; New Department Equipment Specialized \$1,555; Emergency Main & Hydrant Breaks \$950; Installations (No Equipment Hire) \$7,190; Maintenance Equipment Hire \$900; Maintenance General Material & Supplies \$960; Maintenance Pipes & Fittings \$2,088.

Substitute motion: Moved: That the Town vote to amend the water department Salary and Wages account to read \$16,855 including water commissioners salary of \$675 and to amend the water department expenses to read \$25,746.

Counted vote: Yes, 91; No, 86. Motion to substitute passed.

Counted vote: Yes 78; No, 89. Motion as substituted defeated.

Counted vote: Yes, 106; No, 56. Original motion passed.

VII-a. Moved: That the Town raise and appropriate or transfer from unappropriated available funds in the treasury the sum of \$683,825 for Operation and Maintenance of Central (now known as Freeman School) and Centennial School including Committee expense.

Motion passed.

VII-c: Moved: That the Town raise and appropriate or transfer from unappropriated available funds in the treasury the sum of \$10,856.58 for Tri-County Regional Vocational Technical School District Operating and Maintenance Expense.

Motion passed.

XI-a: Moved: That the Town raise and appropriate or transfer from unappropriated available funds in the treasury the sum of \$1,100 for Town Memorial Day.

Motion passed.

Article 4. Moved: That the Town Treasurer, with the approval of the Selectmen, be and hereby is authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1974, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Motion passed.

Article 5. Moved: That the Town of Norfolk transfer from Surplus Revenue the sum of \$31,733 for the State and County share on Chapter 81 and Chapter 90 projects with the proviso that the same received from State and County are credited back to Surplus Revenue upon receipt.

Motion passed.

Article 6. Moved: That the Town of Norfolk authorize the Board of Selectmen to accept and enter into contract for the expenditure of any funds allotted or to be allotted by the Commonwealth and/or County for the construction, reconstruction and improvement of Town roads.

Motion passed.

Article 7. Moved: That the Town of Norfolk authorize the Board of Selectmen in behalf of the Town of Norfolk to remise and realease to the Commonwealth of Massachusetts, through its Department of Public Works, whose Post Office address is 100 Nashua Street, Boston, Massachusetts, 02114, hereinafter referred to as the Department, all right, title, claim and demand whatsoever as said Grantor has, or ought to have in and to a certain Vehicular bridges being Bridge N-13-2, and being identified as Railroad Bridge No. 24-35, said bridge being a continuation and extension of a public way known as Park Street in the Town of Norfolk providing Vehicular passage for the public over the tracks of the Penn Central Railroad Company and Bridge N-13-2, and being identified as Railroad Bridge 22-85, said bridge being a continuation and extension of a public way known as Main Street in the Town of Norfolk providing Vehicular passage for the public over the tracks of the Penn Central Railroad Company.

Motion passed.

Article 8. Moved: That this Article be indefinitely postponed.

Motion carried.

Article 9. Moved: That the Town of Norfolk authorize the Board of Selectmen to advertise in a local paper and to sell at public sale from time to time, as they may deem in the best interest of the Town, any and all lands or portions thereof which the Town has acquired or may acquire as Tax Title Land so-called, such sales to be made in the name and in behalf of the Inhabitants of the Town of Norfolk, and instruct the Selectmen to coordinate any proposed sale with the Recreation Committee, Conservation Committee and Water Board prior to advertisement.

Motion passed.

Article 10. Moved: That the Town of Norfolk raise and appropriate the sum of \$2,000 to provide for the examination of tax title land and the title or interest of the Town therein, to do all things necessary or convenient to bring tax title records up to date and take any corrective measures necessary to remove any

flaws in the taking of such titles to the end that rights or redemption, if any there be, may be foreclosed and title be firmly established in the Inhabitants of the Town of Norfolk.

Motion passed.

Article 11. Moved: That the Town of Norfolk transfer from Federal Revenue Sharing Funds - Public Law 92-512 the sum of \$4,200 for the purchase of an additional sander body for the Highway Department.

Motion passed.

Article 12. Moved: That the Town of Norfolk raise and appropriate the sum of \$25,000 to remodel the second floor of the Town Hall and to include in said remodeling all necessary wiring, heating, plumbing, partitioning, ceiling, flooring, furnishings and the replacement of the central heating plant.

Moved: That the Town vote to amend the sum to read \$27,300.

Motion did not pass.

Moved: That the Town vote to amend the figure to read \$5,000.

Motion defeated.

Original motion defeated.

Article 13. Moved: That the Town of Norfolk transfer from Federal Revenue Sharing Funds - Public Law 92-152, the sum of \$27,000 for the purchase of a two yard front loader for use by the Highway Department.

Motion passed.

Article 14. Moved: That the Town of Norfolk amend Article IX of its By-Laws by adding Section 26 as follows: No driveway or other access to a public street shall be constructed or altered at the point of intersection with such street unless a written permit

is first obtained from the Building Inspector. No building permit shall be issued for the construction of a new building or structure unless such access permit has first been obtained.

Motion passed. Unanimous.

Article 15. Moved: That the Town of Norfolk amend Section 6, Article IX of its By-Laws to read as follows: No person, other than a duly authorized officer or employee shall dig a trench or lay a pipe in, or in any way disturb the earth or materials on, in or under any street or public way without a permit in writing given by the Board of Selectmen upon application by said person made to said board; and whenever such a permit is so issued, the person or persons to whom it shall be issued shall, whenever a pipe, drain, or any other structure is placed in, along or under such a street or public way, file with said Board, a plan of the same showing the location and elevation of such pipe, drain or other structure, said plan to be of such size and standard as said board may require. Any person or persons requesting such permission may be required by the Selectmen to give a bond satisfactory to them to indemnify the town against any loss or damage occasioned by such excavation and/or alteration.

Counted vote: Yes, 120; No, 1. Motion passed.

+ Article 16. Moved: That the Town of Norfolk amend its By-Laws by adding to Section 1, Town Meetings, the following: "The term of office of the Town Clerk shall be three years."

Motion passed. Unanimous. *chap 41 Sec 47.1*

Article 17. Moved: That the reading of the Proposed Amendment No. 1 to the Tri-County Regional Vocational Technical School District Agreement be waived.

Moved: That the Town of Norfolk accept an Amendment to the Tri-County Regional Vocational Technical School District Agreement initiated and proposed by vote of the Tri-County Regional Vocational Technical School District Committee

adopted on November 14, 1973 and entitled "Amendment No. 1 to the Agreement Establishing the Tri-County Regional Vocational School District", which proposed Amendment provides in substance for the admission of the Town of Seekonk as a member town with one member of the regional district school committee; that upon such admission, the Town of Seekonk will pay over to said District its proportionate share of the initial District budget for the fiscal period beginning January 1, 1973; and that, if the Town of Seekonk is admitted as a member of said District, the amounts apportioned to the member towns of the District on account of the District budget for the fiscal year beginning July 1, 1974 will be reapportioned and the Town of Seekonk will pay its apportioned share of the sums apportioned and to be raised pursuant to said budget.

Motion passed.

Article 18. Moved: That this Article be indefinitely postponed.

Motion passed.

Article 19. Moved: That the Town of Norfolk amend Article 6, Section 2 entitled "Contracts" of the Town By-Laws of said Town by striking out the figure \$1,000 and inserting in place thereof the figure \$2,000.

Motion did not pass.

Article 20. Moved: That the reading of the text of this Article pertaining to the adoption of the Police Career Incentive Pay Program be waived.

Motion passed.

Moved: That the Town of Norfolk accept the provisions of Section 108L of Chapter 41 of the General Laws pertaining to the establishment of a career incentive pay program offering base salary increases to regular full-time members of the police force for furthering their education and to raise and appropriate and transfer to the Police Department Salaries Account the sum of \$5,901.

Motion passed.

Article 21. Moved: That the Town of Norfolk authorize the Board of Selectmen to acquire, by taking by eminent domain, for drainage purposes, an easement through land, together with the trees thereon, running from River Road to the Charles River and being 20 feet in width, now or formerly owned by the Estate of Samuel Goldmeer, all as shown on a plan entitled, "Easement Plan of Land in Norfolk, Mass." dated November 1973, by Landmark Engineering of New England, Inc., a copy of which plan is on file with the Town Clerk; and to raise and appropriate \$300 to pay the cost and expenses of such acquisition.

Motion passed. Unanimous.

Article 22. Moved: That the Town of Norfolk abandon the use of the Mirror Lake Fire Station and authorize the Selectmen to sell the said land, with the buildings thereon, after advertising for bids on the said land and buildings. The above described parcel is a plan of land shown on Norfolk Assessors Map No. 12, Block 62, Parcel 90.

Motion passed.

Article 23. Moved: That the Town of Norfolk raise and appropriate the sum of \$2,250 to erect a suitable monument with an appropriate verse inscription to the memory of the Korean and Vietnam veterans. The monument is to be erected on the Town House Hill.

Motion passed.

* Article 24. Moved: That the Town of Norfolk designate the newly acquired conservation land roughly bounded by North, Needham, and Spring Streets, as the Harold E. Campbell Town Forest.

Motion passed.

Article 25. Moved: That this Article be indefinitely Postponed.

Motion passed.

Article 26. Moved: That the reading of this proposed Amendment to the By-Laws be waived.

Motion passed.

Moved: That the Town of Norfolk amend its zoning By-Laws as follows:

1. By adding the following to Section C-1-d "Flood Plain-Wetlands Protection District".
2. By adding the following to Section D-2-h "Flood Plain-Wetlands Protection District" as defined under Article 26 of the Warrant for this Town Meeting.

Counted vote: Yes, 105; No, 5. Motion passed.

Article 27. Moved: That the Town of Norfolk authorize the Board of Selectmen for and in behalf of the Town of Norfolk, to petition the Great and General Court to amend the provisions of General Laws C.71, s. 34 to the extent of making provision that would allow a town to amend a school committee budget, over the objection of such committee, by a four-fifths vote at town meeting.

Motion passed.

Article 28. Moved: That the Town of Norfolk authorize the Board of Selectmen to appoint a committee of five (5) members, to study the town communication system and its future needs with respect to communications and report its findings to the Town and to raise and appropriate \$150 for the expenses of such committee. The committee shall contain as ex-officio members the Chiefs of the Fire and Police Departments, Director of Civil Defense, Chief of Communications and Highway Superintendent.

Motion passed.

Article 29. Moved: That the Town of Norfolk extend the term of the By-Law Committee and the terms of the members thereof, and each of them, for one year, and to raise and appropriate \$185 for the expense of such committee.

Motion passed.

Article 30. Moved: That the Town of Norfolk extend the term of the Highway Garage Building Committee and the terms of the members thereof, and each of them, for one year, and to raise and appropriate \$500 for the expenses of such committee.

Motion passed.

Article 31. Moved: That the Town of Norfolk authorize the Board of Selectmen for and in behalf of the Town of Norfolk, to appear before any hearing officer, at any public hearing, or to initiate, defend, or join as party in any litigation to oppose the establishment of any regional rubbish disposal facility or waste recycling center, or the taking of any interest in land for such purpose, within the Town.

Motion passed.

Article 32. Moved: That the Town of Norfolk vote to acquire by gift all right, title and interest in and to the assets, including land within the Town with buildings and edifices thereon, now owned and controlled by the Norfolk Cemetery Association, sometimes known as the Norfolk Cemetery Corporation, and to take over, operate and assume the obligations of said association, and to raise and appropriate the sum of \$2,700 to defray the cost of operating the cemetery for Fiscal Year 1975. The sum of \$2,700 so raised and appropriated shall be transferred to the Highway Department Account as a Special Project to include labor and materials.

Motion passed. Unanimous.

Article 33. Moved: That the Town of Norfolk raise and

appropriate the sum of \$20,000 to be added to the Stabilization Fund under the authority of Section 5B of Chapter 40, of the General Laws.

Motion passed.

Article 34. Moved: That this Article be postponed indefinitely.

Motion passed.

Article 35. Moved: That the Town of Norfolk grant the Board of Selectmen permission to sell surplus property of the Town exclusive of buildings and land, that is no longer needed. The sale of such property shall be advertised in the local newspapers.

Motion passed.

Article 36. Moved: That the Town of Norfolk recognize and commend Mr. Walter T. Holmes, past Moderator of the Town of Norfolk, for his many years of unselfish service and contributions to the Town of Norfolk.

Motion passed. Unanimous.

Moved: That the Town instruct the Moderator to appoint a committee of three, composed of the Chief and Captain of the Fire Department and one citizen of the Town, not an office holder or Town employee, charged with presenting the next annual Town Meeting with specifications and costs for the proposed Fire Department Pumper.

Motion did not pass.

Moved: That the Town instruct the Moderator to appoint a 5-member committee to analyze the maintenance and repair aspects of all Town equipment to determine the feasibility of centralizing repair and maintenance functions, and determining from current and long range aspects if economies can be realized or practices improved upon and to report to the Town before next year's annual Town Meeting.

Motion passed.

Moved: That the Town instruct the Moderator to establish a three-member library study committee to determine and report to the Town long range requirements and recommended solutions to library problems by the next Annual Town Meeting.

Motion passed.

Moved: That the Town instruct the Moderator to establish a three-member committee to study long range needs of municipal office building space requirements, said committee to report to the Town such needs, time frames and recommendations by the next annual Town Meeting.

Motion passed.

Moved: That the Town instruct the Moderator to establish a five-member committee to review and study Fire Department and Police Department space needs. Said committee shall contain the Chiefs of the Fire and Police Departments as ex-officio members.

Motion passed.

John T. Robbins, Jr. recommended the Town consider having the Town Meetings held on Monday nights.

Walter T. Holmes moved to request the Selectmen to enter an article at the next Town Meeting adopting a By-Law to set a time certain for future adjourned meetings.

Meeting adjourned 11:45 p.m.

ELINOR H. PEARSON
Town Clerk

A True Copy,

Attest:

REPORT OF THE TOWN CLERK

For the Year Ending December 31, 1974

ANNUAL TOWN ELECTION

Monday, May 6, 1974

579 ballots were cast as follows:

Moderator -- 1 Year

Henry B. Eden	312
Frank J. Gross	260

Selectman -- 3 Years

Richard B. Potter	387
Charles F. Pyne	140

Treasurer -- 3 Years

Clarence S. Fuller	468
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Town Clerk -- 1 Year

Elinor H. Pearson	448
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Collector of Taxes -- 3 Years

Elinor H. Pearson	442
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School Committee -- 3 Years

Frank J. Gross	453
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Planning Board -- 3 Years

Roy L. Kuphal, Sr.	442
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Planning Board — Unexpired

Bertrand H. Rousseau 409

Board of Assessors — 3 Years

John W. Evans 474

Water Commissioner — 3 Years

Harry G. Coulter 454

Board of Health — 3 Years

John W. Holmes 454

Trustee of Public Library — 3 Years

Beverly J. Loomis 450

Recreation Commission — 3 Years (2)

Kenneth A. Cooper 322

Marian A. Chrunev 185

Thomas H. Mackie 240

William A. Rice 205

Constable — 3 Years (2)

Nels T. Carlson 451

Samuel J. Johnston 480

Question:

Shall the town vote to have its Selectmen appoint a Board of Cemetery Commissioners consisting of three members pursuant to Chapter 41, Section 21 of the General Laws in accordance with Chapter 114, Section 27 of the General Laws?

Yes: 343

No: 109

STATE PRIMARY ELECTION

September 10, 1974

The polls were open from 7:00 a.m. until 8:00 p.m.
A total of 483 votes were cast: 302 Democratic and 181 Republican.

The results are on file on the office of the Town Clerk.

ELINOR H. PEARSON
Town Clerk

STATE ELECTION

November 5, 1974

The polls were open from 7:00 a.m. to 8:00 p.m.
A total of 1537 votes were cast.
The results are on file in the office of the Town Clerk.

ELINOR H. PEARSON
Town Clerk

VITAL STATISTICS

BIRTHS RECORDED IN NORFOLK DURING 1974

Date	Name of Child	Name of Parents
January		
5	Sean Christopher	William A. & Patricia M. Cameron
7	Josh Powell	William J. & Lynn A. Kohansky
11	Megan Marie	William P. & Patricia J. Hennessy
21	David John	Joseph F. & Virginia C. Homer
26	Matthew Edward	Joseph W. & Gail P. Bellacosa
28	Norman Noyes	James S. & Margaret N. Liljestrand
February		
8	Kelly Ann	Kenneth E. & Colleen A. Preston
12	Frank George, Jr.	Frank G. & Simonne M. Favaloro
20	William Richard	William R. & Elizabeth R. Strauss
March		
19	Michelle Robin	Marvin R. & Paula L. Weaver
25	Todd Wotherspoon	Robert G. & Leslie Lincoln
29	Staci	William J. & Debra J. Hewitt
April		
3	Jason Edward	Edward & Carol A. Mullaney
4	Steven Mark	Peter L. & Mary R. Conlin
8	Todd Richard	Richard L. & Pamela A. Barry
8	Christopher Virgil	James M. & Maria C. Carew
11	Laurie Ann	Donald J. & Sandra E. Trzuskowski
May		
6	Arthur Warren, Jr.	Arthur W. & Kathleen L. Durfee
7	Darren Christopher	Thomas P. & Jean E. Daley
13	Michael Albert	Ronald F. & Joanne E. Ober
15	Timothy Delaney	Richard T. & Diane H. Holmes
17	Amy Caroline	Roger B. & Deborah A. Gilbert
18	Carl David	Stephen C. & Thayer A. Olson
22	Kim Elizabeth	Robert A. & Arlene M. O'Meara

Date	Name of Child	Name of Parents
May (Cont.)		
23	Jennifer Elizabeth	Stephen D. & Kathleen T. Northrop
26	William Joseph, Jr.	William J. & Linda E. McGilivray
27	Richard Charles	Barry D. & Isabelle L. Batchelder
June		
10	Jeffrey David	George N. & Linda M. Janes
21	James Michael	Joseph & Mary L. Kosh
21	Rachael Hillary	Stephen H. & Barbara E. Fagan
27	Matthew Christopher	Charles C. & Marion E. Carroll
28	Gina Marie	Edward A. & Barbara E. Venteroso
July		
4	Stephen Paul	Stephen P. & Nancy J. Daly
23	Thomas Charles	Matthew J. & Celia A. Phelan
26	Lynn Elizabeth	Joseph R. & Frances E. Bernard
29	James Allen	Robert & Nancy J. Rice
August		
8	Erica Lynne	David B. & Maureen D. Rickel
10	Erich Leopold	Arthur W., Jr. & Deborah L. Krueger
21	Jeffrey Kenneth	Jerrold C. & Janice L. Wood
27	Charles Frederick	Charles O. & Beverly E. Davis
28	Justin Matthew	James M. & Carolyn M. Voss
September		
2	Andrea Christa	Asa G. & Sandra J. Murray
16	Gregory Allan	James M. & Arlene F. Findlen
24	Stephanie Palmer	John S. & Barbara L. Lander
October		
2	Tara Ann	John J. & Irene C. Cahalane
2	Patrick Shonn	Martin R. & Catherina M. Bannon
4	Melissa	Leslie G. & Janice L. Bryant
6	Dianne Edythe	Raymond V. & Dianne L. Calleaux
10	Lori Beth	Gary & Nadene C. Engorn
10	Thomas Alfred	John C. & Martha C. Sawyer
12	Matthew David	Donald F. & Deborah M. Mosher
15	Myriah Lee	Anthony E. & Katherine L. Martucci
17	Timothy Keating	Paul D. & Anne M. Lewis
22	Samantha Anne	Timothy C. & Margaret B. Eburne

Date	Name of Child	Name of Parents
October (Cont.)		
22	Julie Heather	Howland D. & Cynthia M. Stanfield
23	Dylan Joel	Christopher E. & Marcia M. Mackey
24	Jessica Leigh	Lawrence C. & Roberta M. Merkl
November		
2	Rayanne Marie	James L. & Teresa N. O'Neill
7	John Jay	John J. & Jacquelyn A. McFeeley
8	Kerry Ann	John M. & Mary J. O'Grady
11	Calista Mary	Donald J. & Christine M. Fregeau
12	Patricia Anne	Robert H. & Margaret L. O'Brien
12	Jessica Marie	John & Mary A. Nuhibian
16	Heather Marie	Peter D. & Barbara J. McCarthy
December		
10	Adam Frederick	William F. & Dorothy A. Hulbig
18	Keith Nowell	John D. & Nancy C. Orlando
26	Kristin	Christopher & Cheryl A. Masterson
31	Craig Patrick	Fred A. & Mary R. Hurder

DEATHS RECORDED IN NORFOLK DURING 1974

Date	Name	Years	Mos.	Days
January				
5	George Henry Levya	66	11	25
15	Henry C. Ellison	74	10	17
16	George V. Shea	62	10	25
February				
1	Thomas J. Hovey	38	9	6
24	Ernest Dunton	76	11	11
April				
3	Lillian E. Ray	83	5	6
8	Todd Richard Barry	27 minutes		

Date	Name	Years	Mos.	Days
May				
11	Edward Everett Hale, Sr.	77	8	7
14	Eleanor Nichols	48	2	26
June				
2	William T. Ray, Sr.	82	5	15
29	Lewis Mariani	79	2	3
July				
6	Agnes Sophia Bristol	89	6	18
August				
20	Carl M. Carlson	93	8	3
September				
22	John Henry Shibley	56	4	25
November				
28	Philip F. Molloy, Sr.	77	2	6
December				
12	Hiram B. Osgood	80	0	7
27	Albertus J. Greene	76	10	25

In addition, deaths were recorded of 201 non-residents who died either at Pondville Hospital, the Prison Colony or other places.

MARRIAGES RECORDED IN NORFOLK IN 1974

Sixty marriages were recorded in Norfolk during the year 1974. Fifty-seven marriages included residents of the Town and three marriages were those of non-residents.

The complete record is on file in the office of the town clerk.

ELINOR H. PEARSON
Town Clerk

Report of the Town Departments

REPORT OF THE BOARD OF ASSESSORS

To the Citizens of the Town of Norfolk:

In 1974, the final six months of the municipal fiscal cycle law was completed and now all the towns of the commonwealth are on a fiscal cycle that begins July 1st of each year and ends June 30th of the following year. Beginning with your 1974 annual tax bill, one half of the total amount due is payable on or before Nov. 1st and the remaining one half is due and payable on or before May 1 of each year.

The Legislature this past year acted upon and passed a law that allows farmers to make application to the Board for a reduced assessment on their farm, a portion of this tax is deferred for future payment. They also enacted a law that allows residents that are 65 years of age to apply for a deferment of their taxes until such time as the real estate is sold.

In the later part of the year, the Supreme Court handed down a decision that requires all cities and towns in the commonwealth to assess a 100% value and we must submit a plan as to how the Town of Norfolk expects to meet this. We are currently at about 70% of full and fairmarket value.

The Board has hired Mrs. Priscilla Larochelle, as a part-time office clerk, who will replace our full time secretary, Mrs. Edna Fuller, upon her retirement in July of 1975. Mr. John Evans, Clerk of the Board, attended a school for assessors conducted by the Norfolk-Suffolk County Assessor Association on the topic of "The Income Approach to Value."

Beginning in 1975, the Board of Assessors is directed by the State to assess boats owned by residents. The registry of boats must submit a complete list of all boats owned by residents and under the personal property law assessors shall assess each owner.

In closing, we express our appreciation of all other town officers for their assistance and thank our assistant, Alan A. Mackey, and our secretary, Mrs. Edna Fuller, for their faithful service. The Board will certainly miss Mrs. Fuller when she retires. She has rendered excellent service to the Board and the town for many years.

Respectfully submitted,

JOHN W. EVANS
JOHN H. ROBBINS, JR., Chairman
WALTER ZAGIEBOYLO
Assessors

REPORT OF THE BOARD OF ASSESSORS

The Assessors of the Town of Norfolk herewith respectfully submit their report for the year ending December 31, 1974.

Total appropriations to be raised by taxation	\$2,448,950.98
Total appropriations to be taken from available funds	156,514.00
Deficits due to abatements in excess of overlay of prior years	1,676.83
School Lunch Program	6,466.10
Free Libraries	1,746.50
Special Education	5,402.00
Any other amounts required to be raised	13,614.60

Tax Assessments	Estimated 1975	Underestimates 1973-74
County tax	\$55,183.82	
County hospital	3,829.44	\$1448.68

State: Tax & Assessments

State Recreation Area	18,336.74	
Audit of Municipal Accts.	3,342.04	
Mass. Bay Trans.	32,420.00	
Mosquito Control	7,932.96	558.42
Motor Vehicle excise bills	642.15	
State Assessment system	190.08	
Met. Area Plan. Council	279.88	
Air Pollution Control Dist.	188.75	
Special Education	<u>4,000.00</u>	
Total	\$67,332.60	558.42

Overlay of Current Year 44,071.40

Gross Amount to be
raised 2,793,180.67

Estimated receipts & Available Funds

1975 Fiscal year receipts as certified by the Commissioner on Cherry Sheet	\$ 781,073.59	
Motor Vehicles & Trailer excise	159,307.92	
Licenses	7,348.65	
Fines	1,285.64	
General Government	12,708.72	
Protection of Person & Property	2,790.00	
Health & Sanitation	2,480.00	
Recreation	819.85	
Public Service Enterprises (Water Dept.)	34,072.47	
Interest: On taxes & assessments	8,252.24	
Farm Animal	502.35	
Council on Aging	<u>696.00</u>	
Total Estimated Receipts	\$1,011,337.43	
Overestimated		\$1,711.81

Amount voted to be taken from Available Funds	\$ 156,514.00
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Total Available Funds	158,225.81
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Net Amounts to be raised by Taxation on Property	1,623,617.43
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Total Valuation

Personal Property	\$ 2,618,130.00
Real Estate	<u>-30,858,518.00</u>
Total	\$33,476,648.00

Personal Property Tax	\$ 126,979.31
Real Estate Tax	<u>1,496,638.12</u>
Total taxes levied on	
Property tax	\$ 1,623,617.43

1974-75 (fiscal year) tax rate per thousand	\$48.50
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School tax rate	26.17
General tax rate	<u>22.33</u>
Total	48.50

Respectfully submitted,

JOHN W. EVANS
JOHN H. ROBBINS, JR., Chairman
WALTER ZAGIEBOYLO
Board of Assessors

We, the Assessors submit the following assessments, valuation, exemptions and abatements processed during the past ten years inclusive of Real Estate and Motor Vehicle excise.

YEAR	NO. OF DWELLINGS	TOTAL VALUATION OF REAL ESTATE	TOTAL OF EXEMPTIONS GRANTED VETERANS	TOTAL EXEMPTIONS GRANTED BLIND, CLAUSE 17, 18 & 41	TOTAL ABATEMENTS PROCESSED ON REAL ESTATE
1974	1280	\$33,476,648.00	68	51	255
1973	1252	30,470,190.00	64	52	142
1972	1182	26,863,984.00	59	47	594
1971	1142	25,128,504.00	57	49	69
1970	1092	23,755,370.00	53	44	27
1969	1063	19,830,779.00	54	47	44
1968	1025	19,348,456.00	52	41	83
1967	1013	17,037,483.00	53	34	114
1966	969	4,490,950.00	50	36	46
1965	952	4,885,725.00	54	35	26

Total Amount abated for 1974 = \$43,857.99

(Real Estate, Personal, Veterans, Clause 17, 18 & Elderly exemptions)

REPORT OF MOTOR VEHICLE ASSESSMENTS AND ABATEMENTS

YEAR	NO. OF PERSONS TAXED	MOTOR VEHICLE EXCISE TAX MONEY COMMITTED	TOTAL ABATEMENTS PROCESSED	TOTAL AMOUNT ABATED	COMMISSIONER'S VALUE OF VEHICLES*
1974	4159	\$186,699.53*	572	\$18,285.29	\$3,493,550.00
1973	4338	195,064.87	934	37,899.34	3,639,000.00
1972	2758	113,102.29	336	17,642.37	2,112,065.00
1971	2996	126,901.56	548	17,084.01	2,115,865.00
1970	2769	110,530.30	374	11,621.82	2,013,665.00
1969	2635	96,404.98	336	8,323.43	1,815,105.00
1968	2595	90,422.78	339	7,900.00	1,735,800.00
1967	2501	91,681.50	372	5,055.23	1,709,675.00
1966	2452	87,128.53	321	11,054.70	1,636,040.00
1965	2540	77,282.80	377	9,381.27	1,433,850.00

(*This includes 1973 Motor Vehicle excise committed in 1973)

**SUMMARY SHEET FOR DETERMINING TAX RATE
FOR BALANCE OF TRANSITIONAL YEAR
JANUARY 1, 1974 TO JUNE 30, 1974**

A.	1/3 OF NET AMOUNT TO BE RAISED	\$724,003.52 (Repeat without change the 1/3 balance from 1973 Recapitulation Sheet)
B.	TOTAL VALUATION AS OF JANUARY 1, 1974	\$ 33,528,564
	TAX RATE (A divided by B)	\$21.60

Optional overlay adjustment: For purposes of rounding out the tax rate, the overlay may have to be adjusted. Indicate below any changes in this amount.

Overlay:	50,998.21	As shown on 1973 Recap Sheet
	213.46	Any change used for rounding the above tax rate
	51,211.67	Total

JOHN H. ROBBINS, JR.
JOHN W. EVANS
WALTER ZAGIEBOYLO
Board of Assessors

DATE: March 25, 1974

TREASURER'S REPORT THROUGH JUNE 30, 1974

Balance on hand January 1, 1974	\$3,033,838.42
Treasurer's Receipts 1/1/74 thru 6/30/74	1,306,170.39
Total	\$4,340,008.81

Treasurer's Payments thru June 30, 1974	
Treasury Warrants thru No. 92	\$4,156,963.99

Balance on hand June 30, 1974		
Norfolk County Trust Co.	\$ 37,532.59	
Boston Safe Deposit & Trust Co.	145,428.90	
Hancock Bank & Trust Co.	83.33	183,044.82
Total		\$4,340,008.81

Federal Revenue Sharing Account

Balance on hand January 1, 1974	\$ 58,312.23
Receipts thru June 30, 1974	91,263.60
Total	\$ 149,575.83
Treasury Warrants paid thru June 30, 1974	137,297.71
Balance on hand June 30, 1974	\$ 12,278.12

Town of Norfolk

CLARENCE S. FULLER
Treasurer

TRUST FUNDS

January 1, 1974 thru June 30, 1974

Josiah Ware Fund — Care of Town Hall

Balance on hand January 1, 1974		
Home Savings Bank	\$ 1,532.82	
Interest earned thru June 30, 1974	<u>41.37</u>	\$ 1,574.19
Dedham Institution for Savings	\$ 981.73	
Interest earned thru June 30, 1974	<u>26.46</u>	<u>1,008.19</u>
Balance on hand June 30, 1974		\$ 2,582.38

Maria Frances Mann High School Fund

Balance on hand January 1, 1974		
Benjamin Franklin Savings Bank	\$ 2,375.85	
Interest earned thru June 30, 1974	<u>70.25</u>	
Balance on hand June 30, 1974		\$ 2,446.10

Helen A. Ward Library Fund

Balance on hand June 30, 1974		\$ 540.91
Interest earned thru June 30, 1974	\$ 15.86	

Stabilization Fund

Balance on hand January 1, 1974		
Benjamin Franklin Savings Bank	\$92,987.00	
Interest earned thru June 30, 1974	<u>2,750.29</u>	
Balance on hand June 30, 1974		\$95,737.29

Town of Norfolk

CLARENCE S. FULLER
Treasurer

TREASURER'S REPORT

from July 1st thru December 31st 1974

Balance on hand June 30, 1974	\$ 183,044.82
Treasurer's Receipts 7/1/74 thru 12/31/74	<u>1,709,228.66</u>
Total	\$1,892,273.48

Treasurer's Payments July 1, 1974 thru December 31, 1974	
Treasury Warrants Nos. 1 thru 28	\$1,484,078.66

Balance on hand December 31, 1974	
Norfolk County Trust Co.	\$249,571.33
Boston Safe Deposit & Trust Co.	151,115.21
Hancock Bank & Trust Co.	83.33
In office	<u>7,425.28</u>
	408,195.15
Total	\$1,892,273.81

Federal Revenue Sharing Account

Balance on hand July 1, 1974	\$ 12,278.12
Receipts July 1, 1974 thru December 31, 1974	<u>118,314.00</u>
Total	\$ 130,592.12
Treasury Warrants paid July 1, 1974 thru December 31, 1974	<u>98,943.59</u>
Balance on hand December 31, 1974	\$ 31,648.53

To prevent duplication of figures in the Town Report, the Treasurer's Report has been summarized. For a complete analysis of the Treasurer's Receipts and Treasurer's Expenditures, please refer to the Town Accountant's Report

Respectfully submitted,

CLARENCE S. FULLER
Town Treasurer

TRUST FUNDS

July 1, 1974 thru December 31, 1974

Josiah Ware Fund --- Care of Town Hall

Balance on hand June 30, 1974		
Home Savings Bank	\$ 1,574.19	
Interest earned thru December 31, 1974	<u>42.45</u>	\$ 1,616.64
Dedham Institution for Savings	\$ 1,008.19	
Interest earned thru December 31, 1974	<u>27.18</u>	<u>1,035.37</u>
Balance on hand December 31, 1974		\$ 2,652.01

Maria Frances Mann High School Fund

Balance on hand June 30, 1974		
Benjamin Franklin Savings Bank	\$ 2,446.10	
Interest earned thru December 31, 1974	<u>72.34</u>	
Balance on hand December 31, 1974		\$ 2,518.44

Helen A. Ward Library Fund

Balance on hand December 31, 1974		\$ 540.91
Interest earned thru December 31, 1974	\$ 31.72	

Stabilization Fund

Balance on hand June 30, 1974		
Benjamin Franklin Savings Bank	\$95,737.29	
Interest earned thru December 31, 1974	<u>3,156.93</u>	
Balance on hand December 31, 1974		\$98,894.22

Special Band Account

Interest earned during 1974		\$ 420.12
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This Account represents money held in escrow till the Highway Department needs it to complete work defaulted by a Developer.

Respectfully submitted,

CLARENCE S. FULLER
Town Treasurer

REPORT OF THE TREASURER

The Town Treasurer's report this year is in two parts because the fiscal year ended on June 30th 1974. The first section of the report is from January 1st 1974 through June 30th 1974. The second section is from July 1st 1974 through December 31st 1974.

The work load in this department increases every year as the Town grows which makes the Treasurer's position no longer a part time job. For example, during 1974 I recorded 310 persons on payroll in my earnings book compared to 242 in 1973. This year I wrote 6828 checks as compared to 6107 a year ago. In the past twenty-four years as Treasurer I averaged 8 tax titles per year to be set up in the tax title book. This year alone I had 181 tax titles to set up. Several of these I have collected and disposed of.

From time to time this year I was able to invest surplus money in the Treasury. Although this is permissible it is not required by law. However, the amount of interest I have earned for the Town from January thru December is \$16,925.05. This amount does not include the interest earned on Trust Funds. I trust that when you vote at Town Meeting you will consider the budget I have requested.

Respectfully submitted,

CLARENCE S. FULLER
Treasurer

REPORT OF THE NORFOLK HOUSING AUTHORITY

On November 20, 1970, the Town of Norfolk voted to establish a Housing Authority--the prime purpose to build suitable apartments for Senior Citizens with low income. After over four years of frustrations, disappointments, endless meetings and delays, your Authority has something tangible to show for its efforts.

Bids on the final approved specifications on suitable housing for the elderly with low incomes were opened at the Town Hall on June 13, 1974. The contract was awarded to the low bidder, the Paul Sardella Construction Company, Inc. to cover a sixty-four unit project at \$1,397,889.00, or approximately \$23,000 per unit.

Work started on July 29, 1974, and the official ground breaking ceremony was held on August 3, 1974. Estimated completion date is September 1975. At the time of this report, all foundation work is completed, all apartments and Community Building are framed, and all construction work is progressing according to schedule.

Problems arise constantly in connection with some parts of the specifications, requiring meetings with the contractor, architect and Town officials. Despite these problems, progress is being made. Your Board has also met with other town housing authorities on their experiences, problems, etc., hoping to avoid the problems that other authorities experienced.

Now we are involved in finalizing applications and other forms, including a lease--all to assist us in processing applications fairly. We expect to mail the applications to those people who have filed a desire to obtain an apartment in this project by February 1, 1975. After study of the applications, personal interviews will be required before tenant selections can be made.

We are making progress and expect our project to be completed and fully occupied before the end of 1975.

Respectfully submitted,

CHARLES H. WEEBER, JR., Chairman
JOHN J. BURNETT, Vice-Chairman
JOHN J. ALLEN, Treasurer
ARTHUR F. BREMILST, SR., Ass't. Treasurer
HORACE HAMLIN, Secretary

MAUREEN M. BUCK, Executive Secretary

REPORT OF THE TOWN COUNSEL

During the past year town counsel has represented the Town in all litigation begun by or against it. All warrant articles submitted for analysis have been reviewed. All legal questions submitted by town officials and boards have been researched and opinions thereon rendered. Such deeds, easements and contracts as were required by the town have been prepared. In addition counsel has attended all sessions of town meeting and such meetings of the board of selectmen and other boards at which it was requested that counsel be present.

The firm has been expanded by the admission of Thomas M. White, Esquire as a general partner. Thus, the town now has in the firm of Martin, Santos & White the services of three partners together with a full time associate attorney.

Respectfully submitted,

MARTIN, SANTOS & WHITE
Town Counsel

REPORT OF THE NORFOLK COUNTY MOSQUITO CONTROL PROJECT

To the Citizens of Norfolk:

Submitted herewith is the report of the Norfolk County Mosquito Control Project of its activities in the Town of Norfolk for the year ending December 31, 1974.

Pre-hatch dust larvicide by backpack	30 acres
Aerial applied larvicide	1624 acres
Larvicide by backpack and mistblowers	51 acres
Catch basin application for larvicide and adulicide	395
Adulicide mistblowing from trucks	7670 acres
Ground U.L.V. adulicide application	512 acres
Drainage ditches cleaned	9055 feet
Brush obstructing drainage cut	225 feet
Culverts cleaned and opened	19
Recorded calls for information and assistance	26

Respectfully submitted,

ALBERT W. HEUSER
Superintendent

REPORT OF BOARD OF HEALTH

The year started off with the establishment of some new administrative procedures enabling the board to have better control of recording and following-up on complaints. The board also issued new regulations for sub-surface sewerage disposal facilities for the town, and engaged the services of a highly competent consulting engineer to advise the board on sanitation systems matters. Fees for permits were increased to provide an offset to the engineer's salary in order to prevent the expense from being borne by the taxpayers.

A board member served on a special Wetlands and Flood Zone Study Committee and members participated in training sessions conducted by the Regional Health District in Lakeville.

The board utilized the state services and those of its engineer to test the town pond for water quality and the results of the tests showed the water suitable for bathing.

The Visiting Nurse Service to the town involved their customary visits as well as conducting the flu immunization clinic for the elderly citizens of the community.

The latter part of the year saw the town being shut off from the use of the MDC facilities for liquid waste disposal at Walpole. Subsequent efforts by the board enabled the town to be readmitted on a temporary basis to the Walpole MDC facility. The board will be working with the Selectmen and the authorities at the Norfolk Correctional Institution for possible town use of new waste treatment facilities being constructed on prison property.

Respectfully submitted,

L. H. MAYER, Chairman
JANET NASON
JOHN HOLMES
Board of Health

REPORT OF NORFOLK COUNCIL ON AGING

Many of the programs and activities established previously have been continued and enlarged during the 12 months covered by this report.

Mrs. Mary J. Shaw's term expired during the year and Mrs. Adelaide O'Brien was appointed in her place. We wish to thank Mrs. Shaw for her invaluable help as council member and treasurer and for her offer of continued assistance in the future.

In the area of health, the Visiting Nurse has attended seniors once a month at the Center to read blood pressures and answer questions on simple health problems. We would like to thank the Visiting Nurse, Mrs. Arlene Whitney, for her patience and understanding. An influenza clinic was held sponsored by the Board of Health. Dr. Arthur Stagg administered the shots with Nurse Whitney assisting. Forty-three seniors received the vaccine. Over 40 elderly residents were tested at the Norfolk Lions Club Eye Clinic. Our thanks go to the Lions Club for the very efficient Clinic and also for the refreshments provided on that day. People are continuing to take advantage of the program at the Medfield State Hospital for blood and urine testing.

In the area of transportation, the "Yellow Peril", as our bus is fondly called, started rolling at the beginning of the year. Weekly trips are made to the school each Tuesday for lunch, to the Drop-in-Center each Wednesday, for grocery shopping each Thursday and once a month to Senior Citizens Club meetings. The bus goes to each home for pickup and return. The bus has also been used for such trips as to Dedham Court House for a hearing on the solid waste disposal problem and to town meetings and town related functions. The number of people using the bus increases and we feel will continue to do so. We are still unable to deal satisfactorily with the problem of individual trips to the doctor, clinics or hospital, but we are striving for a solution in the future.

The Drop-in-Center, which is open each Wednesday afternoon, is a great success. The refreshments are enjoyed by everyone.

Members of the Council baking cakes and pastries and preparing sandwiches. Apart from cards and games and bingo for small donated prizes, the programs we have had during this year are:

Mr. Charles Weeber -- Elderly housing

Mr. Channing Reeves -- Cartoonist

Mrs. C. Thomas from Stoneybrook with films

A Valentine's Day Tea

Home movies by Arthur Bremilst of seniors in action.

Mr. Frank Gross on wills and estates

Madhatter's March Wind Party

St. Patrick's Day Party

Council Executive Secretary -- "Persian New Year".

Mr. Chris Mpelkos of the Norfolk County Extension

Service discussed gardening

Easter Egg Hunt

"Open House" over 90 people, townsfolk of all ages, attended

Marilyn Bingel from the Norfolk County Extension

Service discussed shopping and cooking for one or two.

Mrs. Hope Walsh donated materials and much time on ceramics.

A Plant exchange was held

We had a mock wedding reception complete with gowns of yesteryear and wedding cake.

Yankee Doodle Party

Vacation Jamboree

Old fashioned sing-along with Irene Bickford at the piano.

Name that Baby competition with unusual baby pictures of seniors.

Betty Joel -- Home Health Service

Halloween Party, costume

Thanksgiving Party

Police Chief Johnston and Sergeant Carr took photos to be attached to Council on Aging identity cards.

A film on Breadmaking was shown

A Christmas Party was held with lots of food, carol singing, a visit from Santa Claus with gifts for everyone.

From time to time we have discussions on town elections and warrants for town meetings. We had visits from State Representatives and Town officials. Much information on elderly affairs is given at the Center. Birthdays are celebrated once a month.

Hot lunches are served to seniors at the Centennial School on any school day. Mrs. Clara White and everyone at the school has helped to make the visitors welcome. This is an excellent service of which more should take advantage.

The Newsletter is mailed to each Norfolk resident 60 years of age or over in which we try to keep everyone up to date on activities of the Council and all matters relating to the elderly.

An Arts and Crafts Exhibition was held at the Norfolk Library in November. We had a larger number and more varied exhibits this year. We wish to thank Mrs. Jeanne Hill, Librarian, for her help and support.

The following trips were made with each bus filled:

- | | |
|------------|---|
| April 17th | — "Yokens" New Hampshire |
| May 8th | — Arnold Arboretum and lunch at a local restaurant. |
| June 16th | — Boat trip around Boston Harbor |
| July 14th | — Rockport |
| Sept. 11th | — Chatham with lunch at a local restaurant |
| Nov. 13th | — Christmas shopping trip |

A bus load of people was also taken to Millis on invitation of the Millis Council on Aging for a Thanksgiving luncheon.

In October area agencies on aging were formed by the Department of Elder Affairs. Norfolk is one of 96 towns in Area 111. It is hoped with the formation of these agencies and their sub-regions that more information on pending legislation and available services and funding will be brought to our attention.

We were very pleased to arrange a trip on the "Yellow Peril" on August 3rd for the ground breaking ceremonies for the Elderly

Housing Project. Progress on the housing is viewed with great interest and anticipation by the elderly of Norfolk.

Questions raised by the elderly by telephone and in person, letters written on their behalf, and referrals made, are too numerous to list, but cover such matters as social security, food stamps, Medicare, taxes and others.

Most of the elderly on fixed incomes are finding it very difficult to maintain their homes and support themselves and we pledge to continue our efforts on their behalf.

We thank the townspeople for their support and look forward to to another productive year.

Respectfully submitted,

ELINOR H. PEARSON, Chairman
ARTHUR F. BREMILST, Vice-Chairman
ARLINE L. JAHNKE, Secretary
ADELAIDE O'BRIEN, Treasurer
ELIZABETH C. ELLISON
HORACE HAMLIN
BRYON A. HAMILTON
BETTE M. ALEMAZKOOR, Executive
Secretary

REPORT OF VETERANS' SERVICES DEPARTMENT

Herewith is my report for the Department of Veterans' Services for the year 1974-1975.

Several cases were processed for short terms because of unemployment and sickness.

Many veterans were interviewed but not all qualified for benefits since the State has certain requirements that Veterans must meet.

Financial, Medical and Social Services were rendered to approved applicants.

Respectfully submitted,

ARTHUR T. SULLIVAN
Veterans' Agent

ANNUAL REPORT OF WIRING INSPECTOR

Again this year I have been pleased to serve as your inspector of wires.

A total of 106 permits were issued.

My appreciation is extended to Boston Edison and our Town Clerk, Elinor Pearson, for their cooperation which allows me to perform the responsibilities as wiring inspector with efficiency.

Thank you,

HARRY E. NEALE, JR.
Inspector of Wires

REPORT OF THE TREE WARDEN AND INSECT PEST CONTROL SUPERINTENDENT

This report also covers work done during the first six months of 1974 because it was not included in our report for 1973 due to change in the town's fiscal year.

Our first program in the spring was spraying for the Eastern Tent Caterpillar which affects the foliage of wild cherry and choke-cherry trees. Then in early June we sprayed almost every street in town for the gypsy moth. I feel that we have received very satisfactory results from our heavy concentration on this insect during the past two years as evidences of the egg masses have disappeared greatly.

In July, we concentrated our attempts to control poison ivy by again spraying all of our roadsides and in the fall we spent a considerable amount of time pruning and trimming for fall web work which affects hickory, oak, wild cherry and apple trees.

Throughout the year, we have been removing dead trees and branches wherever needed and we also took care of storm damage.

To further my interest in tree care and preservation, I attended four conferences held by the National Arborist Association, Inc., the International Shade Tree Conference, Inc., and the Mass. Tree Warden & Foresters Association at no cost to the town.

In conclusion, I would like to state that I was pleased to have the townspeople vote in a by-law preserving our streets as scenic areas.

Respectfully submitted,

KENNETH E. TRIPP
Tree Warden and Insect Pest
Control Superintendent

REPORT OF CONSERVATION COMMISSION

The Norfolk Conservation Commission has spent much of its time in wetland protection since Massachusetts Conservation Commissions became responsible for regulating the development of wetlands under the 1972 amended Wetland Protection Act. Massachusetts General Laws require that a Notice of Intent be filed with the Commission 60 days before any removing, filling, dredging or altering of wetland is undertaken. Following a public hearing, the Conservation Commission is required to issue an Order of Conditions to insure that the work will proceed in a manner that will contribute to the protection of public or private water supplies, ground water supply, flood control, storm damage prevention and prevention of pollution. Recent amendment to this law requires that upon written request of any person, the Conservation Commission shall within 10 days make a written determination as to whether this law is applicable to any land or work thereon.

The Conservation Commission supported the Flood Plain/Wetland Protection Zoning By-Law which was accepted by residents at 1974 annual Town Meeting. It is hoped that this By-Law will assist all Town boards involved in the protection of Norfolk's water resources.

The 1974 annual Town Meeting approved the name Harold E. Campbell Town Forest for the 42 acre conservation area in the center of town. With the assistance of the Norfolk Conservation District, the Norfolk Boy Scouts and students at Norfolk Agricultural High School, several trails have been laid in this area. In addition to maintaining currently owned land, the Conservation Commission remains interested in the preservation of open space throughout the town by purchase, gift or conservation restriction.

In the area of Conservation of education, the Commission awarded two sixth grade students the opportunity to attend Massachusetts Audubon Society's Stony Brook Day Camp for two weeks last summer. Two hundred copies of the National Wildlife Federation reprint, "Invite Wildlife to Your Backyard," were placed in the town library for free distribution and a book was donated to the

library. Currently being planned is a booklet outlining the Commission's accomplishments over the past few years and its plans for the future. Organizational membership has been maintained in the Mass. Assoc. of Conservation Commissions, Charles River Watershed Assoc., and Mass. Forests and Parks Assoc.

The Conservation Commission welcomes the suggestions of the townspeople concerning the better promotion and development of Norfolk's natural resources and protection of the town's water resources. The Commission's monthly meetings are open to all and interested residents are encouraged to participate as associate members.

Respectfully submitted,

NORMAN P. EYKEL, Chairman
WINSLOW ELMS
ELIZABETH DAVEY
WILLIAM SWEET
THOMAS TERPSTRA
CHARLES THOMAS
KENNETH WOOD
Conservation Commission

REPORT OF THE FIRE DEPARTMENT

In 1974, the Board of Selectmen decided to appoint all civilians as fire engineers. This decision was implemented in September 1974 and fire engineers were appointed. The engineers reappointed Chief James H. Cribby to the position of Chief Engineer and set up a chain of command for the department that has James Foley, Deputy Chief; Reeve Boulter, Jr., Captain; Arthur Sullivan and Arthur Keenan, Lieutenants. The engineers appointed Deputy Chief Foley as Equipment Officer and Captain Boulter and Lieutenants Sullivan and Keenan as Training Officers.

The new engineers have found in their short duration, that the department is made up of many dedicated men that the town should be thankful and grateful for. We have also found that they need the necessary support from the engineers and towns people to supply equipment and materials that will allow an efficient department. This years increased budget will express our desire to fulfill that necessary support to the department. The budget will reflect many necessary pieces of equipment that the department should have acquired many years ago.

Also, at the 1975 annual town meeting, we are requesting the town purchase a new pumper with a 1,000 gallon capacity. This is a definite need of the department to replace a truck that is thirty-four (34) years old. We are also requesting that the Chief be placed on a part-time basis and receive a salary equal to the duties and responsibilities that accompanies the position. The engineers are requesting the town provide the Chief with a car for his and the departments use throughout the year.

Three firemen completed the emergency medical training course which is required of all ambulance personnel by 1977.

LIST OF EQUIPMENT IN SERVICE

1	1971 Cadillac ambulance	
1	1968 Dodge 4 wheel drive, 250 gal. pumper with 400 gal. tank	
1	1966 Ford, 750 gal. pumper with 1000 gal. cap. tank	
1	1963 Ford Econoline Emergency truck	
1	1956 Dodge pick-up, with 300 gal. tank	
1	1940 Ford, 500 gal. pumper	

SUMMARY OF CALLS

Car	11
Chimney	6
Building	6
Town Dump	6
Brush & Grass	43

Respectfully submitted,

ELIZABETH DAVEY, Chairman
RUSSELL M. ARNOLD
CHARLES JEROME
WILLIAM C. RETTMAN
JOHN SPINK
By-Laws Study Committee

REPORT OF TRI-COUNTY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT COMMITTEE

After several years of necessary planning, the residents of Norfolk can finally see visible progress regarding vocational-technical educational opportunities in our area. The major preliminary steps required prior to actual construction have been accomplished during the year 1974.

In late January, this committee appointed Kenneth F. Custy as Superintendent-Director, the first full-time staff position. He has had considerable experience in the planning for and administration of two other regional vocational schools. His first task was to conduct surveys, industrial and educational, throughout the district communities in an effort to identify program and enrollment needs.

In May, upon the recommendation of the Architect & Site Subcommittee, this school district entered into contract with Day & Zimmerman Associates of Philadelphia, Pa., who immediately commenced preliminary design planning.

A sixty-acre site in the Town of Franklin was selected in August after serious consideration of five other potential sites. It is in the area referred to as Bright Hill and is close to the intersection of Routes 495 and 140. The site offers ready access to sewerage and all utilities.

In September, the Town of Seekonk was officially accepted into the Tri-County Regional School District. This was a result of a vote of acceptance by the then eight member communities and necessitated a reapportionment of all costs, current and projected. William J. Drohan, Jr. was appointed as the Seekonk member of this committee.

The bond issue election was held in each of the nine towns on October 30, and this committee was authorized to incur debt up to fifteen million dollars for the purpose of constructing and equipping the Tri-County Regional Vocational Technical High School. A second article requesting the sum of six hundred thousand dollars for the purpose of including a swimming pool was turned down.

During all of this time the educational specifications were being developed. It was decided that the school will serve fifteen hundred day students, and the following full time programs were planned:

Technical Occupations:

- Commercial Art
- Graphic Arts
- Electronics
- Data Processing
- Technical Drafting

Service Occupations:

- Distributive Education
- Child Care
- Cosmetology
- Food Trades
- Health Services
- Home Economics

Construction Occupations:

- Carpentry & Cabinetmaking
- General Construction
- Electricity
- Metal Fabrication
- HVAC & Sheet Metal
- Painting & Decorating
- Plumbing & Hydronic Heating
- Air Conditioning & Refrigeration

Machine Occupations:

- Auto Body
- Auto Repair
- Machine Shop
- Plant Maintenance

In addition, it is the committee's intent to provide evening adult programs in three general categories: trade extension, trade preparatory, and practical arts.

Recognizing that such important educational planning is best served by the participation of many knowledgeable residents, various committees have been established to actively engaged in such planning. At this writing one hundred and eight advisory committee members have been enlisted to assist in the planning for equipment and layout in twenty-three trade training programs. The Superintendents of Schools in each of the nine communities have established a Superintendents' Advisory Council to work with our Superintendent-Director for the purpose of coordinating career development programs at all grade levels. Some employment and personnel managers in the area have already communicated with us regarding possible student cooperative and/or work-experience programs. Such interest and enthusiasm has been, to say the least, encouraging and we are indeed appreciative of that support.

Tri-County will open in September, 1977, with an enrollment of seven hundred and fifty students in grades nine and ten.

Respectfully submitted,

ARTHUR C. HILLMAN, Chairman
EARL T. WALDRON, Norfolk

REPORT OF SCHOOL BUILDING COMMITTEE

Both students and school personnel continue to enjoy the functional and attractive learning areas at the Centennial School. The open classrooms and library are especially popular and have helped enrich the educational program in Norfolk.

Our thanks go to the custodial crew for the excellent job they have done maintaining the building during the last three years.

One bill was approved for payment in 1974. As soon as every feature of the building is completed to the satisfaction of school administrators, the committee will make final payments and then present the entire building project for a vote of approval by town meeting.

Respectfully submitted,

LOUIS T. FALCONE, Chairman
G. CLAYTON CUMMINGS
JEANNE D. HILL
RICHARD B. POTTER
CATHERINE D. ZEIGLER

REPORT OF THE TRUSTEES OF THE NORFOLK PUBLIC LIBRARY

The Town Library offers more each year. In addition to many new and borrowed books and more services and programs, there are some things to see. Have you seen the new Copier? The new bulging book cases? The new shelf labels? The ever changing art "shows"? The book drop? The replaced gutters and additional lights? Come visit and look. . .and read.

Are you aware of old but continuing programs and policies? Story hours are held for pre-schoolers at the Town Library and for elementary students at the Centennial Library. We continue to support the policies of "right to read" and reaching more and more residents with diverse needs. Let us know your needs.

This past fall a nucleus of bibliophiles began to form a Friends of the Library Group. This spring this group will be blossoming with varied activities to make the library more usable and more accessible to each and all. . .and, at the same time give residents a chance to support their library in a multitude of ways. Sign up at the Town Library or Centennial Library for \$1.00.

Out of town travel in October brought us to workshops in Worcester on conservation of library materials. George Cunha from the New England Document Conservation Center and others from the Bureau of Library Extension made us acutely aware of damage to Library materials, often irreplaceable, being caused by industrial and auto pollution. These workshops, in turn, brought Southeastern Massachusetts librarians to Norfolk Centennial School in January to learn, first hand, how to repair this damage. Also, as a result, a survey team from the New England Document Conservation Center came in January, as well, to survey the physical structure of the Town Library and relate it to the preservation and conservation of library materials. This will be funded in part by town funds and in part by grants.

The Library Study Committee consisted of Ellis B. Hayden, Jr., Frances Holman and Joan Kenney was appointed during 1974. See this Town Report for their findings.

The Annual Meeting of the Massachusetts Library Trustees Association in Newton in November was brimming with enthusiasm. It was catching. Frances Holman and Beverly Loomis came home laden with new outlooks and ideas from areas of budgets, library buildings, new services and Friends of the Library.

We've had an exciting and busy year and, we are thankful for having such a dedicated and creative Jeanne Hill to support.

Respectfully submitted,

FRANCES HOLMAN, Chairman
BEVERLY LOOMIS, Secretary
ELIZABETH CHAMBERLAIN

REPORT OF THE LIBRARY STUDY COMMITTEE

HISTORY AND PRESENT BUILDING

The Library Study Committee was established at the 1974 Annual Town Meeting to determine and report to the town by the next Annual Meeting long-range requirements and recommended solutions to library problems. As an introduction to this report, a brief history of the present library building seems appropriate.

The main portion of the present Town Library was built in the mid-1800's, and was located at the corner of Cleveland and Fruit Streets, where it housed the North End School. In 1899 it was moved to the Town Hill, where it became the Town Fire Station. In 1951 the fire station became the Town Library, and in 1962 a 600 square foot wing was added, bringing the building to its present 1,350 square feet. Prior to this, the Town's library facilities operated very informally from the back of the present Grange Hall, to the accompaniment of the rehearsals of the Norfolk Brass Band.

As the population in the town has grown, shelving for books has utilized every square inch of space, leaving no work area for the librarians, no reading area, and no storage (back issues of periodicals are currently stored in the lavatory).

There is no sprinkler protection in this building. Adequate fire exits are questionable. The antiquity of the main structure poses a serious deterrent to expanded shelving and books, since the structural strain might be disastrous.

The contour of the Town Hill effectively curtails any expansion for parking. A remnant of the building's previous occupancy is the town fire siren, which is still housed on the top of the library, adding a note of excitement to those below when it shatters the air.

POPULATION TRENDS

The town's population growth has been slow and steady over the last 25 years. This past growth will probably be accelerated due to these factors:

1. There are approximately 300 approved house lots in Norfolk upon which building has not yet started. When the current building slump ends, these houses may generate a rapid influx of people.
2. The expected commercial and industrial development along Route 495 should stimulate residential growth in Norfolk.

These accelerating growth factors may be offset to some extent by the decreasing birth rate.

Forecasting the population is equivalent to making an educated guess. For example, the "Master Plan Report for the Town of Norfolk", published in 1965, projected the population for 1970 and 1980. The Master Plan's projected population figure of 4,000 for 1980 was actually reached in 1970!

Fitting a curved trend line to the past 25 years of population gives a projection of 6,500 by 1985 and 8,600 by 1995.

CIRCULATION TRENDS

Circulation Statistics

Year	Circulation	New Members	New Books	Borrowers
1964	13,534	274	649	1,201
1966	15,991	192	656	1,635
1968	17,615	202	598	2,019
1970	19,356	214	430	2,440
1972	20,162	232	465	2,765
1974	32,299	463	1,060	3,573

Our total circulation has more than doubled in the past 10 years. The number of borrowers has tripled. Of the 14,000 volumes owned by the town public library, 1,087 of these are housed in the school library. In addition there are approximately 1,500 books on loan to us from Eastern Massachusetts Regional Library System.

The circulation has increased from 1.02 books per resident in 1950 to 7.16 books per resident in 1974.

During the next 10 years, with a moderate increase of usage, our circulation would reach 60,000 without any added services. The number of borrowers would increase accordingly.

MINIMUM SIZE STANDARDS

The American Library Association publishes guidelines applied to the community's expected growth over a 20-year period. These guidelines recommend 0.7 square feet of total floor space per capita as the minimum space requirement. The present Town Library has 1,350 square feet to serve 4,500 people, in contrast to the recommended 3,150 square feet. For a projected population of 8,600 by 1995, the recommended minimum total floor space is about 6,000 square feet.

PROJECTED LIBRARY EXPANSION NEEDS

The Library Study Committee identified four key areas that need expansion to meet present and future library requirements:

1. Public Service Area - This encompasses not only additional space for book and periodical shelving and informal reading, but also space for programs, displays, and effective handling of records, cassettes, art prints and films.
2. Library Operations Area - Circulation, Work Area, and Librarian's Office each have their specific needs and separate space requirements. Presently one desk is attempting to serve all these functions. Such things as cataloging, accessioning and preparing new books for the shelves, sorting cards for filing, or simple book-mending all require working space and need quiet concentration. The absence of a work room has required Norfolk's librarians to perform these routine chores in their homes for the past 10 years.
3. Storage Area - Presently there is a great need for increased storage area for supplies, periodicals, reference and equipment. Catalogue space is at its limit. Plans are underway to compile, catalogue and compose a complete town history. The logical repository for this material to best meet the public needs would be the library. This will require not only floor space, but a secure storage area.
4. Parking Area - The present parking facilities are not only inadequate but unsafe.

RECOMMENDED SOLUTIONS

The basic recommended solution is additional library space. The town has reached the point of seriously considering the alternative of completely new facility for the future against the alternative of still another addition.

It does not seem feasible to the committee that an addition will meet the town's needs adequately, as the minimum floor space requirements are approximately four times our present facility. Structural strain on the present building would be severe, the heating plant inadequate, and the contour of the Town Hill restrictive to any building addition or parking expansion.

Therefore, the Library Study Committee recommends that the Selectmen appoint a Library Building Committee to further pursue meeting the town's library needs.

ELLIS B. HAYDEN, JR., Chairman
FRANCES M. HOLMAN
JOAN M. KENNEY
JEANNE D. HILL, ex officio

REPORT OF THE GAS INSPECTOR

Total Permits Issued 17

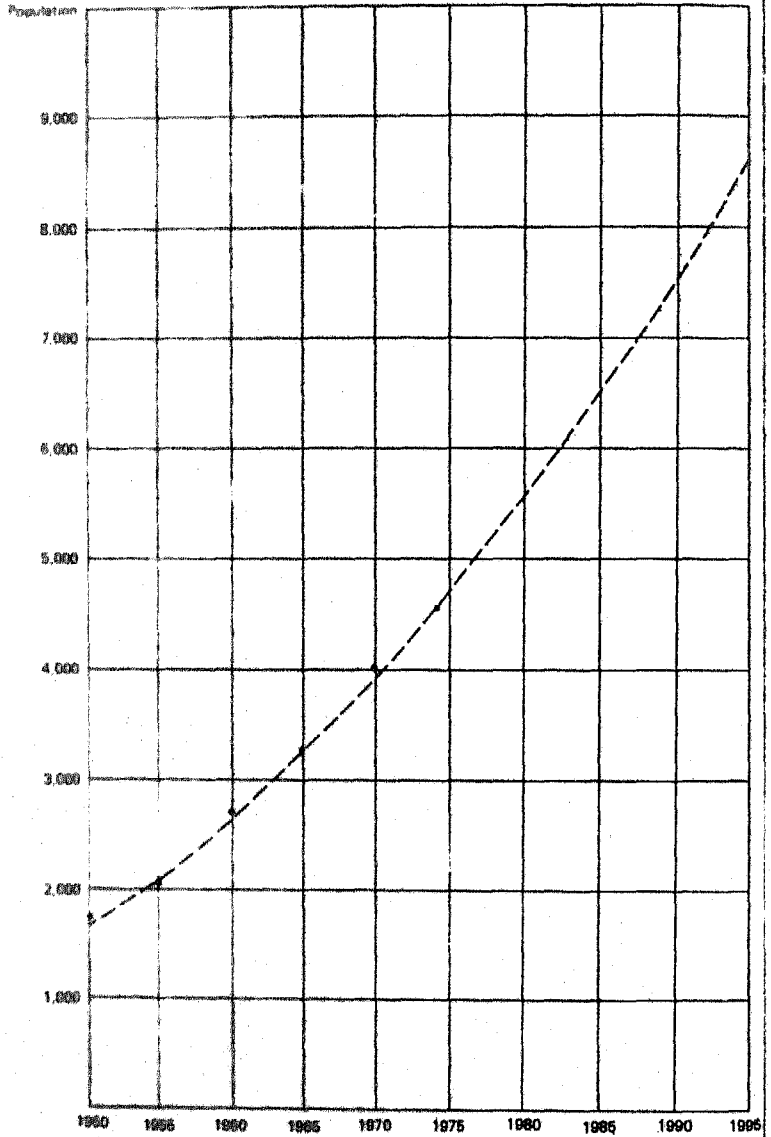
Natural Gas 8
Liquid Propane 9

Respectfully submitted,

LOUIS J. GENTILE
Gas Inspector

ACTUAL POPULATION SINCE 1950
WITH PROJECTED POPULATION OVER 20 YEARS
FOR NORFOLK, MASSACHUSETTS

Trend indicated by a least-squares second degree curve.



SOURCE: TOWN REPORTS (1960, 1955, 1960, 1965 & 1970 population)
TOWN CLERK (1974 population)

REPORT OF THE NORFOLK PUBLIC LIBRARY

The past year for the Norfolk Public Library has not only been challenging and rewarding, but one of great growth.

In following the principle of "the right to read" we have endeavored to provide diversified material in both the fiction and nonfiction areas. We have pursued this in our purchases and in our interlibrary loans. In some measure we have achieved this and it is demonstrated in increased patron response.

For the calendar year of 1974 our total circulation was 32,299. This breaks down into the following areas:

Books —	Adult	19,369	
	Juvenile	11,559	
Periodicals		802	
Records		545	
Films		24	
		<u>32,299</u>	Total

There was an approximate increase in circulation of 33-1/3% over the calendar year of 1973's circulation total of 24,861.

This year our fiscal year runs from July 1, 1974 through June 30, 1975. The statistics for the completed six month period of this year are as follows:

Circulation

Month	Books		Records	Films	1974 Total	1973 Total
	Adult	Juvenile				
July	1924	1305	19		3248	1753
August	1364	717	12		2093	1793
September	1727	880	42		2649	1683
October	1841	1057	43	1	2942	1806
November	1595	1207	68	11	2881	1868
December	1530	680	70	1	2281	1408
Totals	9981	5846	254	13	16,094	10,311

Interlibrary Loans 115 New Borrowers 190

New Books 868 Collected Fines \$268.36

EMR Books on loan 1600 +- Periodicals 425

A clear pattern of growth in library usage is demonstrated in the steady increase in all areas of library service. Much of this is due in part to population growth, but also is due to good staff service, interlibrary loans, introduction of new programs and materials, and our participation in the Eastern Massachusetts Regional Library Services program -- the E M R L S.

The E M R L S is a state and federally funded organization of the Public Libraries of Eastern Massachusetts with its home base at the Boston Public Library. Our library has made use of its membership in the following ways:

1. Consultation services
2. Interlibrary loan of materials
3. Indefinite loan of books and records
4. Cooperative buying of supplies
5. Workshops in all phases of library service
6. Reference Materials
7. Professional meetings
8. Credit card telephone service

No request for information has been too big or too small. Just a few libraries that have aided us this past year are Boston, New Bedford, Andover, Quincy and Franklin Public Libraries. Certainly membership is a plus for our small library.

Thanks to volunteers and the staff we have held story hours for youngsters at both libraries, had a summer reading program at the school library, had a summer neighborhood story program and a fall film festival.

The Trustees and Staff have actively participated in areas of library study. They have attended workshops for better library service to children and adults, in the area of preservation and conservation of library materials, and in the compilation of Town History. Norfolk was the site of Southeastern Massachusetts workshop for the preservation and conservation of library materials. All participants were most impressed with the cooperation between the Trustees, the Centennial School and the library.

Last June we accepted an invitation to take part in the Comprehensive Employment Training Act program through its Norwood Office. It has been a rewarding experience for both the participant and the staff. We hope we shall have further opportunity to share in this program.

The successful growth of our library is due to the interest and cooperation of town officials, the Advisory Board, the school department, the Trustees and the Friends of the library.

The town officials and Advisory Board have supported our new endeavors and thanks to them the library now has a copying machine that not only expands library services, but fills a community need.

The schools have cooperated in the sharing of facilities. The Vocational High School at King Philip built us two large bookcases and are now in the process of completing shelf labels that will help you find our materials easier.

The Trustees have become actively interested in the library program and have been most supportive in new endeavors.

Without the Friends of the Library we could not survive. Both youngsters and adults have given many hours of service and have donated many books and periodicals.

Yes, this has been a year of great growth, but we must continue to grow to meet the fast-growing needs of our community. We need to provide more materials, more diversified programs, to preserve what we have and to catalogue and compile a Town History.

In order to achieve this we must somehow increase our physical plant, increase our staff and our hours open to the public. Books and people are our business. We welcome any suggestions on how to get you both together and to better serve you.

Respectfully submitted,

JEANNE D. HILL
Head Librarian

REPORT OF THE ANIMAL CONTROL DEPARTMENT

This year has been a fast and busy one for the department.

First of all, I want to thank my assistant, Mr. Woodworth, (who is not paid by the town) for his covering for me 8 a.m. to 4 p.m. along with his heavy work load on the Highway Department. I feel he should be paid for this work, as without him, the town would not have full coverage 24 hours.

The Police Department has also been a great help to me, working with me on many calls and taking care of some, also. Many thanks to Chief Johnston and his men for their help.

Now for the calls and what the Animal Control Department has done for the year.

Miles traveled — 7,946

Calls to my house — 508 (this does not include calls I made, only incoming calls)

Complaints — 65

Dogs Handled — 237

Cats Handled — 71

Other Animals Handled — 8 skunks, 5 horses, 6 raccoons,
2 cows, 1 pig, 1 turtle on highway.

Dog Packs Broken Up — 1

Dogs Poisoned — 2 Verified by Veterinarian

Animals Killed by Dogs — 6 cats, 39 chickens, 4 ducks,
1 Canadian goose

Police Assist on Road Calls — 41

Citations issued for Control Law Violations — 9

Out of the 508 calls, 65 were for information about animals and passing of a leash law.

I feel that our present control law is working fine for the town. A leash law would cost the town a lot more money to enforce, and at this time I don't feel we are ready for a leash law and all that it involves money wise.

In closing, I want to thank all the residents of the town for their cooperation in helping me to do the animal control job. Without your cooperation, it would be impossible.

The Board of Selectmen have been most helpful in many ways throughout the year, also.

Respectfully submitted,

HARRY L. SANBORN, JR.
Animal Control Officer

REPORT OF THE RECREATION COMMISSION

This year the Recreation Commission gave support in helping three new programs start, that being: swimming instruction program for the physically handicapped children, tennis instructions under the directorship of Mr. Robert Goldberg — for all ages and girls basketball for Jr. and Sr. High girls. We wish to thank Mrs. LeFleur for undertaking this project.

We held swimming lessons again last summer for 5 weeks, headed by Mrs. Joan Beatrice and assisted by Kim Meyer, Nancy Holmes, Paul Dumas and Tom Cataldo. We had to add a fifth instructor due to the increase in classes.

Arts and Crafts were held at the Centennial School. Thank you, Mrs. Ann Brunelli for a very successful program.

Recreation also supports the following programs: Pony League, Girls Softball and Pop Warner Football and Cheerleaders. Many thanks to all who help the youth of Norfolk.

Respectfully submitted,

JANE WOLFGANG, Secretary
KENNETH COOPER, Chairman
PATRICIA LUKENS
THOMAS MACKIE
DAVID HOLMES

REPORT OF NORFOLK CIVIL DEFENSE AGENCY

This department complied with procedures as required by the Commonwealth and Federal authorities.

This past fall we participated in a new format exercise adopted by the state agency regarding hurricane and natural disasters. This was a seminar type exercise and we seemed to agree on several points of action that should be taken to update and improve our operation. Fortunately, these are only minor problems, and can be readily taken care of.

Unfortunately, this agency is pressed for space. Our communications operation is in "dire straits", as it was necessary for the Police Department to take over the Communications Center, which they had so generously let us use since the station was constructed. A committee is now studying the need for added space at the station, and this agency feels that it is imperative that the Town proceed as quickly as possible in remedying this space problem. When and if this is done it might be possible to establish a new Emergency Communications Center at the same time.

Many thanks to the other departments for their continued cooperation during the past year; they always come through when relied on.

Your Auxiliary Police Unit has continued its fine work; a great tribute is due this fine group of men, who put in many hours of dedicated service, AND ARE UNPAID. This Unit could use more help; if interested, men ages 21 to 45 contact us now. Call 528-2222, this is the Director's number and he will set up proper procedures.

Respectfully,

A. BRUCE WOOD
Director

REPORT OF CAPITAL BUDGET COMMITTEE

The Capital Budget Committee is responsible for identifying and documenting the anticipated future capital requirements of the Town of Norfolk. This narrative has been prepared to provide the townspeople of Norfolk with a degree of insight into this committee's operations.

The committee consists of representatives of both the Advisory and Planning Boards as well as members appointed at large by the Selectmen. This group functions in an advisory capacity only, as a partner of both of the above-mentioned boards.

In general, work activities are concentrated in the period directly prior to the Annual Town Meeting. This is due to the fact that all town departments are usually engaged in budget preparation during this period. Information regarding planned capital expenditures is gathered from all major town and school departments. In addition, data on outstanding bonds and the warrant (articles for Capital items) are also prepared at this time.

All of the information gathered is integrated into a "Table of Expected Expenditures" that cover both the current year and the next six consecutive year period.

The Committees major objectives include, but are not limited to the following primary tasks:

- Obtaining data on all planned capital expenditures.

- Resolving inequities in capital demand to level or stabilize the tax rate over the immediate future by:

 - Suggesting annual shifts in proposed expenditures
 - Proposing the timing, use and amount of stabilization funding.

- Reporting on and recommending a specific course of action for all capital requests.

- Assisting town department heads in long-range planning activities.

Capital budget data is now being gathered for the period that extends through the fiscal year ending June 30, 1982. The technical portion of this report consists of a numerical analysis with appropriate explanatory notes. This data will be included in the Advisory Board report that is distributed to all residents of Norfolk prior to the Annual Town Meeting.

Respectfully submitted,

JOHN CHRUNEY, Chairman
CLARENCE JAHNKE
EUGENE JONAS
ALBERT C. LARKIN
GEORGE E. NICHOLS
BERTRAND ROSSEAU

REPORT OF THE BUILDING INSPECTOR

The report for the Town of Norfolk, Building Inspector's Office for 1974 is as follows:

Number of Permits	Explanation of Permit	Estimated Valuation
1	Housing for the Elderly	\$1,397,839.00
2	Business Establishments	28,600.00
30	New Homes	903,000.00
20	Swimming Pools	69,450.00
9	Additions	39,375.00
42	Miscellaneous	<u>60,200.00</u>
104 TOTAL	TOTAL	\$2,498,514.00
	Total Fees Received	\$ 3,890.00

1975 will prove to be a challenging year as we now have a new State Building Code. Responsibilities have increased with required inspections of all public buildings that formerly were under State control.

Building, in general, has declined from previous years, the only increase noted has been with swimming pools.

Respectfully submitted,

ROBERT F. RAVINSKI,
Building Inspector

J. WILLIAM MEAU
Deputy Inspector

REPORT OF NORFOLK CEMETERY COMMISSIONERS

Due to legal technicalities we have been unable to accept the assets of the Norfolk Cemetery Association.

These problems will be resolved in the near future. We will then be able to maintain a cemetery of which the town will be proud.

Respectfully submitted,

JANE K. ELLIOTT
FRANK J. GROSS
ROBERT L. KIRBY

REPORT OF NORFOLK SCHOOL COMMITTEE

The Norfolk School Committee meets the fourth Thursday of each month in the Centennial School Library at 7:30 p.m. Notice of special meetings are posted at town hall. All meetings are public.

During the current school year a Kindergarten screening program was instituted, the volunteer program was expanded to include Art, Remedial Reading, Speech and Library and half time teachers were employed for remedial reading and remedial mathematics under a program approved by and funded by the Federal Government. A maintenance man was provided to the school with funds from the Federal CETA Program.

We have implemented several programs to comply with the provisions of Chapter 766 of the Acts of 1973 regarding education of children with special needs. We are in full compliance with this statute.

Collective Bargaining between the committee and the Norfolk Teachers Association for the 1975-76 school year has been completed. The budget for the annual town meeting includes the agreed salary figures.

The school committee advocates maximum use of its facilities. The policy of the committee is to encourage use of these facilities to community groups, said groups paying only for utilities and custodial services. Any group wishing to make use of the facilities should contact the Superintendent of Schools.

If you have a problem regarding the school system, please take the following steps:

1. Contact the Teacher; if not satisfied -
2. Contact the Principal; if not satisfied -
3. Contact the Superintendent; if not satisfied -
4. Contact the School Committee; if not satisfied -
5. Contact the State Department of Education

Respectfully submitted,

FRANK J. GROSS, Chairman
JOY WILLMOTT, Vice-Chairman
JAMES DAVIES, Secretary
ALAN A. MACKEY
EDGAR L. ZEIGLER
Norfolk School Committee

STATISTICS FOR 1974 **VISITING NURSE ASSOCIATION OF DOVER,** **NEDFIELD, NORFOLK, INC.**

No immunization clinics in 1974 due to poor attendance in 1973.

Well-Child Conference		6
78 Attended		
Senior Citizen Blood Pressure Program		
8 Sessions		
Senior Citizen Flu Clinic		
42 Attended		
Served on Salvation Army Service Unit		
Communicable Disease Follow-Up for T.B. and Salmonella		
New Mantoux Testing Program for School Faculty and		
Personnel and others in Community		
Telephone advice, information and referral		
Meetings Attended		25
In Service Education Attended		8
		Sessions
Nursing Service		
No. Cases	72	
No. Visits	297	
No. Physical Therapy Cs.	5	
No. Physical Therapy Visits	26	
Home Health Services	55 visits	
Equipment Loaned	11 pcs.	

REPORT OF WATER DEPARTMENT

During the past year 1.55 miles of water mains were installed by developers in town streets and in their new developments. These extensions were paid for by the developers. The total miles of water mains are now 17.88 miles. The number of services increased by 35 to a total of 632.

The total amount of income committed to the Water Collector for sale of water and service connections was \$33,973.42. You will note that while the income from the sale of water increases each year, but that the income from service connections is decreasing. This is due to the fact that the owner of the new installations is supplying and charging for basic Water Department material supplied by our department. This is the reason for the decrease in the total income for the year 1974.

The Water Department is supplied the water from two sources, the Norfolk Prison and the Wrentham State School.

The monthly meeting of the Water Board is held on the third Thursday of each month at the town hall. It is held at seven-thirty p.m. The public is invited to attend these meetings to discuss any subjects or problems they may have with the services of the department.

WATER DEPARTMENT STATISTICS 1974

	1974	1973	1972
Total Footage of Mains	94,440	86,220	83,052
Miles of Mains	17.88	16.33	15.73
Average footage of main per service	149.44	151.29	151.55
Number of Services	632	597	548
Service per mile of main	36.0	34.9	28.63
Water Used (Center System) Gals			
MCI at Norfolk	9,019,000	8,310,200	12,318,700
Water Used (Wrentham State School System) Gals.	<u>26,870,800</u>	<u>26,519,530</u>	<u>16,750,630</u>
TOTAL WATER USED Gals.	35,889,900	34,829,730	29,069,330

	1974	1973	1972
Increase Gals.	1,060,170	5,760,700	1,461,830
Decrease over previous yr.	---	---	---
Average used per day	98,328	95,700	80,320
Average used per day per service	155.5	180.0	146.6
Increase in water used over previous year: Center System			
Wrentham State School System			
Center System	708,800	---	6,350,700
Wrentham State	351,370	9,758,900	---
Decrease in water used over previous year:			
Center System	---	5,008,500	---
Wrentham State	---	---	4,897,870
Average income per service	47.37	46.70	48.17

INCOME

Sale of Water	\$29,938.91	\$27,889.83	\$26,401.76
Service Connections, etc.	<u>4,036.33</u>	<u>8,893.40</u>	<u>11,709.82</u>
Total amount committed to Water Department	33,975.24	36,783.23	38,111.58
Less Abatements	<u>31.82</u>	<u>273.95</u>	<u>385.09</u>
Total Income	\$33,973.42	\$36,509.28	\$37,726.49

EXPENSES

	1974	1973	1972
Cost of Water	\$4,048.80	\$3,812.99	\$3,179.59
Cost of Maintenance, includes labor, clerical, postage, supplies, new equipment, meter readings, etc.	<u>22,032.02</u>	<u>15,094.87</u>	<u>20,738.25</u>
Total Expense	\$26,080.82	\$18,907.86	\$23,917.84
Profit	\$ 7,892.60	\$17,601.42	\$13,808.65

BOND PAYMENTS

	1974	1973	1972
Principal	\$10,000.00	\$10,000.00	\$15,000.00
Interest	<u>885.00</u>	<u>1,475.00</u>	<u>2,212.50</u>
Total Payments	\$10,885.00	\$11,475.00	\$17,212.50
Adjusted Income	---	\$ 6,126.42	---
Adjusted loss	(2,992.40)	---	(3,403.85)
Board of Water Commissioners			
Salaries	<u>675.00</u>	<u>600.00</u>	<u>360.00</u>
Net Income	---	5,526.42	---
Net Loss	\$(2,317.40)	---	\$(3,763.85)

Respectfully submitted,

CHARLES H. WEEBER, JR. Chairman
B. HARTLEY O'BRIEN
HARRY G. COULTER
Board of Water Commissioners

ADVISORY BOARD REPORT

We attempt to recommend to you a balanced spending program. Without your support and approval such cannot be attained. We ask you to attend Town Meeting and judge the recommendations and make the decisions. You really have no complaint about your taxes or the direction the town takes unless you attend Town Meeting and cast your vote.

This report covers partial periods of two budget years due to the conversion to a fiscal year basis running from July 1 to June 30 of the following year.

Included is a completion of the actions involving the Reserve Account for the previous transitional year and a report on those Reserve Account actions taken to date for this year, Fiscal 75. At the writing of this report there are four months remaining in FY 75.

As we approach the new budget year FY 76, it is apparent that the gross proposed requested budget picture is significantly increased over previous years' expenditures. As a matter of fact, some of the budget requests appear to completely ignore the current state of the economy and impact on the taxpayer. This means we have our work cut out for us between now and Town Meeting time.

It also means that we hope that you and your neighbors will give us support in our endeavors and attend Town Meeting. We only act as your advisors; it is your vote at Town Meeting which determines the tax rate.

We strongly feel that a leveling of school costs, less frills, a reduction in high cost programs affecting a minimum of students is required. Approximately 75 percent of the multi-million school expenditures is reflected in teachers' salaries. We feel that a leveling of teachers' salaries increased productivity by the individual teacher, and treatment of step increases as merit increases thereby rewarding the dedicated professional teacher is required. This means stiffer bargaining. If the continual gross increases in the

teachers' Salaries are not stopped we are going to price ourselves right out of our pocketbooks.

We also urge you to support a Warrant Article involving the Regional Solid Waste Proposals. Norfolk does not need the processing plant nor landfill site.

Your By-Law Study Committee is performing an excellent job and we recommend that such a Committee become a permanent part of town government.

Below are the actions involving the Reserve Account for the remainder of FY 74. Other actions were reported in the 1973 Annual Town Report.

Total approved as reported		\$ 6,895.71
Tree Warden	To clean up winter storm damage which caused extensive tree work. Board Action: APPROVED	3,500.00
Tax Collector	Incorrect calculation on previous request. Increased number of unpaid tax accounts to be recorded. Board Action: APPROVED	439.15
Water Department	Maintenance and repair of water system. Present balance is committed and will deplete account. This department has had three major water breaks Board Action: APPROVED	1,479.60
Selectmen	General Expense Account. Town engineering for the renovation of Town Hall. Board Action: APPROVED	725.00
Selectmen	Animal Control Department. Cost of gasoline. Increased work load. Board Action: APPROVED	200.00

Tax Collector	Wages to keep office open remaining 2 months and recording tax title takings. Previous budget did not allow office to be open full time nor exact time schedule on advertising and recording of tax accounts unpaid. Board Action: APPROVED	\$ 843.00
Selectmen	Unpaid insurance bills. Board Action: APPROVED	101.58
Selectmen	To pay warrant of \$2,245.64 to the town by the County Commissioners pursuant to provisions of General Laws Chapter 111 as amended by Chapter 660 of the Acts of 1963 - Norfolk County Tuberculosis Hospital Account. Board Action: DISAPPROVED	
Town Clerk	For Office equipment from previous incumbent.	100.00
Selectmen	Pay unpaid bills on hand for heating, fuel oil, street lighting and telephone. Board Action: APPROVED	87.01
Selectmen	Bonds for town officers. Unanticipated and unexpected. Board Action: APPROVED	477.00
Selectmen	Bonds for town officers. Board Action: APPROVED	151.95
	Total approved by Advisory Board	\$15,000.00

Below are the Reserve Account actions taken to date for FY 75.
Amount appropriated by Town Meeting \$15,000.00.

Recreation Commission	Summer camp for the handicapped Increase in number of enrollments plus increase in cost of tuition. Board Action: APPROVED	316.96
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Water Department	Vehicle maintenance - Purchase of gasoline and any possible future vehicle maintenance until July 1, 1975 Board Action: APPROVED	275.00
Treasurer	Note on Freeman School \$5000 Interest on Freeman School 325 Misunderstanding in appropriation for Debt & Interest at Annual Town Meeting. Board Action: APPROVED	5,325.00
Selectmen	State and County Retirement System. After receiving two bills including the cost of living for two years, the account is \$68.22 short. Board Action: APPROVED	68.22
Police Department	No funds were budgeted to add another cruiser to Department. The position of investigator/safety officer was added by Town Meeting vote. Board Action: APPROVED	400.00
Police Department	Purchase of new cruiser - under-estimate of cost of new cruiser due to price increase by car manufacturers. Board Action: APPROVED	836.51
Fire Engineers	Fire Department - Necessary repairs to present radio equipment. Board Action: APPROVED	300.00
Treasurer	Clerical expense setting up and redeeming tax titles. Due to the large amount of tax titles taken this year. Board Action: APPROVED	400.00

Respectfully submitted,

WILLIAM C. WRIGHT, Chairman
THOMAS WILLMOTT
CAROL A. GROSS
ALBERT C. LARKIN
GEORGE NICHOLS
WILLIAM McBRIEN
EDWIN HEALY
CHARLES PYNE
TED RHODES

REPORT OF THE BOARD OF APPEALS

During 1974 a total of nine hearings were processed for Special Permits and Variances to the Zoning By-Laws of the Town.

Several changes have occurred in the Board during the year. John Ravinski, whose appointment expired during the year, requested not to be reappointed for personal reasons. The Board bade a reluctant farewell to John and wishes to take this opportunity to extend a heartfelt thank you for many years of fine service.

His vacancy was filled by James Shruhan, who went from first alternate to full member. Leo Prevett, in turn, went from second alternate to first alternate. R. Bruce MacVarish was then appointed to the position of second alternate by the Selectmen.

In addition, the Board conducted an election during the year, a result of which was that Ernest Wolfgang succeeded Lewis Rawl as Chairman. James Shruhan subsequently succeeded Edwin Pink as Secretary.

Due to ever increasing costs of legal notices, supplies and mailings the Board voted to increase the hearing application fee from \$15.00 to \$20.00.

The Board meets on the second Wednesday of the month in the Town Hall at 8:00 P.M. Application for a hearing must be in the hands of the Secretary approximately three weeks in advance of the hearing in order to have the required publications in the newspaper. This notice must be published twice, the first of which must appear a full 14 days in advance of the hearing date. The second notice must be published the following week.

Each application, prepared in duplicate, must be accompanied by a check (or cash) in the amount of \$20.00 - payable to the TOWN OF NORFOLK - and a sketch of land or building in question, showing front and side setbacks, building size, street and lot number. The applicant, or an authorized agent, must be present at the hearing.

Respectfully submitted,

ERNEST F. WOLFGANG, Chairman
JAMES L. SHRUHAN, Secretary
RAYMOND G. ODOARDI
EDWIN S. PINK, SR.
LEWIS A. RAWL
LEO V. PREVETT, 1st Alternate
R. BRUCE MacVARISH, 2nd Alternate

REPORT OF THE POLICE DEPARTMENT

I herewith submit my 17th annual report of the Police Department activities for the year 1974.

The following investigations:

Motor vehicle accidents	127
With Registry of Motor Vehicles	63
With other Police Departments	1,620
Emergency to doctor or hospital	10
Emergency messages delivered	310
Motor vehicle investigations	305

Missing Persons	9
With Town Departments	63
Complaints investigated	1,632
District Court appearances	251
Superior Court appearances	5
Business places found unlocked	190
Ambulance crew assisted	35
Motorists assisted	229
Summonses served	149
Breaking and entering and larceny	35
Stolen Motor Vehicles	8
False burgular alarms	38
Recovered stolen motor vehicles	23
Motor Vehicle Identification checks	212
Total investigations	5,314

The following arrests:

Operating under influence of alcohol	4
Operating to endanger	10
Speeding	60
Failing to stop for red light	4
Failing to keep to right of roadway	11
Failing to stop for stop sign & flashing red light	5
Failing to stop for stop sign	7
Failing to use caution at intersection	5
Failing to stop for Police Officer	3
Failing to use care & caution in turning	1
Failing to cover load	2
Failing to slow for flashing yellow light	1
Failing to stop for school bus	1
Failing to stop recreation vehicle at roadway crossing	1
Operating without license	10
Operating with no protective headgear	2
Operating after revocation of license	5
Operating unregistered recreation vehicle	1

Operating unregistered motor vehicle	6
Operating uninsured motor vehicle	6
Operating with no license in possession	22
Operating with no registration in possession	16
Passing with view obstructed	4
No inspection sticker	14
Unauthorized use of a motor vehicle	4
Defective equipment	5
Passing in no passing zone	2
Allowing improper person to operate	1
Attaching plates	3
Leaving scene of accident after causing property damage	1
Leaving scene of accident after causing personal injury	1
Following too closely	1
Excessive smoke from motor vehicle	1
No rear plate	1
Overloading	2
Dropping sand on highway	1
No rear light	1
No front plate	3
Minor in possession of alcohol in motor vehicle	4
Attempted arson	1
Possession of Molotov Cocktail	1
Disorderly person	1
Assault and Battery	3
Assault and Battery with dangerous weapon with intent to murder	1
Indecent Assault	1
Statutory rape	1
Incest	1
Lews & lascivious behavior	1
Possession of obscene film with intent to sell	1
Possession of stolen property	3
Altering engine numbers	1
Larceny of motor vehicle parts	2
Malicious destruction of property, over \$100	3

Larceny of a motor vehicle	2	
Larceny by check	15	
Forgery	15	
Uttering	15	
Malicious destruction of real property	7	
Selling alcoholic beverages to a minor	1	
Breaking & entering daytime with intent to commit felony	1	
Breaking & entering nighttime	1	
Breaking & entering daytime	3	
Breaking & entering & Larceny	6	
Larceny over \$100	3	
Larceny under \$100	5	
Refusing to identify self	2	
Possession of narcotic paraphernalia	1	
Possession of narcotic drugs	6	
Illegal distribution of controlled substance	2	
Conspiracy to violate drug laws	2	
Trespassing after notice	2	
Protective custody	8	
Escapees returned to institutions	4	
Arrests on warrants for other towns	5	
Total arrests		359

Permits Issued:

License to carry firearms	77	
Firearms Identification Cards	47	
Fees collected for above and turned over to Town Treasurer:		\$969.00

Reports to Insurance Companies	57	
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Fees collected and turned over to Town Treasurer:		\$285.00
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Off Duty Work Details:

\$2,184.38 billed
\$2,105.25 paid officers

Difference turned over to Town
Treasurer:

\$ 79.13

It is very gratifying to note that 1974 has shown a reduction of 46% in the number of homes broken into as compared to 1973. It is felt that this reduction has come about as a result of several contributing factors, as follows:

- A. The addition of a second cruiser on patrol during the prime incident hours.
- B. Concentration of patrols on suspicious vehicles.
- C. Operation Identification — marking of personal property and door decals.
- D. Increased awareness of townspeople resulting in volunteered information.
- E. The addition in 1974 of an investigative position.
(See attached report)

The goals of your department for 1975-76 are:

- A. Further reduction in house breaks.
- B. Increased motor vehicle operation control on the streets of Norfolk.
- C. Increased safety programs in our schools.
- D. Development of a community awareness program.

I wish to thank the officers of the department, the Board of Selectmen and the Advisory Board for their support this last year.

It is most rewarding to myself and the officers of this department to have the continuing support of you, the townspeople. Our pledge to you, in return for this support, is to give you a police department that stands proud of its reputation, personnel and equipment.

Respectfully submitted,

SAMUEL J. JOHNSTON
Chief of Police

REPORT OF INVESTIGATIVE SECTION

I wish to submit the following report for the last six months of 1974.

I have worked very closely with the following agencies on investigations: Massachusetts State Police - Chemical Laboratory, Ballistics, Narcotics, Fire Marshall, etc.; Federal Agencies - U.S. Treasury, Naturalization, Internal Revenue Alcohol & Tax, F B I Laboratory; Registry of Motor Vehicles; Auto Fraud, special services; Police Departments, Boston, Norwood, Weston and all surrounding towns, Bank Americard, Master Charge and various other charge organizations.

I am currently a member of the Massachusetts Fraudulent Check Association, Massachusetts Safety Officers Association, Massachusetts Narcotics Association and the Norfolk County Prosecuting Officers' Association. I have gained experience and knowledge from the above groups.

This department is currently working in the King Philip-North Junior High School, along with officers from Plainville and Wrentham discussing our functions as well as uniformed officers functions as Police Officers so we, as well as the young citizens of our community can better understand one another.

Also, beginning in April, a bicycle registration day will be held at the Freeman and Centennial Schools for the students and residents of our Town.

The following is a list of arrests and investigations made or currently active by this office:

DATE	CHARGES
6/29/74	B & E in the nighttime Larceny over \$100 Possession of stolen property Altering engine numbers
6/28/74	Larceny by Check Forgery Uttering B & E daytime
7/16/74	Protective custody
7/24/74	Disorderly person
8/31/74	Possession of Molotov Cocktail Attempted Arson
10/7/74	Statutory Rape Lewd & Lascivious behavior Assault & Battery Incest
10/19/74	Illegal Distribution of Class "C" Substance Conspiracy to violate Drug Laws
9/26/74	Illegal Distribution of Controlled Substance Conspiracy to violate Mass. Drug Laws
11/13/74	B & E daytime with intent to commit a felony
10/2/74	B & E daytime, 2 counts Larceny, 2 counts

10/2/74	B & E daytime, 2 counts Larceny, 2 counts
10/2/74	B & E daytime, 2 counts Larceny, 2 counts
12/27/74	Larceny by check
1/22/75	Larceny of a motor vehicle B & E daytime Larceny over \$100 Malicious destruction of property Illegal possession of firearms Possession of burglary tools
1/25/75	Larceny over \$100 Larceny of a motor vehicle B & E daytime Malicious destruction of real property
2/9/75	B & E nighttime with intent to commit felony
2/9/75	B & E nighttime with intent to commit felony

Numerous preventative/investigative stake outs were covered.

Appreciation to all my brother officers for their assistance in my investigative duties is also expressed.

Respectfully submitted,

WILLIAM R. TREEFUL
Detective

REPORT OF THE NORFOLK COMMITTEE TO THE SOUTHWEST REGIONAL REFUSE DISPOSAL PLANNING BOARD

SWRRDPB composed of the towns of Dover, Medfield, Medway, Millis, Norfolk, Norwood, Sharon, Walpole and Wrentham continues into its third year of formal existence under Chapter 748 of the General Laws of Massachusetts. Sections A-D were adopted at a Special Town Meeting late in 1972 in Norfolk.

Since these 10 towns contribute to the finances of Norfolk County, SWRRDPB continues to monitor the County's progress in its Comprehensive Solid Waste management Study and Plan.

It is hoped that the 10 towns in SWRRDPB, being already organized, might be the first "district" to be developed in the County's Solid Waste Master Plan. Legislation S-579, to implement the Master Plan failed to become law during the 1974 legislative year.

Norfolk's share of the \$200 thousand study was approximately \$691.00

In 1975 the County filed legislation S-381, which was drastically changed from S-579 of 1974. It incorporated much input from the members of SWRRDPB. Consequently, the ten towns voted as members of SWRRDPB to back it. The legislation includes the following safeguards: (1) Town approval is required for site

acquisition by purchase or eminent domain (2) representation on a powerful board of directors is granted to towns in which facilities are constructed, even if they elect not to use the system (3) participation is voluntary (4) three million dollars (only) can be borrowed for preliminary planning and site acquisition. Naturally, this is only proposed legislation. What passes, if any, may not include these points and others and may differ drastically.

On February 4, 1975 County Commissioner, George MacDonald and County Solid Waste Administrator, Henry Ainslie visited the Norfolk Selectmen and assured them that the County now planned to acquire private property for the County landfill in the Master Plan, not the site previously eyed in Norfolk. Needless to say, much opposition had been shown by the townspeople who felt 1/5 their land, already being State property, was enough land for other governmental bodies to control. The Selectmen told the County they could now back S-381.

S-381 was heard before the Committee on Counties at the Statehouse on February 12, 1975. The Selectmen and we were not present.

SWRRDPB continues to increase their awareness of solid waste technology through monthly meetings, often with speakers from that field.

Respectfully submitted,

ROGER CALLAHAN
BEVERLY LOOMIS

TAX COLLECTOR'S REPORT

Fiscal 1975 Real Estate 1st payment due 11/1/74

Committed 9/11/74	\$748,326.55
Receipts	690,151.02
Abatements	14,013.55
Refunds	395.61
Balance 12/31/74	44,557.59

Fiscal 1975 Real Estate 2nd payment due 5/1/75

Committed 9/11/74	\$748,313.70
Receipts	12,943.14
Abatements	13,992.12
Refunds	497.14
Balance 12/31/74	721,875.58

Fiscal 1974 Real Estate 6 month payment

Committed 4/3/74	\$667,286.36
Receipts	634,537.45
Abatements	14,666.86
Refunds	2,819.76
Tax Titles transferred to Treasurer	19,025.40
Balance 12/31/74	1,876.41

1973 Real Estate

Balance 1/1/74	\$72,371.87
Receipts	39,325.25
Abatements	576.97
Refunds	147.81
Tax Titles transferred to Treasurer	32,604.93
Balance 12/31/74	12.53

Fiscal 1975 Personal Property 1st payment due 11/1/74

Committed 9/11/74	\$63,490.18
Receipts	61,997.72
Abatements	37.59
Balance 12/31/74	1,454.87

Fiscal 1975 Personal Property 2nd payment due 5/1/75

Committed 9/11/74	\$63,489.33
Receipts	500.95
Abatements	37.59
Balance 12/31/74	62,950.79

1974 Personal Property

Committed 4/10/74	\$56,930.68
Receipts	55,717.02
Abatements	312.12
Refunds	99.62
Balance 12/31/74	1,001.16

1973 Personal Property

Balance 1/1/74	\$5,313.05
Receipts	1,362.55
Abatements	80.92
Balance 12/31/74	3,869.58

1972 Personal Property

Balance 1/1/74	\$710.82
Receipts	32.80
Balance 12/31/74	678.02

1971 Personal Property

Balance 1/1/74	\$704.63
Receipts	22.00
Balance	682.63

1970 Personal Property

Balance 1/1/74	\$127.52
Receipts 5.63	
Balance 12/31/74	121.89

1969 Personal Property

Balance 1/1/74	\$33.00
Abatements 33.00	
Balance 12/31/74	00

1974 Motor Vehicle Excise

Committed	\$154,755.99
Receipts 97,328.76	
Abatements 10,312.57	
Refunds 959.70	
Balance 12/31/74	48,074.36

1973 Motor Vehicle Excise

Committed	\$51,667.12
Receipts 38,314.85	
Abatements 6,113.56	
Refunds 2,458.47	
Balance 12/31/74	9,697.18

1972 Motor Vehicle Excise

Committed	\$6,859.34
Receipts 2,523.30	
Abatements 1,534.97	
Refunds 290.73	
Balance 12/31/74	3,091.80

1971 Motor Vehicle Excise

Committed	\$1,452.01
Receipts 209.68	
Abatements 40.37	
Balance 12/31/74	1,201.96

1970 Motor Vehicle Excise

Balance 1/1/74	\$547.81
Abatements 248.06	
Balance 12/31/74	299.75

1969 Motor Vehicle Excise

Balance 1/1/74	\$108.36
Abatements 35.76	
Balance 12/31/74	72.60

Respectfully submitted,

ELINOR H. PEARSON
Tax Collector

REPORT OF THE PLUMBING INSPECTOR

Total permits issued for 1974 63

During 1974 we changed to a new plumbing permit application which is uniform throughout the state. This is the only type that will be accepted. Blank applications may be obtained as needed from the Town Clerk's office.

The Plumbing Contractors have expressed their appreciation for being able to apply for permits, pay their fees, schedule inspections, etc. in the Town Clerk's office during normal working hours. I want to thank Mrs. Elinor Pearson for making this possible.

Respectfully submitted,

JAMES K. MURRAY
Plumbing Inspector

COMMUNICATIONS COMMITTEE REPORT

FIRE AND BURGLAR ALARM SYSTEM

The town's fire and burglar alarm systems need to be regulated. However at the present time, our committee feels that a by-law is not in order. Our recommendation is that regulations should be drawn up by the two existing heads of the fire and police departments and that all equipment present and future be standardized to comply with those regulations.

ALERT ALARM

The town presently has its alert whistle located on top of the library. We, as a committee, have looked into its value and have concluded that the town should maintain normal maintenance of the alert alarm. In the event of failure, it then should be re-evaluated as to its usefulness. If it is considered necessary to replace it, then there are other electronic systems available. For now we feel it should be left where it is and used until further maintenance makes it necessary for replacement.

EMERGENCY MEDICAL SERVICES

If the Town of Norfolk wishes to continue with their present ambulance service, the Town will have to comply with the 1973 Ambulance Law. As of this writing, the rules and regulations for this law have not been promulgated and the committee was not able to obtain a copy indicating what our communication needs may be. Therefore, we feel that the Town of Norfolk will have to make their decision whether or not to continue with their present ambulance service when these regulations become available.

NORFOLKS MAIN COMMUNICATIONS SETUP

The communication equipment that is presently being used by the Police Department is, or soon will be adequate to meet the standards set by that department head. Their policy of continuously updating their equipment leads the committee to believe

that the Town of Norfolk Police Communications, now and in the future, will be maintained in a highly adequate state.

The Fire Department is now in the process of updating their equipment. Their policy is basically the same as the Police Department. Therefore, the committee feels that their present policy is adequate and that in the near future, their equipment will reach the standards set forth by their department head.

In summary, we feel that both the Police and Fire Department's present policies keep them aware of the advances in electronic technology in communications, therefore, requiring them to stay abreast of the communications for the Town of Norfolk.

THE STATUS OF FIRE AND POLICE EQUIPMENT (COMMUNICATION)

As stated before, the committee feels that as long as the town officials (department heads) maintain their present policy of updating their equipment, communications for the Town of Norfolk will be adequate.

COMMUNICATIONS FOR FUTURE POLICE AND FIRE COMPLEX

At this time, the committee feels that the "present communications system" cannot be suitably adapted for the future addition of the Fire and Police Complex without some modifications. Before the addition is finished the following should be reviewed and acted upon:

1. Consolidate all equipment into one centralized location.
2. Replace equipment that no longer meets the Town's communications needs and any equipment that the department heads feel is non-serviceable, or too costly to keep serviceable.
3. As of now, the communication floor plan is not conducive to good dispatching. The present lay-out does not allow the dispatcher full accessibility to all of the Fire and Police communications. We feel, therefore, that the Fire communications should be incorporated into existing Police communications.

4. Since there is duplication of equipment, primarily telephones and alarms, the committee feels that this should be minimized for ease of dispatching.

TOWN HIGHWAY COMMUNICATIONS

Our town highway communication needs to be updated and our committee recommends the following: that tranceivers be used in the highway vehicles with a central system (base station) at the fire-police complex; that a sub-system (station) be located at the present highway garage or new proposed garage. The frequency of such tranceivers should be a local town frequency. This way the tranceivers or any other equipment on this local government frequency would be available for other town departments.

OTHER DEPARTMENTS OR PERSONS THAT SHOULD BE INCLUDED INTO OUR COMMUNICATIONS SYSTEM

Our committee would like to state that the Town of Norfolk has one of the best Civil Defense Communication Centers in Massachusetts. Due to present economic conditions, we feel that the Civil Defense and the Auxiliary Police of Norfolk could both use the same communications center.

FURTHER RECOMMENDATIONS

The Communication Committee has three areas that we feel should be investigated.

1. A few years back, the Town looked into installing the "911" emergency number. With present advances in the Telephone Co. Communications, it may be feasible to examine this area again. In a recent conversation with Paul Carlson, the Brockton Office Representative for "911" for the Telephone Co., Mr. Carlson stated that if the Telephone Co. received a letter or phone call from one of our selectmen, they would gladly look over our situation.

2. The committee fully recommends that twenty-four hour, seven days a week dispatching be set up at the Fire and Police Complex.

3. We feel that the department heads should be consulted concerning the area that will be available for the Fire and Police Communications Complex before plans are drawn up for a new building or an addition to the present building.

Respectfully submitted,

RICHARD HOOPER, Chairman
VICKI SYNDER
JOHN MASTERSON
FRANCIS CODY
JAMES MORRIS
CHIEF SAMUEL J. JOHNSTON
CHIEF JAMES H. CRIBBY
DOROTHY M. CAMPBELL
A. BRUCE WOOD

REPORT OF NORFOLK PLANNING BOARD

Although the slow-down in the construction field was strongly in evidence, the activity of the Board in 1974 reflected a fair amount of planning for the future on the part of landowners and developers. Final approvals were thus given for the following subdivisions: Wareland Farms, Pheasant Hill Estates, Sherwood Industrial Park, Stop River Estates, and LaFayette Lane Extension. Some 25 site plans and approval not required plans were also viewed by the Board.

Four Public Hearings were conducted during the year.

Final acceptance plans were presented to the Board for the following streets: Pondview Road, Winston Road, Churchill Road, Valentine Drive and Overlea Road.

The Board requested County Layouts by the County Commissioners for the following streets:

Cleveland St. from Fruit St. to Seekonk St.
Seekonk St. from Main St. to Medfield line.
Fruit St. from Seekonk St. to Medfield line.

The Board is still in the process of reviewing and up-dating the Sub-Division Rules and Regulations, and hopes to have this completed during 1975.

Due to the greatly increased construction costs, Bond money for Sub-Division street construction has been increased to \$72.00 per foot.

The Board's budget was again partly covered by the collection of filing fees, sale of Town maps, by-laws, etc. to the tune of some \$800.- plus.

Memberships were re-newed in Massachusetts Federation of Planning Boards as well as Charles River Watershed Association. Roy Kuphal, Sr. was the Board's representative at the Mass. Fed.

of Planning Boards' annual conference, while Philip Lukens and Bertrand Rousseau attended the Geological Seminar held at the Audobon Society, Stony Brook, Norfolk, last spring.

Gustaf Pearson was the Board's representative at the Capital Outlay Committee.

Following David Walker's resignation from the Board last year, Bertrand Rousseau was appointed to take his place.

After many years of service on the Board, Gustaf E. Pearson decided to resign effective 12/31/74. After several candidates had been interviewed, Mr. Walter Jaworski, Rockwood Road, was appointed to take Mr. Pearson's place on the Board. Bertrand Rousseau took over as the Board representative to the Capital Outlay Committee. The Board wishes to thank Gus for his many years of dedicated service to the Town, and wishes him the very best in his retirement.

Due to the pressure of personal business our Secretary/Clerk, Mrs. Gail Gallagher, found it necessary to resign after over one years service. Mrs. Sandie Miller, Spring St. was hired to replace Mrs. Gallagher. The Board wishes to thank Gail for her spirited and competent service.

The Board also wishes to express it's appreciation to the Highway Department, which through Highway Superintendent Woodworth and Foreman Boulter has been very helpful, making the necessary inspections of construction performance at the various sub-divisions in Town.

Finally, the Board wants to remind residents that the Board meetings being held on the 2nd and 4th Mondays of the month are open to the Public, and everyone is welcome to attend.

Respectfully submitted,

EINAR C. ELBERT, Chairman
ROY L. KUPHAL, SR., Secretary
PHILIP D. LUKENS
GUSTAF E. PEARSON
BERTRAND ROUSSEAU

GARAGE BUILDING MAINTENANCE STUDY COMMITTEE

The Committee appointed as a result of the following Motion voted under Article 36 - Annual Town Meeting - June 7, 1974:

"That the Town instruct the Moderator to appoint a 5 member committee to analyze the maintenance and repair aspects of all town equipment to determine the feasibility of centralizing repair and maintenance functions, and determine from current and long range aspects if economics can be realized, or practices improved upon and to report to the town before next year's Annual Town Meeting."

met and organized with Mr. Philip Church, Chairman.

Interviews were held with four department heads: Police Chief Johnston, Fire Chief Cribby, Superintendent of Streets Woodworth and Superintendent of the Water Dept. Bruce Johnston. From these meetings it was determined that a reasonably regular maintenance program was indeed operative. However, much of the greasing and oil changes was accomplished without the aid of records, records kept on a regular basis, either by hours or by miles of operation.

It was further determined that each had maintenance problems unique to the particular department. For example, the Fire Department, during the course of a one year period, rarely adds more than one or two hundred miles per vehicle. However, the hours of engine wear on some of the trucks could exceed the miles driven. The highway vehicles, particularly earth moving equipment, often working in dusty situations, require more frequent maintenance than the trucks traveling over the Town streets.

The Police Department presents an entirely different picture regarding maintenance. Each of these vehicles is driven many miles during the course of a year. Some of this driving is under difficult conditions, such as fast starts, fast stops, insufficient warmup time, all of which makes for a shorter life span for these cars. Therefore,

a program requiring more frequent oil changes and greasing has been fairly well adhered to.

The Water Department at present has one truck, an old International originally owned by the Fire Department. With the exception of two portable gasoline operated pumps the maintenance problem here is not great.

After evaluating the above information it was felt that a program of maintenance that would centralize all maintenance, such as greasing, oil changes, minor repairs and tune-ups might well be considered. However, the Committee felt that a highly competent person would be necessary to effectively carry on such work.

A committee is already at work planning a new highway facility, and a conference with this group indicated that provisions for a complete workshop are included in their proposal.

Although our instructions did not suggest that we concern ourselves with purchasing in quantities we did discuss the possibility of buying gasoline in large amounts with a central tank for all departments to use. With new antipollution devices in 1975 this might present a problem to some users.

Another suggestion is a maintenance policy for all oil burner equipment in Town.

Recommendation:

The concept of centralized maintenance for all Town owned vehicles seems to be the right way to go. However, this program should be held in abeyance until suitable facilities can be acquired, or possibly the present highway garage could be utilized if haste is indicated. This program will be costly and it might be wise to carefully consider the added cost against the savings effected and the additional life span of the equipment, if any.

We would like to thank the four Department heads for their full cooperation and valued information and advice. It has been a pleasure to serve the Town of Norfolk on this Committee.

Respectfully submitted,

PHILIP CHURCH, Chairman
GEORGE A. CARR
GEORGE T. CRONIN
VIVAL INGRAHAM, JR.
RUSSELL SHUFELT

REPORT OF THE HIGHWAY DEPARTMENT

In addition to our regular duties, we were able to use Chapter 1140 and Chapter 90 monies to repave and erect new guardrail on Main Street. New drainage lines and catch basins were installed on Boardman Street, River Road, King Street and Rockwood Road. Also a section of Cleveland Street was repaved with Cold Mix.

In the coming year we are planning the following projects, subject to Town Meeting approval:

Type I Asphalt, new curbing and sidewalk on Boardman Street from Rockwood Road to the Freeman School. Sections of Union Street, Boardman Street and Needham Street will be repaved with Cold Mix. A new drainage line on Leland Road to correct a sewerage problem in the present line. Also plans for a new Highway Garage are near ready at this time. Hopefully, an article will be ready for the Annual Town Meeting.

Respectfully submitted,

F. ARTHUR WOODWORTH, JR.
Highway Superintendent

ANNUAL REPORT
of the
School Committee
and
Superintendent of Schools
of the
Norfolk Public Schools

For Year Ending December 31

1974

NORFOLK SCHOOL COMMITTEE

Mr. Frank J. Gross, Chairman	Term expires 1977
Mrs. Joy Willmott, Vice-Chairman	Term expires 1976
Mr. James H. Davies	Term expires 1975
Mr. Alan A. Mackey	Term expires 1976
Mr. Edgar Zeigler	Term expires 1975

Superintendent of Schools

Mr. Charles L. Manos	Office 528-1266
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Principal

Miss H. Olive Day	Alvin J. Freeman School	Office 528-1225
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Principal

Mr. Charles L. Manos	Norfolk Centennial School	Office 528-1266
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School Nurse

Mrs. Edith Church	Office 528-1225 A.M. 528-1266 P.M.
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SCHOOL CALENDAR FOR 1974-1975

Fall Term Began	September 4, 1974
Fall Term Closed	December 20, 1974
Winter Term Began	January 2, 1975
Winter Term Closes	February 14, 1975
Spring Term Begins	February 24, 1975
Spring Term Closes	April 18, 1975
Late Spring Term Begins	April 22, 1975
Late Spring Term Closes	June 23, 1975

HOLIDAYS

October 14, 1974	Columbus Day
October 28, 1974	Veterans' Day
November 27*, 28, 29	Thanksgiving Recess
January 15, 1975	Martin Luther King Day
March 28, 1975	Good Friday
May 26, 1975	Memorial Day

*Early closing

ENROLLMENT BY GRADES, OCTOBER 1, 1974

Teacher	Grade	Boys	Girls	Total by Room	Total by Grade
Miss Burns	6	12	15	27	101
Mrs. Cornell	6	11	15	26	
Mrs. Gallivan	6	11	12	23	
Mr. Kiewlicz	6	14	11	25	
Miss Baker	5	13	13	23	131
Miss Bolinger	5	13	14	27	
Mrs. Cardaci	5	15	13	28	
Mrs. Godfrey	5	17	9	26	
Mrs. Kaufman	5	14	13	27	
Mrs. Burke	4	14	13	27	124
Miss Chotkowski	4	13	13	26	
Mrs. Evans	4	14	11	25	
Mrs. Leary	4	12	9	21	
Mrs. Perkins	4	15	10	25	
Mrs. Cook	3	14	10	24	122
Miss DiCecco	3	14	11	25	
Miss Gravina	3	13	11	24	
Mrs. Howard	3	14	10	24	
Mrs. Wilson	3	16	9	25	
Miss Breen	2	14	10	24	118
Mrs. Ehrlinger	2	11	13	24	
Mrs. Murray	2	14	10	24	
Miss Prantis	2	9	13	22	
Mrs. White	2	11	13	24	
Mrs. Dardi	1	14	8	22	105
Mrs. Montlack	1	13	8	21	
Mrs. Peeler	1	12	8	20	
Miss Powers	1	12	9	21	
Miss Stafsholt	1	13	8	21	

Teacher	Grade	Boys	Girls	Total by Room	Total by Grade
Mrs. Elliott	K-A.M.	9	9	18	
Mrs. Elliott	K-P.M.	11	11	22	
Mrs. Houle	K-A.M.	12	7	19	116
Mrs. Houle	K-P.M.	13	5	18	
Mrs. Perrault	K-A.M.	11	9	20	
Mrs. Perrault	K-P.M.	<u>11</u>	<u>8</u>	<u>19</u>	<u> </u>
Totals		449	368	817	817

SCHOOL CENSUS - October 1, 1974

	Ages 5-7	Ages 7-16	Over 16	Total
Boys	129	540	86	755
Girls	<u>100</u>	<u>486</u>	<u>86</u>	<u>672</u>
	229	1026	172	1427

REPORT OF THE ALVIN J. FREEMAN SCHOOL

To the Superintendent of Schools:

It is with pleasure I submit my annual report to you and the citizens of Norfolk.

The most important subject in the primary grades is reading. It has been established that no one method is successful; in reality it is a combination of many methods which insures success. Our teachers are aware of this responsibility at all grade levels and place great emphasis on this subject in the educational program for the youth of Norfolk. Teachers strive each day to develop vocabulary growth, to increase the reading rate, to build the necessary phonetic foundation, to create the desire to read books and, in general, to maintain the proper understanding and command of reading skills.

Reading readiness tests are administered by first grade teachers the first week of school in September. These results plus her own observation help her in grouping the pupils for beginning reading. Some of the pupils will be ready with little or no delay while others will need a more complete readiness program. In phonics pupils are taught to listen to the beginning sounds of words, rhyming words and word endings. With these as a partial background the pupil is able to sound some words and to begin to hear himself as an independent reader.

At the end of the school year the first grade teacher desires that each pupil will have made a healthy adjustment to the school way of living, will have acquired the skill to get along with others pupils, will have grown both socially and emotionally according to the individual's ability and will be ready to enter grade two with the basic principles of learning adequately established.

In the second grade pupils become more aware of the changing seasons. Observation of other forms which surround us become the basis of a number of lessons. Through the teacher's guidance the pupil continues to gain knowledge of his community,

appreciation of the people responsible for his welfare and an awareness of the details included in our social order. Vocabulary increases while both oral and written language play important parts in helping the child gain poise, self-confidence and the basic skills needed for advanced work in higher grades. Heavy emphasis is still placed on reading, phonics and math.

Reading and phonetic skills are strengthened and reinforced in the third grade. Context clues are introduced and literary skills are developed. Language art skills become much more intricate as parts of speech and the relationship and function of words are studied. Creative writing and oral expression play a major role in the child's development; dictionary and reference skills as well as map study skills are important. Concentrated study on the earth and its people becomes a reality as the curriculum broadens. Pupils learn about people and customs of other parts of the world and their adaptation to the land and climatic conditions of their habitats. A wider knowledge of the environment and its influence upon the human body is obtained in the science program.

The remedial reading program under the direction of Mrs. Margaret Lyons is designed with a three fold purpose. It attempts to identify children who are not reading at a level commensurate with their ability, to diagnose their reading strengths and weaknesses and to adopt a program aimed at eliminating their deficiencies before they become major handicaps. With the addition of Miss Judith Ravinski as a second part time remedial reading teacher twice as many pupils are now receiving individual or small group instruction.

For the first time this fall adult volunteers have been tutoring children on a one-to-one basis. The response to a request for tutors was most gratifying and the program has proved very successful. It is expected that it will be expanded during the first half of 1975.

The music program has presented music from many cultures, using class room experiences to prepare materials for programs and assemblies of special interest.

Chorus time has been divided to enable different age groups to participate in performances. In this way the fourth grade prepared a musical skit for Fire Prevention Day and the second grade presented an operetta for Book Week. The operetta, "The Little Red Hen", included dramatization, singing, dancing and rhythm band. Sixth grade chorus performed for Christmas Assembly and the first grade for the Valentine-Patriotic program.

Highlights of the musical year will be: 1) the spring operetta which will be presented at the May T.P.A. meeting by the third grade. 2) World Festival Day in June with all classes participating equally.

Again, last year, field trips were scheduled at all grade levels. The purpose of the field trips is to correlate the various classroom activities with actual experiences. We are very grateful for the opportunity to participate in these valuable extra-curricular enrichment programs. We feel that our pupils gain a great deal in citizenship training and leadership qualities from these programs. They are usually highly complimented for their excellent behavior and cooperation.

Good health is essential for pupils to achieve success and happiness in school. With this thought in mind we work closely with the school nurse in stressing proper nutrition, cleanliness, good health rules and care of teeth. Good health principles are reinforced in the classroom and are included in the science program.

During the past year a total of 471 pupils in the Alvin J. Freeman School were administered vision and hearing tests; 133 pupils were retested and failure notices were sent home for 34 pupils. Only sixteen notices were returned.

This year we have three full time kindergarten teachers holding both morning and afternoon classes. We feel our pupils are receiving excellent training in adjusting to school routine. Readiness in the kindergarten curriculum is based on the Alpha-Time program which introduces the letters and sounds through the use of multimedia materials. The math program provides the children with a basic understanding of set-number relationships, measurement, number-numeral relationships and ordinal numbers. Experiences in motor coordination, oral communication, social development, art and music are also included in the kindergarten curriculum.

The Math Fair and Science Fair held in the spring were again successful and provided the opportunity for creativity. A fine Art Fair was also scheduled in May.

Included in our highlights for the year were World Festival Day in June, Open House in November, and parent-teacher conferences in April and October.

Nearly 500 adults attended Open House and availed themselves of the opportunity to eat lunch in the cafeteria with their children.

We are always happy to schedule conferences with teachers at any time.

In closing, may I take this opportunity to thank you, the members of the Norfolk School Committee, the faculty, the pupils, Mrs. Clara White, Cafeteria Manager and her very efficient cafeteria workers; Mrs. Potter, the school secretary; Mr. Kelley and his fellow custodians; Mrs. Church, the school nurse; Mr. Holmes, the Norfolk T.P.A. and all its fine workers; the Lions Club, the American Legion Post No. 335; the police and fire departments; Mr. Cribby, Mr. Quist and Mr. Enos for their assistance during Fire Prevention Week; substitute teachers, teacher aides, kindergarten mother helper and room mothers, parents, citizens and organizations of Norfolk for the loyal support, friendly spirit, wonderful cooperation, many kindnesses and words of encouragement extended throughout the year.

Respectfully submitted,

H. OLIVE DAY
Principal

REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the School Committee of the Town of Norfolk:

It is with pleasure that I submit my annual report as Superintendent of the Norfolk Public Schools.

The number of children in the elementary schools of Norfolk increased once again this year, from 789 in October of 1973 to the present total of 817 on October 1, 1974. Although this is the largest October 1 figure ever, the increase in the school population seems to be slowing somewhat with the reduction of housing construction in the community.

Norfolk, in conjunction with the towns of Wrentham and Plainville, submitted and had approved a Federal Title VI project, providing the tri-town area with a school social worker for the first time. The social worker makes home visits to all children referred for evaluation under Chapter 766, the new state special needs law. He also works in the school with children and teachers in an effort to aid certain children in their adjustment to situations that impede their ability to learn.

In September, 1974, the new comprehensive educational law, Chapter 766, or the Bartley, Daly Act, became effective. The law provides that all children with special needs, ages three to twenty-one, shall be evaluated and their individual needs be provided for. High school graduates are not included under this law.

Since the beginning of the school year, many students have had both full and partial evaluation and have had individual programs provided to assist them with their special needs. In anticipation of the implementation of the new law, a pre-school screening program was conducted in May of 1974. At this time, all incoming kindergarten children were screened, in an effort to determine those with problems in the areas of vision, hearing, fine and gross skills, speech and language. Norfolk was one of the first school systems in Massachusetts to conduct a mass screening of this type. In the spring of 1975, this screening will be extended to youngsters

with special needs, ages three and four, in addition to those entering kindergarten in September of 1975.

To conduct these evaluations, a Core Evaluation Team, from the Norfolk Public Schools, has been established to evaluate students with potential special needs. This team is composed of C.E.T. Chairperson, an administrator, the school psychologist, social worker, nurse and/or physician, classroom teachers and special needs personnel, i.e. speech therapist, remedial reading, remedial arithmetic and learning disabilities teacher.

This year, for the first time, a Title I program funded entirely by the federal government is in operation during the regular school year. Two half-time teachers and one full-time para-professional have been employed to provide the students with a comprehensive remedial program in reading and arithmetic. The program thus far is proving very effective, and should enable the staff to correct many problems early enough in the school career of the children involved, so that their education will become more productive.

Last year, a program of volunteer clerical aides was instituted in the schools. This proved to be so effective that it was expanded this year to include room mothers, bus aides, library aides, art room aides, reading aides; this is in addition to the kindergarten mother-helpers who assist regularly in the program. I would like to sincerely thank all of these volunteers and all of those who have assisted in the coordination of the program. These people have not only given generously of their time, but also have contributed to the educational progress of the children, a program worth thousands of dollars to the community.

Our curriculum workshops have again provided the teachers with a variety of in-service learning opportunities to enhance the caliber of the education in Norfolk. All of the curriculum day programs have practical application to the individual student or to the overall program of the school. They include such things as programs on special needs students, development of teaching materials, curriculum development and information of new curriculum innovations.

At the inception of this program, the school day was lengthened to provide the time for this curriculum study. No student learning time has been lost as a result of curriculum days.

It is pleasing to see that so many senior citizens are availing themselves of the opportunity of having lunch at the Centennial School cafeteria.

The library-media center continues to be a bustling activity center for the Freeman and Centennial Schools. All students in both schools visit the center for a variety of activities ranging from story hours to research and study projects using related multi-media materials. Our library is open for elementary children from 8:30 A.M. to 5:00 P.M. each day and from 10:00 A.M. to 12:00 A.M. on Saturdays. A separate schedule of hours is posted for vacation periods.

During the summer of 1974, a great deal of maintenance work was completed by our custodial staff. Completed projects include: painting the outside of all windows in the rear of the Freeman School. Exterior doors in the Centennial School were repainted and cupboards and bookcases were built in the art room and the grade 5 quad. This was in addition to the regularly scheduled summer maintenance projects. A continued program of painting and maintenance is planned to forestall costly repairs and to make the school a cheerful and enjoyable place for all.

I would like to take this opportunity to express my sincere thanks to the School Committee for their invaluable assistance, for their long hours of dedicated service and for their concern for the children of Norfolk.

To the principal, teachers and other staff members - a hearty thanks for their splendid efforts on behalf of the youth of our community.

Respectfully submitted,

CHARLES L. MANOS
Superintendent

ANNUAL REPORT

of the

School Committee

of the

King Philip Regional School District

NORFOLK — PLAINVILLE — WRENTHAM

FOR THE YEAR ENDING DECEMBER 31

1974

KING PHILIP REGIONAL SCHOOL DISTRICT COMMITTEE

Mr. Richard C. Amoling	Term expires 1975
Mr. Charles F. Winter	Term expires 1976
Mrs. Jeanne Wright	Term expires 1975
Mr. V. Richard Kelter	Term expires 1976
Mr. Thomas Blaisdell	Term expires 1976
Mr. Pasquale DiGiantommaso	Term expires 1975
Mr. Paul F. Butler*	Term expires 1975
Mr. Edgar Zeigler*	Term expires 1975
Mrs. Marsha Robbins*	Term expires 1975

*Appointed by local School Committee

ORGANIZATION

Mr. Richard C. Amoling, Chairman
Mr. Charles F. Winter, Vice-Chairman
Mr. William B. White, Treasurer
Mrs. Shirley Larsen, Secretary

SUPERINTENDENT OF SCHOOLS

Mr. William J. Costa
34 Village Street
Millis, Mass. 02054

SUPERINTENDENT'S OFFICE

Mrs. Peter Kosten
Mrs. Thomas Maduskuie

Mrs. Barbara Franklin
Mr. William B. White

Regular meetings of the School District Committee are held every first and third Monday at King Philip Regional High School at 8:00 P.M.

REPORT OF THE CHAIRMAN KING PHILIP REGIONAL SCHOOL DISTRICT COMMITTEE

The past year saw the beginning of the construction for the high school addition and much of the planning for the academic-occupational-vocational curriculum completed.

However, perhaps the most notable effect of 1974 will be the impact of inflation on the budget. The Committee will be attempting to keep expenses down and reduce services while still providing a good education for the students of the district.

My thanks to the Committee for their efforts during the past year.

Respectfully submitted,

RICHARD C. AMOLING, Chairman
King Philip Regional School
District Committee

REPORT OF THE SUPERINTENDENT OF THE KING PHILIP REGIONAL SCHOOL DISTRICT

It is with pleasure that I submit my third annual report as Superintendent of the King Philip Regional School District.

The most notable occurrence of the school year was the initiation of the construction of the regional high school addition. It is anticipated that the project will be sufficiently complete by September 1975 to move the ninth grade sections from the junior high school into the senior high school. That will relieve the severe overcrowding at the junior high school which is currently housing about one thousand students in a building designed for seven hundred fifty. It will also allow changes in the junior high school curriculum as soon as the space is available for alternative uses. Space is important since there will be a net increase of at least one hundred sixteen students in the District next year.

Considering the best available information it appears that the addition will be completed in December 1975. The slow rate of equipment deliveries indicates that major curriculum changes cannot be made until September 1976. The delay will assist us in testing equipment, completing curriculum work and more carefully determining student choices for the 1976-1977 school year. New programs will be phased in as they are ready. This will minimize the economic impact and allow us to apply increasing reimbursements to partially offset increasing costs.

The primary concerns of the school center upon what is being taught and how well it is being taught. Our goals include maximizing the students' knowledges and skills and assisting in the development of attitudes. Curriculum development is therefore vital and all professional personnel are constantly involved in it. A school system has many long range needs that affect a student's success or the value of his educational experience; committees are always at work on projects that have a bearing on the schools' efficiency and effectiveness. I have listed some of the various areas being investigated at this time by the principals, department heads, department coordinators and through them the teachers:

Communications

Staff bulletin
Parents' newsletter

Finances

Federally funded projects
Inventory control
Energy conservation
Economical operations

Students

Graduation requirements
Final examinations
Content/confidentiality
of student records
System wide reading
program
Standardized testing
Metrication
Awards

Legislation

Chapter 622 Discrimination
Chapter 766 Special Needs
Chapter 847 Teacher certification
Occupational Safety and Health Act

Although much of the curriculum development is related to the school addition and we have been hampered by lack of space there have been important changes within the year. Following this report there are brief statements by the principals and department heads noting those innovations.

I would like to express my sincere appreciation to all of those who have contributed to the quality of the District schools - students, parents, school committee and all school system personnel. All have made contributions which would be sorely missed if it were not for their desire for excellence in their school system.

Respectfully submitted,

WILLIAM J. COSTA
Superintendent of Schools

REPORT OF THE PRINCIPAL

KING PHILIP REGIONAL HIGH SCHOOL

1. Art

The offerings in art have been broadened to include Art Studies, Sculpture 1 and 2, Drawing and Painting 1 and 2, and Graphic Arts 2. Art classes have become very popular and enrollments increased in spite of the lack of an adequate art facility.

2. English Department

Five new semester courses were added to the program of studies. The new semester courses are: contemporary sports literature, horror and mystery tales, man's search for the unknown, philosophy through literature, and modern science fiction. There are now twenty-four semester courses for juniors and seniors to choose from in selecting their courses of study. The traditional English curriculum is taught to freshmen and sophomores. Vocational students have been integrated into the freshman classes this year. All vocational sophomore students will be integrated into the academic classes next year.

3. Foreign Language

A very strong program has been further improved by several important activities including a highly successful Foreign Language Festival, a joint foreign language-home economics gourmet dinner, attendance at the Whole World Celebration in Boston, development of an interdisciplinary foreign language-social studies course on Canada, plans for a trip to France during the April vacation, the writing of a federal project to purchase a portable foreign language laboratory and the introduction of two new semester courses in French: **Composition and Conversation** and **Introduction to French Literature**. These courses are offered as alternative courses to French IV or French V.

4. **Mathematics**

Semester courses and courses in computer language have shown good results. Every student in grades 10 - 12 has been given a two week orientation program in Basic Language and has learned to write simple programs on tape using the computer terminals. By June of 1975, every student in a mathematics course will be given the same program.

The Mathematics Department plans to offer more semester courses and increase the hardware of the Computer System to offer more students a wider area of language courses. This could include a time sharing system with the junior high as well as the elementary schools in the District.

5. **Physical Education**

Physical education classes are structured for grades 9 and 10 with electives available for grades 11 and 12. Co-educational classes have been increased with greater emphasis placed on carry-over activities.

6. **Science**

The science department desires to expose as many students as possible to the science curriculum. To implement this objective a new ninth grade science course is being developed. The new course will be titled An Introduction to Science. Within it all ninth grade college oriented students will be introduced to all areas of the science curriculum. The department is also investigating another course to be designed to introduce 11th and 12th grade students to the world of technology. The course, The Man-Made World, will develop technological literacy suitable to the age in which the students live.

7. **Special Needs and Guidance**

Perhaps of all the areas in the high school, the special needs program is undergoing the greatest change and expansion. The recent legislation passed by the Massachusetts General Court, Chapter 766, has had a great impact on the students, personnel, and programs of the special needs department. The work previously started on Core Evaluation Teams continues to be expanded meeting the new up-dated and more rigorous state guidelines.

The recent addition of a school psychologist, being shared by the Junior and Senior High Schools, has helped to fulfill the required and necessary programs of the special needs department. The further addition of a part time to full time learning disabilities teacher has also greatly aided the special needs department.

This school year the guidance department has developed a new pilot program of group guidance. Small group meetings are held in the areas of career and educational planning. Further group programs will be concerned with the high school program of studies and course selections for underclass students.

Respectfully submitted,

WALTER C. WHITE
Acting Principal

REPORT OF THE PRINCIPAL OF THE KING PHILIP REGIONAL SCHOOL – NORTH

The severe overcrowding has delayed implementation of several proposed changes, but some important alterations have been made:

The World of Construction has been introduced in grade seven to provide a very broad introduction to all vocational and career development.

Electives have been added to grade eight social studies. The students may select an area of inquiry for in-depth study.

The health program with special emphasis on family living and drug abuse is informative and popular with the students.

There has been an introduction to computerized drill in mathematics through the use of electrical/mechanical devices obtained under a federal project.

The Norfolk Senior Citizens have provided instruction in crewel, knitting, etc. and discussed the early days of this century in social studies classes.

There has been increased communication between elementary and junior high school teachers in areas of curriculum discussion and development.

Respectfully submitted,

SAMUEL P. STRICKLAND
Principal

REPORT OF THE DIRECTOR OF THE KING PHILIP REGIONAL VOCATIONAL HIGH SCHOOL

A considerable portion of the year was devoted to planning the layouts for the vocational-occupational shops and development of the equipment specifications for the bid lists. The bid lists are designed to allow us to purchase the specific types of equipment needed at the lowest possible cost through competitive bidding.

Paralleling the development of the bid lists was the development of the school's new curriculum by the staff and through federally funded projects. Approximately \$230,000 has been received for this purpose with several areas being considered including pre-occupational world of construction, automated typing instruction, family relations, office occupations, career development for the handicapped and curriculum development for academic students in vocational classes.

The practical work phases of vocational instruction has been augmented by an increase in the work placement of students in cooperative programs, receipt of funds for work study as a drop-out preventative and financing of part-time work programs through the Comprehensive Employment and Training Act which provides money for the employment of the children of unemployed adults.

Of special note is the continuing joint academic-vocational project integrating vocational students into homerooms, physical education, English and social studies. It is a difficult task that is proceeding admirably because of the excellent cooperation of the teaching staff, guidance and administrators.

Respectfully submitted,

JOSEPH S. NICASTRO
Director

REPORT OF THE ADULT EDUCATION DIRECTOR OF THE KING PHILIP REGIONAL SCHOOL DISTRICT

This year the enrollment will be in excess of nine hundred students in the various classes being conducted at the King Philip Regional High School, Vocational High School, and King Philip Regional School - North.

There are thirty-eight instructors teaching fifty-four classes, and classes are being held three evenings each week. The length of classes range from six to twenty-five weeks and are from twenty to one hundred fifty clock hours. Students successfully completing a class are issued a certificate of achievement.

This year the evening courses are divided into the following five different classifications:

OCTOBER 1, 1974 ENROLLMENT

NORFOLK				PLAINVILLE			WRENTHAM					
Boys	Girls	Total		Boys	Girls	Total	Boys	Girls	Total	Total	Total	TOTAL
Voc.												
12	5	17	22	14	30	44	9	29	38	28	76	104
11	13	45	58	16	43	59	26	33	59	55	121	176
10	21	20	41	21	31	52	37	54	91	79	105	184
9	23	15	38	20	18	38	18	33	51	61	66	127
	62	97	159	71	122	193	90	149	239	223	368	591
High												
12	33	18	50	17	30	47	40	27	67	90	75	165
11	41	7	48	49	6	55	44	46	90	134	59	193
10	40	30	70	38	26	64	27	16	43	105	72	177
9	3	3	6	13	13	26	12	9	21	28	25	53
	117	58	175	117	75	192	123	98	221	357	231	588
Jr. High												
9	34	35	69	26	23	49	47	36	83	107	94	201
8	58	53	111	55	44	99	79	71	150	192	168	360
7	61	65	126	75	54	129	81	64	145	217	183	400
	153	153	306	156	121	277	207	171	378	516	445	961
640				662			838			2140		
29.91%				30.93%			39.16%					

2140

Enrollment October 1, 1974

King Philip Regional School District

Tuition

2140

10*

TOTAL

2150

*1 - JHS 9 - VHS

I. Vocational Apprenticeship:

A course is being held for apprentice machinists. This course is for men who are serving an apprenticeship or learning a trade, and is held for 150 hours each year and the complete course covers four years. The course gives training in math, science, blueprint reading, and history related to the trade.

II. Trade Preparatory:

Courses are being held in small engines repair and auto repair for students interested in obtaining this skill for employment or personal use. This course is open to any person not employed in this trade.

III. Trade Extension:

A course is being held in machine shop practices for students interested in obtaining additional skill in the operation of machine shop equipment. This course is open only to people in the trade.

IV. Vocational Practical Arts:

These courses are designed to help people in homemaking and to have a more satisfying use of leisure time. Classes being held are in beginning and advanced sewing, knitting, rug hooking, tailoring, decorative painting, floral craft decorations, cake decorating, draperies and bedspreads, interior decorating, ceramics and pottery, the automobile, crewel embroidery, decoupage, furniture refinishing, gardening, gourmet cooking, home repair.

V. Academic Classes:

The classes being held this year are typing I and II, painting and sketching, tennis I and II, golf, safe boating, woodworking, high school equivalency preparatory, office machine, yoga, men's and women's physical education, portraiture, bookkeeping, chemistry, algebra, shorthand, speedwriting, guitar.

Several of the academic courses are offering credits that are acceptable to the State Department of Education, Bureau of Adult

Education and Extended Services High School Equivalency Certificate Program, and may be applied toward a state high school diploma.

The King Philip Regional District will continue to offer educational courses to the many adults in the area who wish to continue their education.

Respectfully submitted,

JOHN ROBBINS
Director

SCHOOL BUDGET FY 1976

		FY1974	FY1975	FY1976
1000	Administration	\$ 66,975.00	\$ 71,060.00	\$ 80,500.00
2000	Instruction	1,656,925.00	1,662,710.00	1,929,415.00
2500	Summer Pay	106,000.00	100,435.00	87,000.00
3000	Other School Services	319,295.00	346,995.00	463,360.00
4000	Operation & Maintenance of Plant	233,075.00	266,300.00	375,800.00
5000	Fixed Charges	83,260.00	74,500.00	83,125.00
7000	Acquisition of Fixed Assets	39,290.00	12,215.00	11,700.00
9000	Tuition to Other Districts			45,100.00
	Adult Education	17,445.00	21,450.00	21,100.00
	Vocational Education	237,555.00	414,605.00	504,820.00
	Grand Total	\$2,653,820.00	\$2,869,835.00	\$3,601,920.00

ESTIMATED RECEIPTS FY 1976

State Reimbursement Trans.	\$200,000.00	
State Reimbursement Spec. Ed.	90,000.00	
State Reimbursement Voc.	225,000.00	
Adult Ed. Rec.	10,000.00	
Tuition-Vocational	2,400.00	
Tuition-Adult Education	5,000.00	
Tuition-Special Education	1,400.00	
Miscellaneous Local Revenue	6,200.00	
	<u>\$540,000.00</u>	
		<u>- 540,000.00</u>
	Net Operating Cost	\$3,061,920.00

APPORTIONMENT OF OPERATING BUDGET

Member Towns	Pupil Enrollment 7 - 12	Net Operating Cost	Percentage of Net	Member Town Shares	Less	Member Town Adjusted Shares
FY 1976	10/1/74	\$3,061,920.00				
Norfolk	640		29.91%	\$ 915,820.27		
Plainville	662		30.93%	947,051.86		
Wrentham	838		39.16%	1,199,047.87		
	2140		100.00%	\$3,061,920.00		
FY 1975	10/1/73	\$2,617,500.00				
Norfolk	599		29.15%	\$ 763,001.25		
Plainville	649		31.58%	826,606.50		
Wrentham	807		39.27%	1,027,892.25		
	2055		100.00%	\$2,617,500.00		
1973-74 (18 mo.)	10/1/72	\$3,570,000.00			\$20,000.00	
Norfolk	515		26.80%	\$ 956,760.00	\$ 5,196.00	\$ 951,564.00
Plainville	632		32.88%	1,173,816.00	7,110.00	1,166,706.00
Wrentham	775		40.32%	1,439,424.00	7,694.00	1,431,730.00
	1922		100.00%	\$3,570,000.00	\$20,000.00	\$3,550,000.00
1972	10/1/71	\$1,919,215.00			\$35,215.00	
Norfolk	464		25.98%	\$ 498,612.06	\$ 9,427.06	\$ 489,185.00
Plainville	635		35.55%	682,280.93	12,001.27	670,279.66
Wrentham	687		38.47%	738,322.01	13,786.67	724,535.34
	1786		100.00%	\$1,919,215.00	\$35,215.00	\$1,884,000.00
1971	10/1/70	\$1,761,500.00			\$83,000.00	
Norfolk	465		26.77%	\$ 471,553.55	\$21,488.70	\$ 450,064.85
Plainville	592		34.08%	600,319.20	29,946.40	570,372.80
Wrentham	680		39.15%	689,627.25	31,564.90	658,062.35
	1737		100.00%	\$1,761,500.00	\$83,000.00	\$1,678,500.00

APPORTIONMENT OF NET CAPITAL BUDGET

HIGH SCHOOL

Member Towns	Net Capital Cost	Percentage of Net	Member Town Share
FY 1976	\$ 47,083.00		
Norfolk		20.45%	\$ 9,628.64
Plainville		23.53%	11,078.82
Wrentham		56.02%	26,376.34
		<u>100.00%</u>	<u>\$ 47,083.80</u>
New Addition	\$270,265.00		
Norfolk		29.91%	\$ 80,836.26
Plainville		30.93%	83,592.97
Wrentham		39.16%	105,835.77
		<u>100.00%</u>	<u>\$270,265.00</u>
FY 1975	\$ 56,273.80		
Norfolk		20.45%	\$ 11,507.99
Plainville		23.53%	13,241.23
Wrentham		56.02%	31,524.58
		<u>100.00%</u>	<u>\$ 56,273.80</u>
New Addition	\$129,080.00		
Norfolk		29.15%	\$37,626.82
Plainville		31.58%	40,763.46
Wrentham		39.27%	50,689.72
		<u>100.00%</u>	<u>\$129,080.00</u>
1973/74	\$199,273.80		
Norfolk		20.45%	\$ 40,751.49
Plainville		23.53%	46,889.13
Wrentham		56.02%	111,633.18
		<u>100.00%</u>	<u>\$199,273.80</u>

JUNIOR HIGH SCHOOL

Member Towns	Net Capital Cost	Percentage of Net	Member Town Share	Total Town Share
FY 1976	\$66,047.52			
		29.91%	\$19,754.81	
		30.93%	20,428.50	
		39.16%	25,864.21	
		<u>100.00%</u>	<u>\$66,047.52</u>	
New Bond Issue (\$500,000.00)				
		29.91%	\$ 5,234.25	\$115,453.96
		30.93%	5,412.75	120,513.04
		39.16%	6,853.00	164,929.32
		<u>100.00%</u>	<u>\$17,500.00</u>	<u>\$400,896.32</u>
FY 1975	\$69,197.52			
		29.15%	\$20,171.08	
		31.58%	21,852.58	
		39.27%	27,173.86	
		<u>100.00%</u>	<u>\$69,197.52</u>	
1973/74	\$92,122.52			
		26.80%	\$24,688.84	\$ 65,440.33
		32.88%	30,289.88	77,179.01
		40.32%	37,143.80	148,776.98
		<u>100.00%</u>	<u>\$92,122.52</u>	<u>\$291,396.32</u>

REPORT OF THE ATHLETIC REVOLVING ACCOUNT

Balance — January 1, 1974 \$ 6,000.10

Receipts:

Basketball	\$ 876.50	
Football	8,310.09	
Other	<u>261.62</u>	
		\$15,448.31

Expenditures:

Basketball	\$1,274.00	
Football	4,350.62	
Other Sports and Expenses	<u>4,406.29</u>	
		\$10,030.91

Balance — December 31, 1974 \$ 5,417.40

Respectfully submitted,

ROBERT G. HOUDE
Faculty Manager of Athletics

SCHOOL LUNCH PROGRAM

1974 Financial Report

Opening Cash Balance January 1, 1974	\$-21,370.88
Federal & State Reimbursement 1974	70,851.43
Income from Lunches, Students	108,283.37
Income from Lunches, Adults	9,051.24
Other Income	<u>3,127.30</u>
Total Receipts	\$ 169,942.46

Expenditures January 1, 1974 to December 31, 1974

Food & Other	\$112,723.67	
Labor	<u>69,500.75</u>	
Total Expenditures		\$ 182,224.42
Cash Balance December 31, 1974		<u>-12,281.96</u>

Federal & State Reimbursements due 1974	\$ 13,666.17	
Value of Inventory	<u>23,306.33</u>	
Total Assets		\$ 36,972.50

Unpaid Bills for 1974	6,642.98
Final Balance	18,047.56

Total Student Lunches Served	310,946
Total Adult Lunches Served	15,770
Total Free Lunches to Students	21,903
Extra Milk Served	57,489
Price Per Meal	\$.35
Price of Extra Milk	.06

REPORT OF TOWN ACCOUNTANT

Receipts January 1, 1973 - June 30, 1974

TAXES:	
Real Estate	\$1,922,832.54
Personal Property	<u>177,241.79</u> \$2,100,074.33

TAX TITLE REDEMPTIONS	4,632.90
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SALE OF TAX POSSESSION PROPERTY	108.60
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LOCAL AID FUND RECEIPTS FROM STATE:

School Aid:

Schools-Chapter 70	\$446,869.00	
Schools-Chapter 70- 1972 Balance	7,896.26	
School Building Con- struction	69,201.17	
Regional Schools Chap. 71, S. 16D	45,302.40	
Transportation-c.71, s. 7a; c. 14 s. 47 & 48	26,376.65	
Transportation-State & Federal Assistance	12,052.88	
Special Education, Chap. 58, Sect. 18a	14,486.19	
Occupation Education Chap. 74, Sect. 10	3,656.00	
Transportation Occupa- tion, Educ. C. 74 S. 8a	1,186.00	
School Lunch Program Education, Chap. 74, sect. 1	<u>125.00</u>	\$ 635,684.21
Loss of Taxes - State Owned Land		72,474.72
Highway Aid, Chapter 1146, Section 21		49,066.00
Highway Fund Distribution, C. 497 of 1971		15,068.33

Lottery Distribution, Chapter 813 of 1971	\$ 27,310.80	
Machinery Basis	6,980.82	
Library Aid	4,162.73	
Reimbursement, Loss of Taxes, Abatements	2,012.50	
Reimbursement for di- cennial census	1,188.00	
Reimbursement, Veterans Aid	979.41	
Grant-Elder Affairs, Council on Aging	696.00	
Beano Tax and License Fees, C. 486 of 1971	<u>25.00</u>	815,648.52

LICENSES:

Liquor	\$ 5,115.00	
Sunday and Common Victualer	151.00	
Junk	88.00	
New and Used Cars	70.00	
Raffle	30.00	
Auction and Yard Sale	17.00	
Hawkers and Peddlers	12.00	
Milk	<u>6.50</u>	5,489.50

FORFEIT:

Bonds on Sub-Divisions		16,485.27
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SPECIAL ASSESSMENTS:

Motor Vehicle Excise	\$ 200,264.01	
Farm Animal Excise	<u>346.13</u>	200,610.14

INTEREST:

Deferred Taxes	6,114.04	
Investment of Revenue Funds	5,074.62	
Motor Vehicle Excise	1,026.49	
Tax Titles Redeemed	<u>321.27</u>	12,536.42

FEDERAL REVENUE SHARING:

Revenue Sharing Funds	\$ 136,521.00	
Interest on Investment Revenue Sharing Funds	<u>5,632.03</u>	142,153.03

OTHER FEDERAL GRANTS:

For School Aid:

Lunch Program	\$ 27,438.82	
Elementary Education-Title I	8,389.00	
Elementary Education- Libraries Title II	2,912.51	
National Defense Education Act-Title III	<u>1,752.92</u>	40,493.25

GIFTS:

For School-From Norfolk TPA	600.00
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DEPARTMENTAL REVENUE:

Highway Department:

(See also State Aid
of \$64,134.33)

From State-Chapter 90 Construction	\$ 30,700.00	
From State-Chapter 81 Maintenance	26,264.25	
From State-Chapter 90 Maintenance	3,000.00	
From County-Chapter 90 Construction	8,400.00	
From County-Chapter 90 Maintenance	<u>3,000.00</u>	\$ 71,364.25

School Department:

(See also-State and Fed-
eral Aid of \$676,177.46)

Lunch Program-Students	\$ 47,061.47	
Lunch Program-Elderly	181.03	
Lunch Program-Other	800.37	
Rentals	545.00	
Reimbursement-Trans- portation	276.00	
Sale of Desks	174.50	
Use of Copy Machine	<u>12.00</u>	49,050.37

Water Department:

Sale of Water	\$ 31,254.94	
Installations	8,263.86	
For Swimming Pools	121.50	
Sale of Old Materials	51.50	
Fees	<u>40.00</u>	39,731.80

Inspectors-Fees:

Building	\$ 7,290.50	
Wiring	1,722.00	
Sanitary	1,569.60	
Plumbing	1,489.00	
Gas	259.00	
Dog Officer	<u>8.00</u>	12,338.10

Police Department:

Permits and Licenses-		
Firearms	\$ 1,658.00	
Court Fines	1,158.00	
Reimbursement-		
Federal Highway		
Safety Project	975.00	
Accident Reports	540.00	
Fees-Extra Details	<u>181.07</u>	4,512.07

Fire Department:

Ambulance Fees	\$ 3,478.00	
Restitution-False Alarm	<u>50.00</u>	3,528.00

Tax Collector:

Demand Fees	\$ 2,465.00	
Municipal Lien Fees	1,092.00	
Reserved for Refund	107.01	
Cash Overage	96.80	
Unidentified Receipts	<u>47.40</u>	3,808.21

Town Clerk:

Copies of Records	\$ 1,628.08	
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Town Clerk (Cont.)

Sale of Maps, Street Lists, etc.	522.87	
U.C.C. Filings	497.00	
Dog License Fees	354.60	
Centennial Coins and Booklets	255.00	
Sporting License Fees	<u>125.55</u>	3,383.10

Library:

From County-Dog Licenses	\$ 1,584.84	
Fines	748.35	
Trust Fund Income	47.39	
Lost Books	<u>26.27</u>	2,406.85

Planning Board:

Filing Fees	\$ 1,248.00	
Maps and Regulations	<u>25.42</u>	1,273.42

Recreation:

Pond Registration	\$ 554.00	
Swimming Lessons	175.00	
Arts and Crafts	<u>90.85</u>	819.85

Selectmen:

Commercial Dumping Fees	\$ 400.00	
Permits and Fees	59.71	
Centennial Sales-Books	<u>25.00</u>	484.71

Insurance Recoveries:

Vandalism-School	\$ 150.00	
Guard Rails-Highways	148.96	
Insurance Dividend	<u>58.05</u>	357.01

Appeal Board Hearings

Conservation Commission	<u>25.00</u>	353.90 193,436.64
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AGENCY AND INVESTMENT:

Investment of Federal Revenue

Sharing Funds	\$ 566,554.20	
Investment of Surplus Cash	50,000.00	
Federal Withholding Taxes	155,051.65	
State Withholding Taxes	41,764.29	
Mass Teachers Retirement	27,633.89	
Group Medical and Life Insurance	20,843.40	
Norfolk County Retirement	15,611.14	
Tax Sheltered Annuities	8,820.00	
Sporting Licenses-for State	4,568.75	
Police-Off Duty Work Details	4,127.38	
Dog Licenses-for County	3,345.85	
Teachers Association Dues	1,202.50	
Teachers Insurance	<u>540.54</u>	900,063.59

LOAN PROCEEDS:

Temporary Loan-Anticipation of Taxes	450,000.00
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REFUNDS AND TRANSFERS:

Group Insurance-Cancelled Checks	\$ 6,685.59	
School-Cancelled Checks	764.45	
Police-Cancelled Checks	442.45	
Housing Authority-Unexpended		
Appropriation	304.47	
Water-Cancelled Check	257.85	
Tri-County Vocational School-		
Unexpended Appropriation	240.89	
Copper Piping Lawsuit by State		
Attorney General-Refund	154.27	
Board of Health-Refund	100.00	
School-Refunds	96.59	
General Expense-Cancelled Checks	70.96	
Building Inspector-Cancelled Check	30.00	
Tax Collector-Refunds	28.00	
Council for Aging-Refund	20.00	
Fire Department-Cancelled Check	12.00	
Planning Board-Cancelled Check	<u>5.15</u>	9,212.67

TOTAL CASH RECEIPTS	\$4,891,544.86
Add-Cash on hand January 1, 1973	<u>157,171.18</u>
TOTAL CASH AVAILABLE	\$5,048,716.04
Less-Expenditures (Detail Listed Hereunder)	<u>4,853,393.10</u>
CASH BALANCE, per Books of Town Accountant and Town Treasurer, June 30, 1974	\$ 195,322.94

Expenditures January 1, 1973 - June 30, 1974

GENERAL GOVERNMENT

SELECTMEN - Salaries \$ 2,250.00

TOWN CLERK:

Salary	\$ 6,725.00	
Clerical Salaries	1,901.13	
Travel, Meetings and Dues	381.49	
Office Supplies	217.38	
Office Furnishings, Equipment	<u>200.00</u>	9,425.00

TOWN TREASURER:

Salary	\$ 7,500.00	
Clerical Salaries	1,496.00	
Office Supplies and Postage	694.44	
Travel, Meetings and Dues	229.40	
Assistant Treasurer-Salary	150.00	
Petty Cash Fund	<u>100.00</u>	10,169.84

EXAMINATION OF TAX TITLES

(Articles 14/1972; 10/1973)

485.00

TAX COLLECTOR:

Salary	\$ 6,900.00	
Clerical Salaries	5,060.15	
Office Supplies and Postage	2,734.66	
Tax Titles	1,165.90	
Travel, Meetings and Dues	394.44	
New Equipment- Typewriter	150.00	
Fees	<u>2,298.00</u>	18,703.15

ASSESSORS:

Salaries	\$ 7,246.00	
Clerical Salaries	3,599.00	
Data Processing	1,936.44	
Travel, Meetings and Dues	1,180.71	
Office Supplies	671.01	
Map Upkeep	377.00	
Forms and Printing	265.81	
New Equipment	235.06	
Binding Records	198.00	
School	<u>8.00</u>	15,717.03

TOWN ACCOUNTANT:

Salary	\$ 7,500.00	
Clerical Salaries	2,908.58	
Office Supplies and Postage	552.34	
Equipment Maintenance	20.00	
Dues	<u>5.00</u>	10,985.92

ELECTION AND REGISTRATION:

Salaries-Election	\$ 547.50	
Salaries-Registrars	259.00	
Salaries-Clerical	184.00	
Census	1,228.29	
Town Ballots	186.50	
Office Supplies and Postage	<u>26.40</u>	2,431.69

LAW:		
Town Counsel	\$ 6,150.00	
Legal Fees	<u>2,702.25</u>	\$ 8,852.25

PLANNING BOARD:		
Salaries	\$ 2,250.00	
Clerical Salaries	645.04	
Printing	208.40	
Meetings and Dues	153.80	
Advertising for Hearings	108.64	
Supplies and Postage	104.48	
Engineering	<u>23.40</u>	3,493.76

COUNCIL ON AGING:		
Salaries	\$ 2,901.75	
Bus Rental	3,795.00	
Postage	404.35	
Office Supplies	360.06	
New Equipment	350.00	
Drop In Center Supplies	180.82	
Equipment Maintenance	69.70	
Travel, Meetings and Dues	<u>33.50</u>	8,095.18

GENERAL EXPENSE:		
Clerical Salaries	\$ 7,931.14	
Printing Reports and		
Advertising	10,461.75	
Engineering Services	7,463.99	
Office Supplies and		
Publications	1,414.32	
Travel, Meetings and Dues	1,191.68	
Custodial Salaries	896.99	
Postage	657.15	
New Voting Booths	616.06	
Equipment Maintenance	343.70	
Office Equipment and		
Furnishings	222.67	
Flags	141.40	
Railroad Rent	<u>100.00</u>	

GENERAL EXPENSE (Cont.)

Custodian of Veterans Graves	50.00	
Custodial Supplies-Town Hall	<u>16.33</u>	\$ 31,507.18

GENERAL EXPENSE-1972:

Unpaid bill-1972-Supplies		70.00
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FUEL AND UTILITIES:

Street Lighting	\$ 3,258.84	
Telephone	3,240.74	
Heat	2,730.43	
Electricity	2,614.07	
Repairs	<u>390.90</u>	12,234.98

FUEL AND UTILITIES (1972 Balance)

Telephone	\$ 212.05	
Electricity	34.59	
Heat	<u>23.74</u>	270.38

FUEL AND UTILITIES-FEDERAL:

Street Lighting	\$ 7,314.79	
Telephone	2,926.70	
Electricity	1,934.41	
Heat	<u>1,824.10</u>	14,000.00

INSURANCE:

Workmen's Compensation	\$ 10,422.71	
Auto and Truck Liability	6,517.65	
Multi-Peril, Fire and Liability	6,466.63	
Fire and Police Accident and Liability	2,323.24	
Bonds for Town Officers	1,149.00	
Selectmen's Liability	624.00	
Equipment	<u>546.30</u>	28,049.53

INSURANCE (1972 Balance):

Auto and Truck Liability	\$ 778.95	
Multi-Peril, Fire and Liability	<u>673.20</u>	1,452.15

AIR CONDITIONER-TOWN HALL

700.00

TOTAL - GENERAL GOVERNMENT

\$178,893.04

PROTECTION OF PERSONS and PROPERTY

POLICE DEPARTMENT:

Salaries	\$139,530.83	
Gasoline and Oil	7,497.58	
Office Supplies and Postage	2,261.05	
Vehicle Maintenance	4,805.60	
Equipment Maintenance	2,046.93	
Radio Maintenance	1,796.08	
Uniforms	1,719.10	
Dues, Meetings and Training	1,385.69	
New Equipment	1,104.38	
Uniform Cleaning Allowance	862.52	
Building Maintenance	557.01	
Chief's Expense	473.48	
Custodial Supplies	385.50	
Prisoner Expense	<u>44.81</u>	\$164,470.56

FIRE DEPARTMENT:

Salaries	\$ 15,840.00	
New Equipment-Air Packs	1,266.80	
Gasoline and Oil	950.60	
Supplies and Postage	838.27	
Equipment Maintenance	594.00	
Radio Maintenance	583.30	
Vehicle Maintenance	560.88	
Station Maintenance	217.35	
New Tanks	465.35	
Uniforms	301.95	
Training	<u>105.00</u>	21,723.50

AMBULANCE:

Salaries	\$ 2,788.00	
Gasoline and Oil	386.55	
Supplies and Postage	271.85	
Vehicle Maintenance	<u>130.63</u>	3,577.03

FIRE and POLICE COMMUNICATIONS:

Salaries	\$ 20,075.00	
Expenses	<u>300.00</u>	\$ 20,375.00

POLICE-BREATHALYZER

975.00

POLICE-CRUISERS-FEDERAL REVENUE FUNDS

9,071.45

FIRE and POLICE STATION-CONSTRUCTION:

Contractor		900.00
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POLICE-OFF DUTY WORK DETAILS

4,127.38

TREE-UNPAID BILLS PRIOR YEAR:

Wages	\$ 125.00	
Equipment Hire	<u>243.00</u>	368.00

TREE and INSECT PEST CONTROL:

Wages-Tree	\$ 4,430.50	
Wages-Insect Pest Control	2,917.00	
Wages-1972 Balance	212.50	
Equipment Hire-Tree	8,080.25	
Equipment Hire-Insect Pest Control	<u>3,318.65</u>	18,958.90

INSPECTORS:**Building Inspector:**

Salary-Inspector	\$ 1,650.00	
Salary-Assistant Inspector	300.00	
Salary-Clerk	180.00	
Travel Expenses	315.40	
Office Supplies	175.34	
Reimbursement-Lost Time at Work	158.40	
Office Equipment-1972 Balance	38.00	
Postage-1972 Balance	16.00	
Unpaid Bill Prior Year-Lost Time at Work	<u>78.00</u>	

\$ 2,911.14

Electrical Inspector-Salary

1,200.00

Gas Inspector-Salary

225.00

4,336.14

ANIMAL CONTROL:

Salary	\$ 900.00	
Warm Blooded Animal Enforcement	584.80	
Gasoline and Oil	476.08	
Vehicle Maintenance	354.67	
Materials and Supplies	227.84	
Gasoline and Oil-1972 Balance	30.80	
Vehicle Maintenance	<u>30.55</u>	2,604.74

CIVIL DEFENSE:

Uniforms	\$ 435.55	
Equipment Maintenance	416.20	
Director and Deputies Expenses	300.00	
Training Program	272.20	
Insurance and Dues	171.00	
Office Supplies and Postage	<u>17.07</u>	1,612.02

CONSERVATION:

Purchase of Land	\$ 17,825.00	
Engineering	552.00	
Office Supplies and Postage	207.99	
Education-Special Courses	147.00	
Travel, Meetings and Dues	90.00	
Clerical Salaries	<u>93.28</u>	18,915.27

APPEAL BOARD:

Clerical Salaries	\$ 350.00	
Advertising Hearings	225.76	
Office Supplies and Postage	<u>178.56</u>	754.32

TOTAL-PROTECTION OF PERSONS and PROPERTY \$272,769.31

HEALTH and SANITATION**BOARD OF HEALTH:**

Salaries	\$ 450.00	
Clerical Salaries	421.35	
District Nurses	2,375.00	
Engineering Services	<u>2,000.00</u>	

Office Supplies	431.26	
Medical	325.00	
Travel, Meetings and Dues	24.90	
Burial Permits	20.00	6,047.50
PURCHASE OF LAND-SANITARY LANDFILL:		
Federal Revenue Sharing Funds	\$ 32,550.00	
Town Appropriation	<u>304.75</u>	32,854.75
SANITARY LANDFILL:		
Salaries	\$ 13,166.00	
Equipment Maintenance	1,924.15	
Gasoline and Oil	912.20	
Tools	209.59	
Materials and Supplies	<u>105.60</u>	16,317.94
INSPECTORS:		
Plumbing	\$ 1,500.00	
Sanitation	1,000.00	
Animal	<u>500.00</u>	<u>3,000.00</u>
TOTAL-HEALTH and SANITATION		<u>\$ 58,219.89</u>

HIGHWAYS

TOWN HIGHWAY MAINTENANCE:

(State Aid-\$15,068.33)

Salaries	\$ 94,086.31	
Salaries-Extra Time	6,836.16	
Salaries-Summer Help	4,552.00	
Salaries-Clerical	1,260.00	\$106,734.47
Town Building & Grounds Maintenance:		
Library	1,392.30	
General Grounds		
Maintenance	1,258.26	
Police & Fire Station	1,188.23	
Town Hall Painting	470.00	
General Maintenance	311.77	
Highway Garage-Door	<u>77.30</u>	\$ 4,697.86

Special Projects:

Major League Ball

Fields \$ 982.20

Medway Street 667.00 \$ 1,649.20

Highway Maintenance:

Gasoline and Oil \$ 4,568.30

Truck Maintenance 3,134.96

Materials and Supplies 2,915.76

Asphalt and Gravel 1,900.85

Equipment Maintenance 1,879.33

Equipment Hire 1,830.00

Street Signs-Material 1,739.34

Street Lining 1,593.92

Uniform Maintenance 1,550.50

Hand Tools 832.39

Drainage Material 803.52

Tires and Batteries 720.38

Office Supplies 118.94

Dues and Travel 55.00 23,643.19

New Equipment:

Lawn Mower \$ 1,265.00

Jack 640.00

Battery Charger 200.00

Other 400.00 2,505.00 \$139,229.72

HIGHWAY MAINTENANCE-FEDERAL REVENUE FUNDS:

Asphalt and Gravel \$ 9,824.82

Equipment Hire 3,926.00

Drainage Material 94.79 13,845.61

CHAPTER 81-HIGHWAY MAINTENANCE:

(State Aid \$ 26,266.00)

(Town Appropriation 7,166.05)

Materials 29,481.80

Equipment Hire 3,950.25 33,432.05

CHAPTER 90-HIGHWAY MAINTENANCE:

(State and County Aid \$ 6,000.00)

(Town Appropriation 3,005.00)

Materials	\$ 4,216.10	
Equipment Hire	3,169.60	\$ 7,385.70

CHAPTER 90-HIGHWAY CONSTRUCTION:

(State and County Aid \$ 26,500.00)

(Town Appropriation 4,205.00)

Salaries	781.12	
Materials	30,244.52	
Equipment Hire	<u>3,550.00</u>	34,575.64

SNOW REMOVAL:

Salaries	12,889.84	
Materials:		
Salt	\$ 8,433.98	
Sand	2,196.18	
Plow Blades	1,278.96	
Gasoline and Oil	949.95	
General	<u>962.23</u>	13,821.30
Equipment Hire	3,209.00	
Vehicle Maintenance	<u>2,964.39</u>	32,884.53

SNOW REMOVAL-FEDERAL REVENUE FUNDS:

Salt	2,805.50	
Sand	353.33	
Gasoline	1,855.45	
Plow Blades	1,415.10	
Supplies	221.96	
Equipment Hire	676.00	
Vehicle Maintenance	587.29	
Equipment Repair	<u>18.39</u>	7,933.02

HIGHWAY SAFETY PROJECT-POND and MARSHALL STREETS:

Advertising	75.00
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NEW EQUIPMENT-FEDERAL:

Roller	\$ 7,495.00	
Sander Bodies	6,610.00	
Power Broom	<u>5,896.00</u>	<u>20,001.00</u>

TOTAL - HIGHWAYS **\$289,362.27**

VETERANS SERVICES

BENEFITS **\$ 1,255.22**

ADMINISTRATION:

Salary	\$ 825.00	
Clerical Salary	450.00	
Travel, Meetings and Dues	136.00	
Office Supplies and Postage	44.25	
Telephone	<u>43.50</u>	<u>1,498.75</u>

TOTAL-VETERANS SERVICES **\$ 2,753.97**

SCHOOLS**ELEMENTARY SCHOOLS:**

(NOTE-There are several reimbursements from the State to help defray this cost, namely, Chapter 70 School Aid, Transportation and Special Education. These reimbursements Totaled \$635,684.21)

Administration:

Salaries **\$ 19,851.69**

EXPENSES:

Dues and Publications	\$ 1,764.03	
Supplies and Materials	686.47	
Out of State Travel	681.75	
Census	50.00	
Other Expenses	<u>125.95</u>	<u>3,308.20</u>
		\$ 23,159.89

Instruction:

Salaries:

Teachers	\$464,506.31	
Principals Offices	55,261.89	
Special Education	13,807.64	
Speech Therapist	8,314.52	
Perceptual Instruction	6,733.51	
Librarian	<u>13,067.19</u>	\$561,691.06

Expenses:

Tuition-Mass Audubon	975.00	
Tuition-Vocational		
Education	3,791.30	
Tuition for Teachers	1,725.80	
In Service Training	4,417.22	
Tuition-Special Ed.	2,520.00	
Tutoring Physically		
Handicapped	135.00	
Supplies-Principals		
Officer	782.40	
Supplies-Speech		
Therapy	325.00	
Supplies-Perceptual		
Handicapped	741.19	
Supplies-Special Ed.	450.00	
Supplies-Expendable	6,006.30	
Supplies-Art	3,558.23	
Supplies-Audio Visual	632.39	
Supplies-Library	272.59	
Books-Library	3,933.20	
Rebinding Library		
Books	299.90	
Text and Work Books	7,584.88	
Rebinding Text Books	15.12	
Testing Programs	1,871.60	
Dues	<u>139.80</u>	40,176.92

Kindergarten Materials and Supplies

4,834.65

606,702.63

Operation and Maintenance of Plant:

Salaries

\$ 49,388.80

Expenses:

Custodial Supplies	\$ 5,638.47
Heating of Building	16,223.06
Water	848.01
Electricity	22,034.62
Gas	332.94
Telephone	2,332.85
Maintenance of Buildings	7,840.94
Repairs to Buildings	2,810.92
Repairs to Equipment	<u>2,342.35</u>

60,404.16

109,792.96

Other School Services:

Salaries:

Cafeteria Manager	\$ 9,746.06
Nurse	5,015.43
Physician	360.00
Attendance Officer	<u>15.00</u>

15,136.49

Transportation:

Contracted	\$ 59,105.75
Special Education	3,711.00
Vocational Education	986.00
Field Trips	<u>539.00</u>

64,341.75

Other Expenses:

Intra-Mural	\$ 800.00
Health Supplies	<u>147.80</u>

947.80

80,426.04

Acquisition of Equipment:

Kindergarten	2,823.55
Other New Equipment	574.21
Replacement of Equipment	<u>104.00</u>

2,823.55

574.21

104.00

3,501.76

823,583.28

ELEMENTARY SCHOOLS-BALANCE-1972

Administration:

Materials and Supplies

571.26

Instruction:

Supplies-Expendable	\$	93.51	
Library Books		281.67	
Testing Program		<u>114.50</u>	489.68

Other School Services:

Contracted Transportation	\$	320.25	
Transportation-Special Education		192.00	
Field Trips		128.25	
Transportation-Vocational Education		<u>49.92</u>	\$ 690.42

Operation and Maintenance of Plant:

Heating of Buildings	\$	1,651.07	
Repairs to Buildings		213.25	
Gas		44.20	
Custodial Supplies		<u>38.50</u>	1,947.02

New Equipment-Kindergarten		<u>45.50</u>	<u>3,743.88</u>
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TOTAL-ELEMENTARY SCHOOLS

\$827,327.16

NEW ELEMENTARY SCHOOL-CONSTRUCTION:

Equipment-Kitchen	\$	737.30	
Equipment-Library		<u>144.30</u>	881.60

KING PHILIP REGIONAL SCHOOLS:

(State Aid-\$45,302.40)

Maintenance and Operation		951,563.33	
Capital Costs		<u>65,441.00</u>	1,017,004.33

REGIONAL VOCATIONAL TECHNICAL SCHOOL

3,764.70

SUMMER SCHOOL P.L. 8910 Title I-Federal

(Paid in full by Federal Government)

Salaries	\$ 5,389.25	
Transportation	1,800.00	
Instructional Material	869.03	
Supplies	163.30	
Nurse	25.00	
Balance-Refunded to Federal Government	<u>245.06</u>	\$ 8,491.64

LIBRARY FUNDS-ESEA TITLE II-FEDERAL:

(Paid in full by Federal Government)

Books, Recordings and Films	\$ 3,407.18	
Balance-Refunded to Federal Government	<u>14.30</u>	3,421.48

OPERATION GATEWAY-FEDERAL:

Equipment Repairs	\$ 34.60	
Refunded to Federal Government	<u>26.49</u>	61.09

N.D.E.A. TITLE III-FEDERAL:

(Paid in full by Federal Government)

Equipment	\$ 1,002.50	
Supplies	<u>74.20</u>	1,076.70

SCHOOL LUNCH PROGRAM:

(State Aid	\$ 8,532.66)
(Federal Aid	27,438.82)
Student Receipts	<u>48,042.87)</u>
	<u>\$ 84,014.35</u>

Salaries	\$ 23,157.13	
Food	33,028.26	
Milk	16,186.13	
Supplies	2,472.71	
Express Charges	523.12	
Equipment	385.49	
Travel and Meetings	<u>50.70</u>	<u>75,803.54</u>

TOTAL-ALL SCHOOLS

\$1,937,832.24

LIBRARY

Public Library:

(State Aid	\$ 4,162.73)
(County Aid	1,584.84)
(Library Fines	774.62)
(Net Cost to Town	13,948.58)

Salaries-Main Library	\$ 10,741.30
Salaries-School Library	2,028.80
Salaries-Custodial	155.00
Books and Periodicals	5,864.61
Books and Periodicals-1972 Balance	486.09
Library Supplies	761.41
Custodial Supplies	106.94
Maintenance of Building	224.82
Office Supplies and Postage	89.30
Meetings and Dues	12.50
	<u>\$ 20,470.77</u>

RECREATION

RECREATION EXPENSE:

Salaries-Swimming Program	\$ 4,591.50
Salaries-Arts & Crafts Program	900.00
Salaries-Clerical	90.00
Salaries-Maintenance	84.00
Sports Program-Supplies & Equipment	\$ 5,665.50
Back Stops	2,500.74
Sports Equipment-1972 Balance	1,462.00
Recreation Lighting	90.00
Recreation Lighting-1972 Balance	55.80
Swimming Program-Supplies & Equipment	149.00
Arts & Crafts Supplies	1,271.92
Office Supplies	168.13
	<u>56.95</u>
	11,420.04

RECREATION FOR HANDICAPPED:

(State Reimbursement 50%)

Summer Program	\$ 448.66	
Winter Program	188.45	
Winter Program-1972 Balance	<u>127.72</u>	<u>764.83</u>

TOTAL-RECREATION \$ 12,184.87

WATER

SALARIES:

Commissioners	\$ 900.00	
Maintenance and Installations	9,498.10	
Clerical	1,497.65	
Collector	<u>1,050.00</u>	<u>12,945.75</u>

INSTALLATIONS:

Pipe and Fittings	\$ 8,025.75	
New Meters	3,846.90	
Equipment Hire	<u>797.00</u>	<u>12,669.65</u>

PURCHASE OF WATER

5,837.18

MAINTENANCE AND REPAIR WATER SYSTEM:

Materials and Supplies	\$ 2,070.73	
Equipment Hire	1,383.50	
Pipes and Fittings	1,255.34	
Tools	101.97	
New Equipment	<u>74.68</u>	<u>4,886.22</u>

OTHER EXPENSES:

Office Supplies	\$ 737.85	
Equipment Maintenance	704.23	
Truck Maintenance	471.77	
Postage	397.60	
New Equipment	248.21	
Meetings, Dues & Travel	<u>47.80</u>	<u>2,607.46</u>

825.00

REPAIR OF HIGHWAYS

WATER MAIN CONNECTION-UNION STREET

621.40

UNPAID BILLS-1972-PURCHASE OF WATER

269.22

TOTAL-WATER

\$ 40,661.88

MATURING DEBT and INTEREST

PRINCIPAL PAYMENTS:

School Bonds (50% State Reimbursement)	\$ 80,000.00
Water Bonds	20,000.00
Fire and Police Station Bonds	<u>10,000.00</u>

110,000.00

INTEREST ON BONDS:

School	\$ 90,106.25
Fire and Police Station	4,192.50
Water	<u>2,065.00</u>

96,363.75

TOTAL-DEBTS and INTEREST

\$ 206,363.75

STATE AND COUNTY ASSESSMENTS

Mass. Bay Transportation Authority	\$ 40,674.22
Norfolk County Tax	34,689.66
Norfolk County Retirement	22,884.95
State Recreation Areas	11,523.58
Norfolk County Mosquito Control	6,844.96
State Audit	6,101.96
Norfolk County Hospital	659.05
Motor Vehicle Excise Tax	409.50
State Assessment System	190.08
Metropolitan Area Planning Council	188.74
Metropolitan Air Pollution Control	<u>142.18</u>

\$ 124,308.88

PAYROLL DEDUCTIONS

Federal Withholding Taxes	\$155,051.65
State Withholding Taxes	41,764.29
Mass Teachers Retirement Board	<u>25,704.87</u>

Group Medical Insurance-Employees Share	23,335.59	
Group Life Insurance-Employees Share	1,137.11	
Norfolk County Retirement Board	15,611.14	
Tax Sheltered Annuities	8,580.00	
Teachers Association Dues	1,202.50	
Teachers Insurance	<u>360.36</u>	272,747.51

MISCELLANEOUS

Investment-(Short Term) Federal Revenue Sharing Funds	599,028.03
Investment-(Short Term) Surplus Cash	300,000.00
Investment-(Long Term) Stabilization Fund	20,000.00
Repayment of Temporary Loans	450,000.00
Group Medical Insurance-Town Share	23,405.34
Group Life Insurance-Town Share	1,161.63
Tax Refunds	21,950.23
Interest on Temporary Loans-Tax Anticipation	8,331.71
Sporting Licenses-Paid to State	4,703.25
Dog License Fees-Paid to County	3,359.10
Norfolk Guidance Center	1,710.00
South Norfolk County & Charles River Association	1,710.00
Memorial Day	1,199.88
Interest Refunds	177.46
Regional Solid Waste Planning Committee	35.18
Ambulance Fees Refunded	27.00
Certification of Notes	<u>26.00</u>

TOTAL EXPENDITURES **\$4,853,393.10**

Respectfully submitted,

WILLIAM F. COUGHLAN
Town Accountant

TOWN OF NORFOLK

Balance Sheet - June 30, 1974

GENERAL ACCOUNTS

ASSETS

Cash:

In Banks and Office

\$183,044.82

Invested in:

United States Certificates
of Deposit

250,000.00

Advances for Petty

Treasurer

\$ 100.00

Tax Collector

25.00

125.00

\$ 433,169.82

Accounts Receivable:

Taxes:

Levy of 1966-Real Estate

21.00

Levy of 1967:

Personal Property

\$ 31.35

Real Estate

33.00

64.35

Levy of 1968-Real Estate

35.80

Levy of 1969:

Personal Property

\$ 24.28

Real Estate

41.40

65.68

Levy of 1970:

Personal Property

\$ 135.03

Real Estate

14.06

149.09

Levy of 1971:

Personal Property

\$ 757.43

Real Estate

16.47

773.90

Levy of 1972:

Personal Property

\$ 737.47

Real Estate

36.05

773.52

Levy of 1973:			
Personal Property	\$ 4,192.08		
Real Estate	<u>28,206.90</u>	\$ 32,398.98	
Levy of 1974:			
Personal Property	\$ 1,630.35		
Real Estate	<u>50,037.21</u>	<u>51,667.56</u>	\$ 85,949.88
Accounts Receivable:			
Motor Vehicle and Trailer Excise:			
Levy of 1969		72.60	
Levy of 1970		299.75	
Levy of 1971		1,242.66	
Levy of 1972		3,457.24	
Levy of 1973		6,833.93	
Levy of 1974		<u>45,255.48</u>	57,161.66
Special Taxes:			
Taxes in Litigation-Railroad			4,520.88
Tax Titles and Possessions:			
Tax Titles		23,808.72	
Tax Possessions		<u>7,343.78</u>	31,152.50
Water Rates and Charges Receivable			5,960.09
Departmental Accounts Receivable:			
Ambulance		2,921.50	
Old Age Assistance, Cities and Towns		324.37	
Damages to Town Property		222.60	
Veterans Services, State		<u>74.56</u>	3,543.03
Aid to Highways:			
State		24,533.00	
County		<u>7,200.00</u>	31,733.00
Revenue - 1974-1975			\$2,438,950.88

Unprovided for or Overdrawn Accounts:

Overlay Deficits

Levy of 1965	\$	1.00	
Levy of 1967		75.90	
Levy of 1969		.56	
Levy of 1971		<u>1,739.64</u>	\$ 1,817.10

Underestimates-1973

Norfolk County Tax	\$	1,448.68	
Mosquito Control		<u>558.42</u>	2,007.10

Overdrawn Account:

Sporting Licenses-State		<u>134.50</u>	<u>3,958.70</u>
			\$3,096,100.44

FEDERAL REVENUE SHARING

ASSETS

Cash:

In Banks and Office	12,278.12	
Invested in U.S. Treasury Bills	68,645.83	80,923.95

Overdrawn by Appropriation:

Federal Revenue Sharing Funds PL 92-512		<u>18,230.97</u>
		\$ 99,154.92

DEBT ACCOUNTS

ASSETS

Net Funded and Fixed Debt:

Inside Debt Limit:

General		65,000.00
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Outside Debt Limit:

General	1,155,000.00	
Public Service Enterprises	<u>10,000.00</u>	<u>1,165,000.00</u>
		\$1,230,000.00

TRUST ACCOUNTS

ASSETS

Trust and Investment Accounts:

Cash and Securities:

In Custody of Treasurer	\$ 101,306.68
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GENERAL ACCOUNTS

LIABILITIES and RESERVES

Payroll Deductions:

Mass. Teachers Retirement Board	\$ 1,929.02	
Group Insurance	550.02	
Teachers Association Dues	240.00	
Teachers Insurance	<u>180.18</u>	2,899.22

Guarantee Deposits:

Contract Bids	\$ 900.00	
Planning Board Bonds	<u>16,485.27</u>	17,385.27

Tailings-Unclaimed Checks		1,586.54
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Gifts:

School	600.00	
Sidewalk	<u>376.17</u>	976.17

Trust Fund Income:

Helen A. Ward Library Fund		78.94
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Federal Grants:

Adult Basic Education P.L. 91-230		
M.C.I. Norfolk	44.95	
National Defense Education Act		
P.K. 85-864 Tital III	1,625.64	
Elementary Education-Library Funds Title II	<u>178.90</u>	1,849.49

Revolving Funds:

School Lunch		8,334.77
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Appropriation Balances:

Revenue:

General 1973-1974	\$ 60,592.16
Water 1973-1974	2,633.02
General 1974-1975	2,447,423.32
Water 1974-1975	32,050.00

Non Revenue (Loan Balances):

School	3,103.38	
Fire and Police Station	569.47	
Water	<u>1,264.35</u>	\$2,547,635.70

Overestimates-1973:

State:

Parks and Reservations	1,684.56	
Metropolitan Air Pollution Control District	19.47	
Mass. Bay Transportation Authority	7.78	
Metropolitl Area Planning Council	<u>.01</u>	1,711.82

Agency:

Recording & Demand Fees	1,259.00	
Excess-Sale of Lands of Low Value	<u>187.83</u>	1,446.83

Receipts Reserved:

For Appropriation:

Local Transportation Aid C. 1140		
S. 21	\$ 49,066.00	
Ambulance Fund	8,783.50	57,849.50

For Refund:

Real Estate Taxes-1972	\$ 239.04	
Overages-Former Tax Collector	<u>42.95</u>	<u>281.99</u>
		58,131.49

Reserve Fund-Overlay Surplus

24.41

Overlays Reserved for Abatements:

Levy of 1970	91.59	
Levy of 1972	3,005.36	
Levy of 1973-1974	<u>4,055.83</u>	7,152.78

Revenues Reserved Until Collected:

Motor Vehicle Excise	\$ 57,161.66	
Highway Aid	31,733.00	
Tax Titles and Possessions	31,152.50	
Water	5,960.09	
Special Taxes in Litigation	4,520.88	
Departmental	<u>3,543.03</u>	\$ 134,071.16

Reserve for Petty Cash Advances 125.00

Surplus Revenue 312,690.85
\$3,096,100.44

FEDERAL REVENUE SHARING

Balance Sheet - June 30, 1974

LIABILITIES

Appropriation Balances:

General

\$ 99,154.92

\$ 99,154.92

DEBT ACCOUNTS

LIABILITIES

Serial Loans:

Inside Debt Limit:

Fire and Police Station-1965

65,000.00

Outside Debt Limit:

General:

Centennial School-1970

\$1,000,000.00

A. J. Freeman School Addition-1963

155,000.00

\$1,155,000.00

Public Service Enterprises:

Water Mains Union Street-1970

10,000.00

1,165,000.00

\$1,230,000.00

TRUST ACCOUNTS

In Custody of Treasurer:

Trust Funds:

Josiah Ware Town Hall Fund

2,582.38

Maria Mann High School Fund

2,446.10

Helen A. Ward Library Fund

540.91

5,569.39

Investment Funds:

Stabilization Fund

95,737.39

\$ 101,306.78

WATER DEPARTMENT

Statement of Receipts and Disbursements

For 12 months ended December 31, 1972 and 18 months ended June 30, 1974

	<u>Current Fiscal Period</u> 1/1/73 - 6/30/74	<u>Previous Fiscal Period</u> 1/1/72 - 12/31/72
INCOME:		
Sale of Water	\$31,254.94	\$25,158.85
Installations	8,263.86	9,539.57
For Swimming Pools	121.50	—
Sale of Old Materials	51.50	—
Fees	40.00	—
Other Income	—	8.93
TOTAL INCOME	<u>\$39,731.80</u>	<u>\$34,707.35</u>
LESS-OPERATING EXPENDITURES:		
Water Maintenance (including new connections)	38,871.26	23,917.84
Interest on Water Loans	2,065.00	2,212.50
Water Commissioners Salaries	900.00	360.00
Unpaid Bills Prior Year	269.22	663.60
TOTAL OPERATING EXPENDITURES	<u>42,105.48</u>	<u>27,153.94</u>
NET LOSS-BEFORE CAPITAL EXPENDITURES-1974	\$ 2,373.68	
NET PROFIT-BEFORE CAPITAL EXPENDITURES-1972		\$ 7,553.41

	<u>Current Fiscal Period</u> 1/1/73 - 6/30/74	<u>Previous Fiscal Period</u> 1/1/72 - 12/31/72
LESS CAPITAL EXPENDITURES:		
Payment on Principal	\$20,000.00	\$15,000.00
Water Main Connection-Union Street	621.40	-
Water Mains-North Street	-	187.50
Purchase of Land-Standpipe Site	-	122.50
TOTAL CAPITAL EXPENDITURES	<u>20,621.40</u>	<u>15,310.00</u>
NET LOSS	\$22,995.08	\$ 7,756.59 -

TOWN OF NORFOLK

STATEMENT OF DEBT

	Interest Rate	Amount of Original Loan	Maturity Date	Outstanding 12/31/72	Principal Paid 1/1/73- 6/30/74	Outstanding 6/30/74	Principal Due Fiscal 1975	Interest Due Fiscal 1975
School Construction								
Loans:								
School Addition-								
1963	3.25%	\$ 356,000.00	7-1-83	\$ 175,000.00	\$ 20,000.00	\$ 155,000.00	\$ 20,000.00	\$ 4,712.50
New Elementary								
School-1970	5.25%	1,180,000.00	12-1-90	1,060,000.00	60,000.00	1,000,000.00	60,000.00	50,925.00
Fire and Police								
Station Loan-1965	3.90%	148,000.00	11-15-85	75,000.00	10,000.00	65,000.00	10,000.00	2,340.00
Water Extnesion Loan-								
Union St-1970	5.90%	60,000.00	6-1-75	30,000.00	20,000.00	10,000.00	10,000.00	580.00
		<u>\$1,744,000.00</u>		<u>\$1,340,000.00</u>	<u>\$110,000.00</u>	<u>\$1,230,000.00</u>	<u>\$100,000.00</u>	<u>\$58,557.50</u>

ANNUAL REPORT OF APPROPRIATIONS AND EXPENDITURES

1971 Spent	1972 Spent	Account Title	1973-74 Appropriation or Balance	1973-74 Receipts and Adjustments	1973-74 Transfers	1973-74 Spent	1973-74 Unexpended Balance
\$ 1,500.00	\$ 1,500.00	Selectmen-Salaries	\$ 2,250.00	\$	\$	\$ 2,250.00	\$
4,000.00	4,200.00	Town Clerk-Salary	6,725.00			6,725.00	
1,435.28	1,551.09	Town Clerk-Expense	2,600.00		100.00	2,700.00	
3,200.00	4,000.00	Town Treasurer-Salary	7,500.00			7,500.00	
2,074.24	1,915.91	Town Treasurer-Expense	2,685.00			2,669.84	15.16
	518.70	Examination of Tax Titles (Bal)	495.95			485.00	10.95*
9,665.16	504.05	Examination of Tax Titles	1,000.00				1,000.00*
3,630.00	4,000.00	Tax Collector-Salary	6,900.00			6,900.00	
3,351.83	4,045.53	Tax Collector-Expense	7,045.00	28.00	2,432.15	9,505.15	
4,290.00	4,526.00	Assessors-Salaries	7,246.00			7,246.00	
4,066.48	3,824.56	Assessors-Expense	9,465.00			8,471.03	993.97†
2,900.00	3,300.00	Town Accountant-Salary	7,500.00			7,500.00	
		Town Accountant-Expense (Bal)	25.50			25.50	
1,589.77	1,973.05	Town Accountant-Expense	3,700.00			3,460.42	239.58†
1,378.35	2,164.00	Election Officers & Registrars					
		of Voters-Salaries	1,500.00			990.50	509.50
	1,286.52	Election Off. & Reg. of Voters-Exp.	2,290.00			1,441.19	848.81†
3,600.00	3,600.00	Town Counsel-Salary	6,300.00			6,150.00	150.00
469.35	476.42	Legal Services	3,000.00			2,702.25	297.75
200.00		Legal Expense-Kingsbury Pond (Bal)					
	1,639.41	Council on Aging-Expense	12,927.00	20.00		8,064.02	4,882.98†
375.00	500.00	Planning Board-Salaries	2,250.00			2,250.00	
156.00		Planning Board-Expense (Bal)	78.50				78.50

\$ 985.14	\$ 559.24	Planning Board-Expense	\$ 1,370.00	\$	\$ 1,243.76	\$ 126.24
95.00	3.00	General Expense (Bal)				
13,580.41	14,074.66	General Expense	32,764.00		759.00	31,507.18
280.00		Equipment-Town Hall	2,200.00			700.00
167.88	26.33	Fuel & Utilities (Bal)	270.38			270.38
14,109.30	14,886.51	Fuel & Utilities	13,365.00		87.01	12,234.98
15,308.23	17,642.75	Insurance	27,341.00		730.53	28,049.53
	192.00	Insurance (Bal)	1,557.25			1,452.15
3,450.00	607.59	Remodel Town Hall (Bal)	367.41			
		Town Historian	200.00			
90.32	343.48	Appeal Board-Expense	800.00			754.32
	237.50	Conservation Fund (Bal)	9,391.13			4,950.00
		Conservation Fund Appropriation	5,000.00			
		Conservation-Purchase of Land	12,875.00			12,875.00
419.97	634.03	Conservation Commission-Exp.	1,080.00			1,055.02
		Conservation Commission-Exp. (Bal)	35.25			35.25
12,406.00	8,005.00	Fire Department-Salaries	15,000.00	12.00		15,000.00
	2,400.00	Ambulance-Salaries	3,900.00			2,788.00
3,187.64	4,599.44	Fire & Ambulance-Expense	9,878.00			7,512.53
11,873.50		New Ambulance				
	1,574.00	New Special Recorder (Purchased)				
70,348.54	75,050.01	Police-Salaries	151,316.00	442.45	(2,100.00)	139,530.83
9,859.25	13,294.28	Police-Expenses	22,245.00		2,700.00	24,939.73
		Police-Off Duty Work Details		4,127.38		4,127.38

1971 Spent	1972 Spent	Account Title	1973-74 Appropriation of Balance	1973-74 Receipts and Adjustments	1973-74 Transfers	1973-74 Spent	1973-74 Unexpended Balance
\$ 4,049.35	\$	Police-Cruiser (Purchased)					
		Police & Fire Station					
		Construction (Bal)	\$ 1,469.47	\$	\$	\$ 900.00	\$ 569.47*
		New Police Equipment-					
		Highway Safety (Bal)	1,000.00			975.00	25.00
		New Base Radio-Police (Bal)	3,700.00				3,700.00*
9,254.43	10,973.80	Fire & Police Communication-					
		Salaries	25,210.00			20,075.00	5,135.00
	49.71	Fire & Police Communication-					
		Expenses	300.00			300.00	
3,938.00	2,463.00	Tree Dept. & Insect Pest					
		Control-Salaries	3,885.00		3,500.00	7,347.50	37.50
4,460.85	6,717.00	Tree Dept. & Insect Pest					
		Control-Expenses	11,565.00			11,398.90	166.10
		Tree Dept. & Insect Pest					
		Control Exp. (Bal)	212.50			212.50	
1,100.00	1,565.00	Building Inspectors-Salary	1,950.00			1,950.00	
	96.00	Building Inspectors-Expenses	1,150.00	30.00		829.14	350.86
		Building Inspectors-Expenses (Bal)	54.00			54.00	
700.00	800.00	Electrical Inspector-Salary	1,200.00			1,200.00	
150.00	150.00	Gas Inspector-Salary	225.00			225.00	
		Gas Inspector-Expense	35.00				35.00
600.00	600.00	Animal Control Salary	900.00			900.00	

	441.71	Animal Control-Expense	900.00		800.00	1,643.39	56.61
		Animal Control-Expense (Bal)	61.35			61.35	
8.28	26.31	Civil Defense (Bal)	493.81			493.81	
1,333.69	936.19	Civil Defense Appropriation	2,135.00			1,118.21	1,016.79*
680.00		Radio Equipment-Civil Defense					
225.00	600.00	Board of Health-Salaries	450.00			450.00	
	1,500.00	Board of Health-Inspectors-Salaries	3,000.00			3,000.00	
3,144.85	2,407.18	Board of Health-Expense	3,550.00	100.00	2,400.00	5,597.51	452.49
33,398.86	50,517.70	Town Highway Maintenance-Salaries	112,546.00			106,734.47	5,811.53
17,372.37	22,031.60	Town Highway Maintenance-Expenses	31,999.00		1,265.00	32,495.25	768.75†
16,454.13	16,713.97	Chapter 81 State	33,432.00	.05		33,432.05	
9,004.21	9,002.53	Chapter 90-Maintenance	9,005.00			7,385.70	1,619.30†
57,219.25	1,751.00	Chapter 90-Construction (Bal)	8,119.82		2.51	8,121.97	.36
14,932.49	8,692.38	Chapter 90-Construction	16,805.00			12,553.67	4,251.33*
		Chapter 90-Construction-Special	13,900.00			13,900.00	
		Highway Safety Project-Pond & Marshall Streets	5,800.00			75.00	5,725.00*
10,678.62	14,689.27	Snow Removal-Salaries	14,000.00			12,889.84	1,110.16
15,316.87	18,226.73	Snow Removal-Expenses	20,000.00			19,994.69	5.31
4,300.18	7,593.16	Sanitary Landfill-Salaries	13,166.00			13,166.00	
2,690.09	2,868.70	Sanitary Landfill-Expenses	3,650.00			3,151.54	498.46

1971 Spent	1972 Spent	Account Title	1973-74 Appropriation or Balance	1973-74 Receipts and Adjustments	1973-74 Transfers	1973-74 Spent	1973-74 Unexpended Balance
\$	\$	Purchase of Land-Sanitary					
		Landfill	\$ 305.00	\$	\$	\$ 304.75	\$.25
3,899.00	2,592.53	New Highway Trucks					
	30,900.00	New Bulldozer					
	4,416.15	Bulldozer Shelter					
5,849.00	2,371.84	Veterans Benefits	7,500.00			1,255.22	6,244.78
899.79	991.56	Veterans Administration	1,500.00			1,498.75	1.25
9,078.55	8,468.14	School-Balance	4,640.00			3,743.88	896.12
	3,516.42	School-Special Payroll					
370,701.47	454,255.12	School Appropriation	862,200.00	748.30		823,583.28	39,365.02†
1,042,674.81	257,336.73	New Elementary School (Bal)	3,984.98			881.60	3,103.38*
20,076.51	19,987.68	School-Federal Grants (Bal)	1,175.24	13,725.16		13,050.91	1,849.49*
	645.00	School-Gift		600.00			600.00
42,063.96	41,127.10	School Lunch Program (Bal)	123.96	84,014.35		75,803.54	8,334.77*
	150.00	Regional School Committee-Expense	150.00				150.00*
	150.00	Regional School Committee-Expense (Bal)					
487,160.12	507,034.74	Regional School-Operating & Capital	1,017,005.00			1,017,004.33	.67
		Regional Vocational Planning Committee	250.00				250.00*
		Regional Vocational School District	10,000.00			3,764.70	6,235.30
4,535.71	5,936.00	Library-Salaries	13,180.00			12,925.20	254.90

\$ 3,003.68	\$ 2,184.98	Library-Expenses	7,207.40		7,059.58	\$ 147.82†
		Library-Expenses (Bal)	568.50		486.09	82.41
37.13		H.A. Ward Library Fund (Bal)	31.55	31.53		63.08*
249.36		Library Gifts (Bal)				
79.64	1,000.00	Recreation Expense (Bal)	239.00		239.00	
7,707.60	8,381.11	Recreation Expense	11,280.00		11,181.04	98.96
		Recreation for Handicapped (Bal)	127.72		127.72	
775.55	667.04	Recreation for Handicapped	1,580.00		637.11	942.89
		Senior Drop-In-Center- State Grant	696.00		31.16	664.84*
2,997.75		Recreation Program (Art. 20, 1971)				
390.41	599.90	Memorial Day	1,200.00		1,199.88	.12
144.67	2.29	Centennial Committee Fund (Bal)				
750.00		State Census				
1,000.00	1,000.00	Norfolk Guidance Center	1,710.00		1,710.00	
		South Norfolk County and				
		Charles River Association	1,710.00		1,710.00	
3,000.00		Norfolk Housing Authority				
		Regional Solid Waste Disposal				
		Planning Committee	1,000.00		35.18	964.82*
		Reserve Fund-Transfers	15,000.00	(15,000.00)		
8,784.61	9,389.72	Group Insurance (Health) Approp.	22,400.00	3,425.57	24,566.97	1,258.60
8,429.81	9,634.16	Group Insurance-Employees (Bal)	919.30	24,103.42	24,472.70	550.02*
360.00	360.00	Water Commissioners-Salaries	900.00		900.00	
14,673.01	23,917.84	Water Maintenance				
		Water Maintenance & Install.-Salaries	9,500.00		9,498.10	1.90
		Water Collector-Salary	1,050.00		1,050.00	

1971 Spent	1972 Spent	Account Title	1973-74 Appropriation or Balance	1973-74 Receipts and Adjustments	1973-74 Transfers	1973-74 Spent	1973-74 Unexpended Balance
\$	\$	Water Clerical-Salary	\$ 1,640.00	\$	\$	\$ 1,497.65	\$ 142.35
		Other Water Dept. Expenses	2,890.00			2,607.46	282.54
		Maintenance & Repair of					
		Water System	3,450.00		1,479.60	4,886.22	43.38
		Purchase of Water	6,900.00	257.85		5,837.18	1,320.67†
		Water Installations	14,350.00			12,669.65	1,680.35
		Repair of Highways-Water	1,500.00			825.00	675.00
7,517.02		Water Connection-Union St. (Bal)	1,049.49			621.40	428.09*
4,847.96	187.50	Water Mains-North St. (Bal)	210.91				210.91
		Well Field Land (Bal)	836.26				836.26*
	122.50	Standpipe Land-Purchase (Bal)	2,377.50				2,377.50*
109,640.00	105,000.00	Maturing Debt	110,000.00			110,000.00	
76,000.83	70,665.00	Interest on Maturing Debt	96,365.00			96,363.75	1.25
	500,000.00	Temporary Loans		450,000.00		450,000.00	
5.00	5,148.94	Interest on Temporary Loans	8,000.00		331.71	8,331.71	
2,360.00		Premium on Loans					
4,176.70	25.00	Certification of Bonds or Notes	1,000.00			26.00	974.00
60,164.74	68,661.74	State and County Assessments (Bal)	(537.41)		101,666.06	101,423.93	(295.28)*
10,064.20	10,429.12	State & County Retirement	22,885.00			22,884.95	.05*
	667.64	State & County Retirement (Bal)	697.38				697.38*
2,772.00	482.70	Insurance Recoveries				785.22	
	716.60	Unpaid Bills-Prior Year	785.22			21,950.23	
6,684.28	12,705.19	Tax Refunds		21,950.23		177.46	
		Interest Refunds		3,557.00		2,298.00	1,259.00*
		Tax Collector Fees		27.00		27.00	
		Amortization Refunds					

\$ 20,000.00	\$ 20,000.00	Stabilization Fund	\$ 20,000.00	\$	\$	20,000.00
1,221,109.03	36,172.00	Revenue Cash Investment		50,000.00	300,000.00	(250,000.00)*
1,904.85	1,843.30	Dog Licenses for County (Bal)	13.25	3,345.85	3,359.10	
		Sporting Licenses For State		4,568.75	4,703.25	(134.50)*
7,248.79	8,713.34	Norfolk County Retirement Board				
		Payroll Withholding		15,611.14	15,611.14	
67,796.90	85,896.35	Federal Withholding Tax		155,051.65	155,051.65	
16,957.96	23,499.46	State Withholding Tax		41,764.29	41,764.29	
16,957.96	15,394.23	Mass. Teachers Retirement				
		Board-Payroll Withholding		27,633.89	25,704.87	1,929.02*
2,880.00	4,900.00	Tax Sheltered Annuities-				
		Payroll Withholding		8,820.00	8,580.00	240.00*
		Teachers Association Dues-				
		Payroll Withholding		1,202.50	1,202.50	
		Teachers Insurance-Payroll				
		Withholding		540.54	360.36	180.18*
\$4,088,991.99	\$2,749,314.66		\$3,043,853.57	\$ 915,916.36	\$101,153.57	\$4,156,963.99
						\$ (96,040.49)
		Federal Revenue Sharing				
		Funds-Invested	(36,172.00)	566,554.20	599,028.03	(68,645.83)*
		Financial Administration of				
		Federal Revenue Sharing Funds	400.00			400.00*
		Police Cruisers-Federal Funds	9,800.00		9,071.45	728.55*
		Town Highway Maint.-Federal Funds	15,000.00		13,845.61	1,154.38*
		Snow Removal Expense-Federal				
		Funds	18,000.00		7,933.02	10,066.98*

\$	\$	Power Broom-Highway- Federal Funds	\$	5,896.00	\$	\$	5,896.00	\$
		New Sander Bodies-Highway Federal Funds		6,610.00			6,610.00	
		New Roller-Highway-Federal Funds		7,495.00			7,495.00	
		Fuel & Utilities-Federal Funds		14,000.00			14,000.00	
		Purchase of Land-Sanitary Landfill- Federal Funds		5,500.00			4,050.00	1,450.00*
		Purchase of Land-Sanitary Landfill- Federal Funds		28,500.00			28,500.00	
		Sub-Total - Federal Revenue Sharing Funds	\$	75,029.00	566,554.20		696,429.11	(54,845.91)
\$4,088,991.99	\$2,749,314.66	GRAND TOTALS	\$3,118,882.57	\$1,482,470.56	\$101,153.57	\$4,853,393.10	(150,886.40)	

BREAKDOWN OF 1973-74 COLUMNS

APPROPRIATION OR BALANCE:

(Source of Funds):

1973-74 Appropriation-Tax Levy	\$2,939,136.28
Prior Years Appropriation Balances	26,704.04
Bond Issue Balances	7,340.20
Surplus Revenue-Transfers	66,885.82
State and County Aid-Transfers	3,149.40
Federal Grants	1,175.24
State & County Assessments-Deficit	(537.41)
Federal Revenue Sharing-Appropriations	111,201.00
	<u>\$3,155,054.57</u>
Less-Investments of Federal Revenue Sharing Funds	36,172.00
	<u>\$3,118,882.57</u>

SPENT:

From Appropriations 1973-74	2,826,159.49
From Appropriations Prior Years	13,614.14
From Appropriations Federal Revenue	97,401.08
From State & County Aid	65,119.05
From Federal Grants	13,050.91
From Proceeds of Bond Issues	2,403.00
From Revolving Funds	385,193.47
For State and County Assessments	101,423.93
	<u>\$3,504,365.07</u>
For Repayment of Temporary Loans	450,000.00
For Investment of Surplus Cash	300,000.00
For Investment of Federal Revenue Funds	599,028.03
	<u>\$4,853,393.10</u>

UNEXPENDED BALANCES:

CLOSED OUT:

To Surplus Revenue	\$ 66,801.35
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CARRIED FORWARD:

Appropriations	62,729.01
Federal Revenue Appropriation	13,799.92
Loan Balances	4,937.20
State Aid Accounts	4,916.17
Federal Grants	1,849.49
Revolving Funds	12,421.57
Gifts	600.00
(State Assessments)	(295.28)
	<u>\$167,759.43</u>
Less-Investments, Surplus Funds	318,645.83
	<u>(\$150,886.40)</u>

Appropriation Balances Carried Forward 6-30-74:

Examination of Tax Titles	\$ 1,010.95
Assessors Expense	355.00
Town Accountant Expense	200.00
Election & Registrars Expense	293.86
Council on Aging (1975 Appropriation)	4,420.00
General Expense	25.00
Town Hall Equipment (Copier)	1,500.00
Fuel & Utilities	1,217.03
Remodel Town Hall	367.41
Conservation Fund	9,441.13
New Base Radio-Police (1972)	3,700.00
Civil Defense	1,016.79
Town Highway Maintenance (Special Projects)	650.00
Chapter 90 Maintenance	1,614.35
Highway Safety Project-Pond & Marshall Streets (Rt. 115)	5,725.00
School	26,354.37
Regional School Committee Expense	150.00
Vocational School Planning Committee	250.00
Library	142.85
Regional Solid Waste Disposal Planning Committee	964.82
Purchase of Water	255.52
Purchase of Standpipe Land	2,377.50
State Retirement System	697.43
	<hr/>
	\$62,729.01

Loan Balances Carried Forward 6-30-74:

Police and Fire Station Construction	\$ 569.47
Centennial School Construction	3,103.38
Water Connection-Union Street	428.09
Well Field Land	836.26
	<hr/>
	\$ 4,937.20

WARRANT FOR ANNUAL TOWN MEETING

MONDAY, MAY 5, A.D., 1975

Commonwealth of Massachusetts

Norfolk, ss.

To either Constable in the Town of Norfolk, in said County,

Greetings:

You are required in the name of the Commonwealth of Massachusetts, to notify and warn the inhabitants of Norfolk, qualified to vote in Town affairs, to assemble in the Norfolk Public School, McBride Auditorium on Monday, the fifth day of May A.D., 1975 at 12 o'clock noon, then and there to act on the following articles, viz:

Article 1. To choose by ballot the following officers; viz; One Moderator, for one year; one Selectman, for three years; one member of the Board of Health, for three years; two members of the Planning Board, one for three years and one for unexpired term of one year; one member of the Board of Assessors, for three years; one member of the Norfolk School Committee, for three years; one member of the King Philip Regional High School Committee, three years; one Town Clerk for three years; two Trustees of Public Library, one for three years and one for unexpired term of two years; two Water Commissioners, one for three years and one for unexpired term of two years; one Housing Authority member for three years; one member of the Recreation Commission, for three years; and two Constables for three years.

"Shall licenses be granted in this town for the operation, holding or conducting a game commonly called Beano?"

Yes	
No	

Article 2. To raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money for all necessary Town salaries and expenses as follows, viz:

I. General Government

- a. Board of Selectmen
- b. Board of Assessors
- c. Town Treasurer
- d. Tax Collector
- e. Town Clerk
- f. Town Counsel and Legal Fees
- g. Town Accountant
- h. Planning Board
- i. Election Officers and Registrars of Voters
- j. General Expense
- k. Appeal Board
- l. Conservation Commission
- m. Council on Aging
- n. Advisory Committee
- o. Town Historian
- p. Tax Titles

II. Protection of Persons and Property

- a. Fire Department and Ambulance Expense
- b. Building, Gas, Electrical Inspectors and Animal Control Department
- c. Police Department
- d. Civil Defense
- e. Tree Department and Insect Pest Control
- f. Fire and Police Communication

III. Health and Sanitation

- a. Board of Health

IV. Highways

- a. Removal of Snow
- b. Town Highway Maintenance and Construction

V. Public Service Enterprises

Water Department

- a. Water Commissioner's Salary
- b. Administrative Salaries
- c. New Installations Salaries
- d. Maintenance Salaries
- e. Administrative Expenses
- f. Purchase of Water
- g. Vehicle Maintenance
- h. Road Repairs
- i. New Department Equipment Specialized
- j. Emergency Main and Hydrant Breaks
- k. Installations (No Equipment Hire)
- l. Maintenance Equipment Hire
- m. Maintenance General Material and Supplies
- n. Maintenance Pipes and Fittings

VI. Soldiers' Benefits

- a. Soldiers' Relief
- b. Veterans Administration-Salary and Expenses

VII. Schools

- a. Operation and Maintenance-Norfolk Elementary Schools
including Committee expense
- b. King Philip Regional School District
Operating and Maintenance
Capital Costs
- c. Tri-County Regional Vocational Technical School
District Operating and Maintenance
Capital Costs

VIII. Public Library

- a. Salary and Expense

IX. Recreation

- a. Recreation Expense
- b. Recreation for handicapped children
- c. Recreation for physically handicapped children

X. Debts and Interest

- a. A.J. Freeman School Addition
- b. Centennial School
- c. Fire and Police Station
- d. Certification of Notes or Bonds

XI. Unclassified

- a. Town Memorial Day
- b. State and County Retirement System
- c. Reserve Fund
- d. Interest to cover Article 4
- e. Insurance
- f. Medical and Life Insurance
- g. Fuel, Telephone and Lights
- h. Community Projects
 - 1. Norfolk Guidance Center and Association
 - 2. South Norfolk County and Charles River Association for Retarded Children
 - 3. Sunrise Multi-Service Center
 - 4. Bicentennial Commission
- i. Cemetery Committee

Article 3. To fix the salaries of several elective offices of the Town and to determine whether any Town Board shall be authorized to employ for additional salary or compensation any of its members and to fix salary or compensation.

Article 4. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1975, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Article 5. To see if the Town will vote to authorize and empower the Board of Selectmen to appoint an executive secretary under General Laws Chapter 41, Section 23A, or do or act anything thereunder.

Article 6. To see if the Town will vote to transfer the sum of \$49,066.00 received or to be received in accordance with the provisions of Chapter 825 of the Acts of 1974 for the reconstruction, construction and/or improvements of accepted town roads and to authorize the Board of Selectmen to enter into any/all contracts necessary or incidental thereto. Said funds may be used with any additional funds that may be allotted by State and/or County, or to act on anything in relation thereto.

Article 7. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$24,533.00 for the construction and/or improvements of town roads as requested by the Board of Selectmen to be reimbursed from the Commonwealth under Chapter 765, Section 4, Acts of 1972.

Article 8. To see if the Town will vote to raise and appropriate or transfer from available funds in the treasury the sum of \$11,700.00 for the construction and/or improvements of town roads as requested by the Board of Selectmen to be reimbursed from the County under Chapter 765, Section 4, Acts of 1972.

Article 9. To see if the town will vote to raise and appropriate the sum of \$7,200.00 for Town Funds to be used in conjunction with and in addition to any funds allotted by the Commonwealth and/or County for the construction, reconstruction and improvements of town roads.

Article 10. To see if the Town will vote to transfer the sum of \$15,068.33 received or to be received in accordance with the provisions of Chapter 497 of the Acts of 1971 for the reconstruction, construction and/or improvements of accepted town roads and to authorize the Board of Selectmen to enter into any/all contracts necessary or incidental thereto. Said funds may be used with any additional funds that may be allotted by State and/or County, or to act on anything in relation thereto.

Article 11. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury a sum of money for the replacement of the central heating plant in the Town Hall or take any other action in relation thereto.

Article 12. To see if the Town will vote to amend its By-Laws by deleting Article IV, Section 5, Paragraph G in its entirety and by revising the designations of the present paragraphs "H" and "I" as paragraphs "G" and "H" respectively.

Article 13. To see if the Town will vote to amend Article V, Section 7 of its By-Laws to read as follows:

"In the town report for the year 1940, and in that for every fifth year thereafter, shall be printed the valuation of estates made by the assessors for that year or an abstract thereof. Further, the assessors shall publish each year in the town report a list of all taxes abated during the year, together with the reasons for such abatement."

Article 14. To see if the Town will vote to amend its By-Laws by adding to Article IX a new Section as follows:

"Section 19. For the purpose of facilitating the plowing or removal of snow and ice from any way, the Superintendent of Streets may cause any vehicle interfering with such work to be removed to any convenient place, including a public garage or storage area. The cost of such removal and storage charges shall be borne by the owner of such vehicle. The Superintendent of Streets shall cause a record to be kept of the registration number of any such vehicle so removed and of the place to which it was taken."

Article 15. To see if the Town will vote to amend its By-Laws by adding to Article IX a new section as follows:

"Section 20. The owner of land whereon is located an abandoned well or a well in use shall provide a covering for such well capable of sustaining a weight of three hundred pounds or shall fill the same to the level of the ground. Whoever violates the requirements set forth herein shall be punished by a fine of not less than one hundred dollars nor more than five hundred dollars."

Article 16. To see if the Town will vote to amend Article IX of the By-Laws by renumbering "Section 24" (Article 2 as voted Special Town Meeting November 16, 1973) to the extent that it be numbered "Section 25".

Article 17. To see if the Town will vote to amend Article 1, Section 3 of its By-Laws to read as follows:

"Section 3. The Warrants for all town meetings shall be directed to either of the constables of the Town, and notice of every meeting shall be given by posting attested copies of the Warrant calling the same at the Town Hall, Police Station and Railroad Station, not less than seven (7) days before the day appointed for such meeting.

Article 18. To see if the Town will vote to amend its By-Laws by adding the following provisions:

“(Article IIX), Section 13. A committee to be known as the By-Law Committee shall be established. Such committee shall consist of five members appointed by the moderator. In making original appointments the moderator shall appoint two (2) members for a term of three (3) years, two (2) members for a term of two (2) years, and one (1) member for a term of one (1) year. Thereafter, before the close of the annual town meeting, the moderator shall appoint two (2) members or one (1) member as may be required for a term of three (3) years to fill the places of such members whose terms have expired. No person shall be deemed ineligible to serve successive terms on such committee. The moderator shall make interim appointments as required to fill the unexpired term of any member ceasing to serve.

The By-Law Committee shall maintain a current record of all amendments to the town By-Laws, any discretionary provisions of the General Laws of the Commonwealth accepted by the Town and any special acts of the General Court affecting the Town. The Committee shall prepare codification of all the foregoing for publication at such intervals as shall be warranted by the fact of major additions or revisions thereto.

The By-Law Committee shall make periodic review of the need for amendment or revision of the town By-Laws and make appropriate recommendations to Town Meeting with respect to proposed action thereon.”

Article 19. To see if the Town will raise and appropriate, or transfer from available funds a sum of money for the expenses of the By-Law Committee or do or act in any way in relation thereto.

Article 20. To see if the Town will vote to amend Article III, Section 1 of its By-Laws to read as follows:

"Section 1. At the first annual town meeting following the date on which this By-Law becomes effective, the moderator shall appoint before final adjournment, thereof, a committee to be known as the Advisory Committee consisting of nine citizens, none of whom shall hold any town office, either elective or appointive, other than membership on this committee and the Capital Outlay Committee. Upon the election or appointment of any member of this committee to any other town office, his or her membership on this committee shall cease."

Article 21. To see if the Town will vote to amend Article III of its By-Laws to include an "Section 12. Council on Aging" the by-law adopted at Annual Town Meeting March 27, 1972 (Article 6) and to delete therefrom "Section 1", "Section 2", "Section 3", "Section 4", "Section 5", "Section 6", substituting for these designations, "A", "B", "C", "D", "E", and "F" respectively.

Article 22. To see if the town will vote to amend the by-laws of the Town of Norfolk by adding to Article I, Section 4 the following: No articles(s) on any warrant which provides for review, discussion, or commitment for expenditure of a sum of money in excess of \$5,000, may be brought before any special town meeting unless there is in attendance a minimum of 200 registered voters, or 5% of the number of the town's voters who are eligible to vote at the said special town meeting (as certified by the Town Clerk), whichever is more. In cases where this quorum is not met, the town Moderator shall suspend all action on the said article and shall adjourn the town meeting without action on the said article, but may bring up for action any other articles on the warrant.

Article 23. To see if the Town will vote to amend Article 6, Section 2 entitled "Contracts" of the Town by-laws of said Town by striking out the figure \$1,000.00 and inserting in place thereof the figure \$2,000.00.

Article 24. To see if the Town will vote to petition the General Court to pass an act providing that members of the Police Department of the Town of Norfolk be exempted from the Civil Service Law and Rules and further regulating the appointment of members of the Police Department of said Town.

Article 25. To see if the Town will vote to accept section 97A of Chapter 41 of the General Laws; an act establishing a Police Department, or take any other action in relation thereto.

Article 26. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to allow any Town department which incurred an obligation at a time when there was a sufficient appropriation to discharge the same, and which subsequently expended such appropriated funds for other bills subsequently incurred; or to allow any Town department which incurred an obligation at a time when there was a sufficient appropriation to discharge the same, the billing for which was delayed with the result that such department's account was closed before receipt thereof; if any therebe: to pay the same, or take any other action in relation thereto.

Article 27. To see if the Town will vote to authorize the Board of Selectmen to advertise in a local paper and to sell at public sale from time to time, as they may deem in the best interest of the town, any and all lands or portions thereof which the town has acquired or may acquire as Tax Title Land so-called, such sales to be made in the name and in behalf of the Inhabitants of the Town of Norfolk, or take any action in relation thereto.

Article 28. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to purchase a Triple Combination Pumper Class A Fire Engine for use by the Norfolk Fire Department or take any other action in relation thereto.

Article 29. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to purchase a new fire chief's car, or take any other action in relation thereto.

Article 30. To see if the town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury a sum of money to install an alarm system in the Tax Collector's office connected to the police station or to take any other action in relation thereto.

Article 31. To see if the Town will vote to modify and change the zoning map of the Town of Norfolk by changing from Residence R1 District to Business District the following area: That parcel of land situated on the Southwesterly side of Myrtle Street and bounded Northwesterly by Myrtle Street 223.21 feet; Southwesterly by land now or formerly by H. Lang, 338.21 feet; Southeasterly by land now or formerly of said H. Lang 286.29 acres and Northeastly by land now or formerly of Charles Murdock 203.51 feet. Containing 1 acre 30,189 square feet more or less; or do anything relative thereto.

Article 32. To see if the Town will vote to authorize the Board of Selectmen to accept and enter into contract for the expenditure of any funds allotted or to be allotted by the Federal, Commonwealth, and/or County for the construction, reconstruction and improvement of Town roads.

Article 33. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the treasury the sum of \$5,000.00 for use by the Norfolk Library Building Study Committee to procure preliminary plans for a building, or take any other action in relation thereto.

Article 34. To see if the Town will extend the term of the Highway Garage Building Committee and the term of the members thereof, and each of them, for one year, and to raise and appropriate, or transfer from available funds, a sum of money for the expenses of such committee, or do or act in any way in relation thereto.

Article 35. To see if the Town will extend the term of the Police-Fire Station Study Committee and the terms of the members thereof, and each of them, for one year, and to raise and appropriate, or transfer from available funds, a sum of money for expenses of such committee, or do or act in any way in relation thereto.

Article 36. To see if the Town will vote to grant the Board of Selectmen permission to sell surplus property of the Town, exclusive of buildings and land, that is no longer needed or take any other action in relation thereto.

Article 37. To see if the Town will authorize the Board of Selectmen for and in behalf of the Town of Norfolk, to appear before any hearing office, at any public hearing, or to initiate, defend, or join as party in any litigation to oppose the establishment of any regional rubbish disposal facility or waste recycling center, or the taking of any interest in land for such purpose within the Town.

Article 38. To see if the Town will vote to raise and appropriate or transfer from unappropriated available funds in the Treasury, a sum of money to be added to the Stabilization Fund under the authority of Section 5B of Chapter 40, General Laws, or take any other action in relation thereto.

Article 39. To see if the Town will vote to transfer a sum of money from Surplus Revenue to decrease the tax rate.

Article 40. To see if the Town will choose any Committee or to hear or act on the report of any Committee, or Town Officer, or to instruct any committee or Town Officer.

The polls shall be open at 12 noon and will be closed at 8:00 P.M. Hereof fail not but make due return of this warrant, with your doings thereon to the Town Clerk, on or before the hour of said meeting.

Given under our hands and seal of the Town this 17th day of April, A.D., 1975.

B. HARTLEY O'BRIEN
RICHARD B. POTTER
ROBERT K. FORSBERG
Selectmen of Norfolk

A true copy,
Attest:
April, 1975

NELS T. CARLSON
Constable of Norfolk

GLOSSARY

CHAPTER 81. This is a statute law of the Commonwealth of Massachusetts and pertains to the construction and maintenance of all roads. The state contributes a certain amount per mile and the town makes up the balance.

CHAPTER 90. This is a statute law of the Commonwealth of Massachusetts and pertains to the construction and maintenance of through roads, leading from one town to another. The state contributes 50%, and the town 25% and the county 25% of the cost.

OVERLAY. The Overlay is the amount raised by the assessors in excess of appropriations and other charges for the purpose of creating a fund to cover abatements granted and avoiding fractions. Any balance in the Overlay account of a given year in excess of the amount of taxes for such year not collected or abated is transferred to Overlay Reserve.

OVERLAY RESERVE. This is the accumulated amount of the Overlay for various years not used or required to be held in the specific Overlay account for a given year and may be used by vote of the town for extraordinary or unforeseen purposes.

RESERVE FUND. This fund may be established by the voters at an ANNUAL TOWN MEETING only and may be composed of (a) an appropriation (not exceeding 5% of the tax levy of the preceding year), (b) money transferred from Overlay Reserve, or (c) of both.

Any unexpired balance thereof at the end of the year is closed out to the surplus revenue (E & D) except however that from such balance there shall first be deducted and credited back to overlay reserve, to the extent possible, a sum equal to the amount if any which was appropriated from it to the reserve fund.

Transfers from the Reserve Fund are within the exclusive control of the Finance Committee.

SURPLUS REVENUE. (Generally referred to as Excess and Deficiency, though that phrase nowhere appears in the statutes.) This fund represents the amount by which Cash, Accounts Receivable and other floating assets exceed the liabilities and reserves. This amount of the Excess and Deficiency account over and above uncollected taxes of prior years constitutes "Free Cash" or "Available Funds."

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FEES, EFFECTIVE JANUARY 1, 1975

Class I (New car license)	\$15.00
Class II (Second hand cars)	10.00
Class III (Junk)	10.00
Denatured Alcohol	1.00
Milk Permits (Retail)	2.00
Pasteurization License	10.00
Common Victuallers License	5.00
Junk Dealers' License	7.00
Commercial Use of Sanitary Landfill area	100.00
Garage & Yard Sales	5.00

Alcoholic Beverages

1 Day Beer and Wine	5.00
Beer and Wine	250.00
Restaurant, all alcoholic	850.00
Package Store, all alcoholic	600.00
Club - Veterans' Organization - Minimum of	100.00

Hearings

Appeal Board Hearings	20.00
Alcoholic Beverage License	Cost of ad in paper
Earth Removal	15.00

Inspector of Building Fees

Use and Occupancy Permit	10.00
Minimum on any permit	10.00
On all new dwellings, \$2.00 per thousand on estimated valuation up to \$50,000; \$1.50 per thousand over \$50,000 to \$100,000; \$1.00 per thousand over \$100,000 valuation with a minimum of \$50.00 on all new dwellings.	
Permits to Demolish:	
Buildings valued \$5,000 or less	5.00
Buildings valued over \$5,000	10.00

Plumbing Fees

Permit, minimum of	5.00
Permit, based on type and amount of fixtures: Toilet	2.00
Each additional fixture	1.00

Sanitation Fees

Permit	10.00
Disposal Works Installers Permit (annual)	1.00

Electrical Inspection Fees

Commercial Permit (new work)	25.00
New Home---temporary service	3.00
New Home - wiring of home	10.00
Changeover to electric heat in a home	7.00
Any electrical work in an old home plus a service charge	8.00
Appliance, additions, or alterations	3.00
Changeover heating system	3.00

Other Fees

Gas Inspector	5.00
Oil burner Inspector	5.00
Storage of fuel oils, annually	1.00

PLEASE NOTE CAREFULLY

SANITARY LANDFILL HOURS:

Tuesday, Friday & Saturday, 8 a.m. to 5 p.m.

Wednesday, 11 a.m. to 8 p.m. or until dark

OPEN BURNING IS PROHIBITED

ZONING:

Zoning By-Laws call for different lot sized in different sections of Town varying from 30,000 to 55,000 square feet. Other important sections of "Zoning By-Laws" are as follows:

1. Minimum frontage required for the 30,000 ft. lot is 150 ft., 200 ft frontage on the 43,560 sq. ft. lot, and 200 ft. on the 55,000 sq. ft. lot.
2. Set back of a building in a residential area shall be at least 50 ft. from the street, right of way or county taking. No building may be erected closer than 25 ft. from the side lines of a lot.
3. Only one family dwellings are permitted unless a variance is granted by the Board of Appeals.

Be sure to get a copy of the "Zoning By-Laws" and the "Building Laws" before you start any construction or excavation.

Sewage construction applications are to be approved by a registered sanitary engineer, and the Board of Health before Building Permits can be issued.

Building, Wiring and Plumbing permits are required prior to any construction. Applications for permits are available at the Office of the Town Clerk and at the homes of the individual Inspectors.

THE BOARD OF SELECTMEN

B. HARTLEY O'BRIEN, CHAIRMAN
RICHARD B. POTTER
ROBERT K. FORSBERG

FIRE, POLICE, AMBULANCE

and

EMERGENCY

Call 528-3232

BOARD OF SELECTMEN 528-1408

TOWN CLERK 528-1400

BOARD OF ASSESSORS 528-1120

COUNCIL ON AGING 528-4430

DOG OFFICER 528-2879

VETERANS' AGENT 528-2747

HIGHWAY DEPARTMENT 528-4990

NO SCHOOL SIGNALS

King Philip

FIRE WHISTLE BLOWS AT 6:30 A.M.

Elementary School

FIRE WHISTLE BLOWS AT 7:00 A.M.

FRONT COVER

The painting was done by Horace Hamlin of Norfolk, MA, and was a gift to the Board of Selectmen. It now hangs in the Selectmen's Office, Town Hall for anyone to view.

The painting is of the town's first meeting house in 1796. In 1870 it became the first town house. It stood on the town hill in the center of town until it burned in 1922.